



THE CORPORATION OF THE CITY OF DAWSON CREEK

FEES AND CHARGES BYLAW NO. 3932, 2007

(CONSOLIDATED VERSION FOR CONVENIENCE ONLY)

**Amendment Bylaw 3987, 2008 incorporated
Amendment Bylaw 4017, 2009 incorporated
Amendment Bylaw 4046, 2010 incorporated
Amendment Bylaw 4066, 2010 incorporated
Amendment Bylaw 4089, 2010 incorporated
Amendment Bylaw 4098, 2011 incorporated
Amendment Bylaw 4125, 2011 incorporated**

THE CORPORATION OF THE CITY OF DAWSON CREEK

BYLAW NO. 3932

A Bylaw of The Corporation of the City of Dawson Creek to establish miscellaneous fees and charges.

WHEREAS, the Community Charter, Division 2, Section 194 (1) states that Council may, by bylaw, impose a fee payable in respect of (a) all or part of a service of the municipality, therefore, Council of the Corporation of the City of Dawson Creek, in open meeting assembled, hereby **ENACTS AS FOLLOWS:**

1. The various fees and charges as set out in Schedules A through F attached hereto and forming part of this Bylaw are hereby imposed.
2. This Bylaw may be cited for all purposes as "**CITY OF DAWSON CREEK FEES AND CHARGES BYLAW NO. 3932, 2007**".
3. This bylaw shall take effect upon adoption by the affirmative vote of a majority of Council present at the meeting at which the vote is taken.

READ a first time this 22 day of October, 2007.

READ a second time this 22 day of October, 2007.

READ a third time this 22 day of October, 2007.

ADOPTED this 5 day of November, 2007.

CERTIFIED A TRUE AND CORRECT COPY of Bylaw No. 3932 cited as "CITY OF DAWSON CREEK FEES AND CHARGES BYLAW NO. 3932, 2007".

ORIGINAL SIGNED BY

John Malcolm
Corporate Administrator

The Corporate Seal of **THE CORPORATION OF THE CITY OF DAWSON CREEK** was affixed in the presence of:

ORIGINAL SIGNED BY

Calvin Kruk – Mayor

ORIGINAL SIGNED BY

John Malcolm – Corporate Administrator

**SCHEDULE 'A'
ADMINISTRATIVE FEES AND CHARGES**

ADMINISTRATIVE	FEE
Business License Listings	\$25.00 plus taxes
Comfort Letters	\$200.00
NSF Cheque	\$25.00
Property Tax Certificates	\$10.00 plus taxes
Advertisement fee for the "Notice of Intent to Dispose of Property"	\$ 300.00
Application for City Boundary Extension or Reduction of Municipal Area (+ advertising costs)	\$500.00 +
Application for Raw (Unprocessed) Water Hook-up*	Cost plus 10%
Flags **	Cost plus taxes
Other retail items **	Cost plus 10%
Walkway Closure (+ plan fees, land transfer fees and advertising costs)	\$500.00
PHOTOCOPYING (Plus applicable taxes)	
Photocopies-All sizes-black & white	\$.25
Photocopies-All sizes-color	\$.50
Engineering-Land Sale Maps & List	\$25.00
Engineering-Maps-1:5000	\$23.00
Engineering-Maps-1:10,000	\$11.50
Engineering-City Scan Map (NTS) 24x36	\$11.50
Engineering-Book Base Legal-1:2,000	\$57.50
Engineering-Book Base Legal-1:4,000	\$23.00
Engineering-Zoning-Bylaw Books	\$11.50
Engineering-Maps	\$15.00
Engineering-Complete Official Community Plan	\$50.00
Engineering-Plotter-Copies	\$10.00
FINES	
Standardized Urban Forestry Policy	
First offence – per tree	Not less than \$100 and not more than \$1,000
Subsequent offence – per tree	Not less than \$2,000

* "Cost" includes land title application fees and courier fees

** "Cost" includes shipping and/or applicable taxes

SCHEDULE 'B'
BC TRANSIT FEES & CHARGES

<u>CASH FARES</u>	<u>TOTAL FEE</u>
Adult	\$1.75
Senior*/Student, to Grade 12**	\$1.50
Child, under 5 years, when accompanied by an adult	NC
* Reduced fare for persons 65 years or older, with valid I.D. ** Reduced fare for students in full-time attendance to Grade 12, with valid Student I.D.	
<u>TICKETS</u>	
Adult	\$15.75
Student/Senior	\$13.50
Buy 10 tickets and get one free! Available at City Hall and the Co-op Mall	
<u>MONTHLY BUS PASS</u>	
Adult	\$50.00
Senior	\$40.00
Student	\$30.00
Monthly passes are available at City Hall Student passes are also sold at the School District 59 offices	
<u>TRANSFERS</u>	NC
Transfers are free, but will be issued only at the time a fare is paid, good for the next connecting bus on another route.	

