



**Request for Quotations
No. 2012-01**

The City of Dawson Creek is requesting quotations for the supply and delivery of 195 hanging baskets.

Specifications can be picked up at City Hall, 10105 - 12A Street, Dawson Creek B.C. beginning **Friday, January 6, 2012**. Please direct questions regarding specifications to Darcy Perrin, Parks Manager at 250.784.8097.

Quotations will be evaluated on the basis of, price and other factors, as determined by the City of Dawson Creek's purchasing policy. Bidders must refer to the Contract Documents for the terms governing the Bid process. The City reserves the right to accept or reject all or any bids and to waive any informality, incompleteness or error in any bid.

Quotations, sealed in an opaque envelope, clearly marked with the supplier's name and '**RFQ 2012 – 01 – Hanging Baskets**' will be accepted up to **2:00 pm local time, Monday, January 16, 2012**, and will be received by:

Brenda Ginter, Director of Corporate Administration
City of Dawson Creek, Box 150
10105 - 12A Street, Dawson Creek, BC V1G 4G4

It is the sole responsibility of the Bidder to ensure that its Bid is received at the above location and by the time stipulated. Bids received after the stipulated time will be rejected and returned to the Bidder unopened. Faxed Bids are not acceptable and will be rejected.

RFQ 2012/01 HANGING BASKET - SPECIFICATIONS	
QUANTITY	DESCRIPTION
195	<p>To supply and deliver to Dawson Creek Public Works Yard, the following:</p> <p>Mixed Annual arrangements complete with potting soil and slow release fertilizer to be arranged in twenty four inch (24") wire cage baskets, including moss liner, as supplied by the City of Dawson Creek</p> <p>Mixed arrangements to contain a selection of plants and foliage.</p> <p>Note: For a list of the plants and foliage selection please see below.</p>

Flower Basket List

I. Basket Stuffers – all these plants come in a variety of different colors & types

Wave Petunias	Verbena
Million Bells	Bidens
Diascia	Bracteantha
Osteospermm	Torenia
Bacopa	Lantana

II. Basket Stuffers – Foliage only “no flower”

Ipomoea	Silver Nettle Vine
Creeping Charlie	Creeping Jenny
Asparagus Fern	Helichrysum

Seed Plants – these are plants that may be grown from seed – also many different colors and types.

Lobelia	Baby’s Breath
Alyssum	Dahlia
Geranium	Dahlberg Daisy
Nierembergia	Bracnycome
Gazania	Schizanthus
Petunia	

Completion / Delivery Date: Tuesday, May 29, 2012.

RFQ 2012 – 01 – HANGING BASKETS BID FORM

Baskets	Total bid price including all taxes, permits and fees
195	

Bidders are reminded to complete the pricing section shown above in order to be considered.

Name of Firm

Bidding: _____

Authorized

Signature: _____

Print

Name: _____

Address: _____

City: _____

Postal Code: _____

Phone #: _____

Fax #: _____

E-Mail Address: _____