

Property Tax Time Overview

PROPERTY TAXES

All property taxes are due by **Monday, July 4, 2011 at 4:30pm.**

Payments can be made by:

- Cashier at City Hall (Cash, Debit or Cheque – *no credit cards*)
- Internet banking (use Roll # - Dawson Creek, City of – Taxes)
- Any bank teller with original property tax notice (Tax Notice must be stamped with July 4 or before otherwise penalty will be applied)
- By mail (*must be received by July 4, 2011* postmarks will be not accepted as payment date)
- Post dated cheques for July 4, 2011 (your cancelled cheque is your receipt).

If not paid by due date a 10% penalty will be applied to the outstanding current taxes owing. NO EXCEPTIONS.

MORTGAGE COMPANIES

The banks and mortgage companies have been contacted with the 2011 tax amount if they are listed under owners. This is for every bank except Lakeview Credit Union, the property owner has a property tax savings account that they can make payment out of for their property taxes.

If it is the first year with their mortgage company the property owner may want to confirm that the mortgage company has been contacted with property tax information.

PRE-AUTHORIZED PAYMENTS (PAP)

Property owners can sign up for Pre-Authorized Payment plan which comes out the first of every month. *Remember when you receive your property tax notice June & July's PAP payments will not show on the tax notice.*

If the property owner wants to adjust the amount being taken out of their account for 2011 taxes something in writing must be submitted to the Property Tax Department.

ARREAR & DELINQUENT TAXES

Any property that has delinquent taxes owing will go for Tax Sale on Monday September 26, 2011 at 10:00 AM.

HOME OWNER GRANTS

Home Owner grant must be submitted to City Hall (in person, online, by mail or by fax).

The Home Owner Grant Program is available to individuals who are Canadian citizens or Landed Immigrants and reside permanently in British Columbia. A homeowner is entitled to the grant if he/she occupies an eligible residence as his/her principal residence. You are only allowed to claim one home owner grant on your primary place of residence per year and you must be living at that residence when you claim the grant.

Home Owner Grants can be claimed without paying property taxes.

Completion done:

- Online (www.dawsoncreek.ca - City Hall, Finance Dept, Taxes)
- at City Hall
- submitted by mail
- submitted by fax (250-782-3352)

Basic Grant is \$770.00 with minimum taxes owing of \$350.00

Additional Grant is \$1,045.00 with minimum taxes owing of \$100.00

If claiming the additional grants:

2(a) one of the property owners must be over 65 years before Dec 31/11 (born before 1946)

2(b) War Veteran

2(c) Disability assistance – Form must be completed by Ministry of Human Resources and returned with Home Owner grant.

2(d) Person with disabilities – form must be submitted to City Hall and it is kept on record for

each following year.

- if first year, must have form completed by doctor and meet criteria (1. Have no remedial therapy and 2. Have made structural changes to their home exceeding \$2,000 **or** require assistance over \$150.00/ month not paid to a family member)

2(e) Owner deceased – person applying for grant must be a spouse or relative and must have been residing in the residence at the time of death and still be residing in the residence as their primary place of residence.

- common-law – living together more than 2 years in a continuous period

2010 Home Owner Grant

If the home owner has not applied for their 2010 Home Owner Grant they can apply for it up to December 31, 2011. The retro grant form must be completed and they need to submit a bill from December 31, 2010 (gas bills are not accepted as this are always submitted in the owners name).

Absentee owners

Can claim HOG if they had claimed it last year and they are just temporary away from the home. The property cannot be rented or for sale.