SCHEDULE 'C'
FIRE DEPARTMENT FEES & CHARGES

<u>FIRE DEPARTMENT</u>	<u>TOTAL FEE</u>
Comfort Letter	\$200.00
Inspections	N/C
Re-inspection after the second inspection	\$100.00
Failure of contact person to show	\$300.00
Burn Permits for Garbage, Grass or Tree Limbs Except for May 1 – 15 or October 1 – 15 (must contact Fire Hall)	\$12.00

SCHEDULE 'D'
RCMP FEES AND CHARGES

<u>RCMP</u>	<u>TOTAL FEE</u>
Criminal Record Checks (includes pardon applications, Visa travel document application, police certificate) * NC for volunteers	\$25.00
Finger Prints (includes taxes) (Fee regulated by RCMP)	\$28.00
Reports for Court Orders, Insurance Enquiries & Police Reports (outside community)- page + \$1.00 per photo, \$.35/per pg + shipping & handling	\$25.00
Special Occasion License for Beer Garden & Banquets (application)	NC

SCHEDULE "E"
RECREATION DEPARTMENT

MEMORIAL & KIN ARENA	TOTAL FEE
ADMISSIONS (Includes applicable taxes)	
Drop in Hockey - Single Rate	\$5.75
Drop in Hockey - Punch Card (11 Admissions)	\$57.50
Public Skate - Preschool (0-5 years) Single Rate	\$2.00
Public Skate - Preschool (0-5 years) Punch Card (11 Admissions)	\$20.00
Public Skate - Child (6-12 years) Single Rate	\$3.25
Public Skate - Child (6-12 years) Punch Card (11 Admissions)	\$32.50
Public Skate - Teen (13-18 years) & Seniors (60+) Single Rate	\$3.75
Public Skate - Teen (13-18 years) & Seniors (60+) Punch Card (11 Admissions)	\$37.50
Public Skate - Adult (19-59 years) Single Rate	\$4.25
Public Skate - Adults (19-59 years) Punch Card (11 Admissions)	\$42.50
Public Skate – Family - Single Rate	\$11.50
Public Skate – Family - Punch Card (11 Admissions)	\$115.00
Wellness Rates – Single Admission	
(10 - 50 people) - 10% discount on regular single admission rates	
(51 + people) -15% discount on regular single admission rates	
Wellness Rates – Passes / Punch Cards	
(10 - 25 people) - 10% discount on Pass / Punch Card rates	
(26+ people) -15% discount on Pass / Punch Card rates	
ADVERTISING (Includes applicable taxes)	
Bleacher Exit and Entrances - Prime Rate (6' x 8')	\$657.00
Board Advertising - Prime Rate/year (36"x 96")	\$492.75
Board Advertising - Non-Prime Rate/year (36" x 96")	\$427.00
Board Advertising - Prime Rate/year (36" x 48")	\$295.50
Board Advertising - Non-Prime Rate/year (36" x 48")	\$262.75
Ice Advertising - Prime Rate/year (6' x 8')	\$985.25
Wall Advertising - Prime Rate/year (36" x 48")	\$295.50
Wall Advertising - Non-Prime Rate/year (36" x 48")	\$262.75
RENTALS (Includes applicable taxes)	
Floor Rental - Dry - Non Profit Hourly (April 1 - August 31)	\$90.75
Floor Rental - Dry - For Profit Hourly (April 1 - August 31)	\$199.75
Floor Rental - Dry - Non-Profit Event Rate/day (April 1 - August 31)	\$1,315.00
Floor Rental - Dry - For Profit Event Rate/day (April 1 - August 31)	\$3,536.25
Ice Rental - Youth per hour prime time (September 1 - March 31)	\$90.75
Ice Rental - Adult per hour prime time (September 1 - March 31)	\$180.00
Ice Rental - Youth per hour non-prime time (September 1 - March 31)	\$66.75
Ice Rental - Adult per hour non-prime time (September 1 - March 31)	\$132.75

MEMORIAL & KIN ARENA	TOTAL FEE
Ice Rental - Games	\$530.00
Ice Rental - 2011/12 Hockey Academy School Rate per hour	\$31.75
Meeting Room Rental - Ice Season (1 hour minimum)	\$30.00
Meeting Room Rental - Dry Floor Season (1 hour minimum)	\$90.75
Other Equipment Rental - Stove or Fridge (each)	\$34.50
Other Equipment Rental - Cordless Microphone	\$120.75
Other Equipment Rental - Tables	\$3.50
Other Equipment Rental - PA System (per day)	\$85.75
Other Equipment Rental - Chairs	\$1.50
Other Equipment Rental - Stage (per day-includes set up)	\$650.75
Set up/Clean up or Failure to clean up - per person/per hour	As per current wages
Storage Rooms for user groups with 75 or more hours of ice booked per season	n/c
Summer Ice Rental - Youth/hour (April 1 to August 31)	\$117.75
Summer Ice Rental - Adult/hour (April 1 to August 31)	\$235.00

KENN BOREK AQUATIC CENTRE	
ADMISSIONS – Public Swim / Drop in Waterfit (Includes applicable taxes)	
Toddlers (Age 0-35 months)	N/C
Child - (Ages 3-12) Single Rate	\$3.75
Child - (Ages 3-12) Punch Card (11 Admissions)	\$37.50
Child - (Ages 3-12) 3 Month Pass	\$109.00
Child - (Ages 3-12) 6 Month Pass	\$193.75
Child - (Ages 3-12) Annual Pass	\$339.25
Teen - (Ages 13-18) Single Rate	\$4.75
Teen - (Ages 13-18) Punch Card (11 Admissions)	\$47.50
Teen - (Ages 13-18) 3 Month Pass	\$145.50
Teen - (Ages 13-18) 6 Month Pass	\$258.75
Teen - (Ages 13-18) Annual Pass	\$451.25
Adult - (Ages 19-59) Single Rate	\$6.00
Adult - (Ages 19-59) Punch Card (11 Admissions)	\$60.00
Adult - (Ages 19-59) 3 Month Pass	\$181.50
Adult - (Ages 19-59) 6 Month Pass	\$322.50
Adult - (Ages 19-59) Annual Pass	\$564.50
Senior - (Ages 60+) Single Rate	\$4.75
Senior - (Ages 60+) Punch Card (11 Admissions)	\$47.50
Senior - (Ages 60+) 3 Month Pass	\$145.50
Senior - (Ages 60+) 6 Month Pass	\$258.75
Senior - (Ages 60+) Annual Pass	\$451.25
Family – (Maximum 2 adults and 4 children) Single Rate	\$14.50
Family - (Maximum 2 adults and 4 children) Punch Card (11 Admissions)	\$145.50
Family - (Maximum 2 adults and 4 children) 3 Month Pass	\$471.50
Family - (Maximum 2 adults and 4 children) 6 Month Pass	\$839.00
Family - (Maximum 2 adults and 4 children) Annual Pass	\$1,467.25
Additional Adult - (Max 2 per Family Rate)	Regular rate
Additional Children - (Max 4 per Family Rate) provided they meet	\$1.25

KENN BOREK AQUATIC CENTRE	
specification listed under the category	
Wellness Rates – Single Admission	
(10 - 50 people) - 10% discount on regular single admission rates	
(51 + people) -15% discount on regular single admission rates	
Wellness Rates – Passes / Punch Cards	
(10 - 25 people) - 10% discount on Pass / Punch Card rates	
(26 + people) -15% discount on Pass / Punch Card rates	
RENTALS (Includes applicable taxes)	
Private Rental Rates (Leisure Pool) 1-100 people (hourly)	\$294.00
Private Rental Rates (Lane Pool) 1-100 people (hourly)	\$294.00
Private Rental Rates Per Lane (hourly)	\$35.25
Life Guards - Extra (Charge is per hour)	As per current wages
Room Rental (hourly)	\$35.25
Life Jackets	N/C
Toys - inflatable (hourly)	\$52.50
Waterslide (hourly)	\$52.50
Birthday Package 1 (Child – 11 kids, 3 adults + room rental)	\$69.00
Birthday Package 2 (Child – 22 kids, 6 adults + room rental)	\$102.50
Birthday Package 3 (Teen – 11 teens, 3 adults + room rental)	\$80.00
Birthday Package 4 (Teen – 22 teens, 3 adults + room rental)	\$125.00
Non Profit Aquatic Club Hourly Rental Rate Per Lane	\$16.75
Non Profit Aquatic Club Hourly Rental for Main Pool	\$140.00
Non Profit Aquatic Club Hourly Rental for Swim Meet (Lifeguard costs charged separately)	\$45.50
Non Profit Aquatic Club Hourly Meeting Room Rental (for non profit purposes only)	n/c
SWIM LESSONS (Includes applicable taxes)	
Preschool - 30 Minute Lesson - per day	\$6.00
Child - 30 Minute Lesson - per day	\$5.50
Child - 45 Minute Lesson - per day	\$8.00
Child - 60 Minute Lesson - per day	\$11.00
Private Lesson - per lesson	\$25.75
Parent and tot - 30 minute lesson-per day	\$6.00
Adult & Senior - 30 Minute lesson-per day	\$6.75
LEADERSHIP COURSES	
Staff time plus materials + 10%, affiliate fees and applicable taxes	

FITNESS LESSONS (Specialty Classes) (Includes applicable taxes)	
30 Minute lesson - per day	\$3.25
50 Minute Lesson - per day	\$6.50
50 Minute Lesson (Flex Option) - per day	\$7.00

50 Minute Lesson (Drop In) - per day	\$7.25
OTHER	
Locker Tokens (Includes applicable taxes)	\$0.50
Replacement Scan Card (Includes applicable taxes)	\$10.00
Badges (Includes applicable taxes)	\$1.75
Other retail items (plus applicable taxes)	Cost + 10%

KENN BOREK AQUATIC CENTRE CLIMBING WALL	
ADMISSIONS (Plus applicable taxes)	
Child - (Ages 3-12) Single Rate – Climbing Wall Only	\$7.00
Child - Punch Card – Climbing Wall Only	\$70.00
Teen - (Ages 13-18) Single Rate – Climbing Wall Only	\$8.00
Teen - Punch Card – Climbing Wall Only	\$80.00
Adult - (Ages 19-59) Single Rate – Climbing Wall Only	\$9.00
Adult - Punch Card – Climbing Wall Only	\$90.00
Seniors - (Ages 60+) Single Rate – Climbing Wall Only	\$8.00
Seniors - Punch Card – Climbing Wall Only	\$80.00
Child - (Ages 3-12) Single Rate – Combo: Climb + Swim	\$8.50
Child - Punch Card – Combo: Climb + Swim	\$85.00
Teen - (Ages 13-18) Single Rate – Combo: Climb + Swim	\$10.00
Teen - Punch Card – Combo: Climb + Swim	\$100.00
Adult - (Ages 19-59) Single Rate – Combo: Climb + Swim	\$12.00
Adult - Punch Card – Combo: Climb + Swim	\$120.00
Seniors - (Ages 60+) Single Rate – Combo: Climb + Swim	\$10.00
Seniors - Punch Card – Combo: Climb + Swim	\$100.00
RENTALS (Plus applicable taxes)	
Shoe Rental	\$2.00
Harness Rental and chalk (included in admission fees)	N/C
PRIVATE RENTALS - 1.5 hour rental for up to 3 participants	
During operational hours (includes 1 staff member)	\$56.00
Outside of operational hours (includes 2 staff members)	\$130.00
Each additional staff member required (1 for every 3 participants)	\$44.75
4 or more participants with a belay checked adult assisting, cost per participant	\$5.75

SCHEDULE 'F'
LICENSED OUT OF SCHOOL CARE FEES & CHARGES

LICENSED OUT OF SCHOOL CARE 5-12 YEARS	TOTAL FEE
Morning Care Only-per day (7-9 a.m.)	\$6.00
After School Care Only-per day (2:30 -6 p.m.)	\$13.50
Before or After School Care-per day (7-9 a.m. & 2:30-6 p.m.)	\$16.25
Non instructional days-per day	\$29.00
School Breaks-per day	\$29.00
School Breaks-per week	\$138.75

SCHEDULE 'G'
HYDRANT USE FEES AND CHARGES

HYDRANT USE CHARGES	FEE
'Hydrant Use Permit' processing fee	\$ 50.00
Deposit for Backflow Device Kit	\$ 500.00
Rental fee for Backflow Device Kit – per week (or part of a week)	\$ 50.00
Hydrant Pumping fee	\$ 50.00

*Note: Water usage will be charged according to the bulk dispenser user rate contained in the Water Resale Bylaw as amended from time to time.