

CANNABIS AND LIQUOR LICENCE APPLICATIONS

The Council of the City of Dawson Creek directs that:

1. Purpose

To establish criteria for liquor or non-medical cannabis retail store applications requiring local government input.

2. Policy

- a) The Council of the City of Dawson Creek will provide comments on all licences requiring input by local governments except for applications for temporary changes to liquor licences, which is delegated to the Chief Administrative Officer or their designate.
- b) In the event that multiple applications are received for locations within 150 m of each other, as regulated by the City of Dawson Creek Zoning Bylaw, the applications will be considered “received” by the City based on the first application that:
 - i) has been referred to the City, in writing, by the Liquor and Cannabis Regulation Branch; and
 - ii) has the City of Dawson Creek Cannabis application fees paid in full.
- c) Applicants must:
 - i) provide all documentation required, including, but not limited to, photos or renderings of the store exterior, photos or renderings of the store signage, floor plan, and site plan; and
 - ii) ensure all application fees stated in the City’s Fees and Charges Bylaw are paid prior to the application proceeding.
- d) The City of Dawson Creek shall post or provide notice of the application, with all contact information and the means to object to the application:
 - i) at the subject property;
 - ii) by way of hand delivery or postal service to property owners and/or occupants within 30 metres of the subject property;
 - iii) on the City website and Facebook Page; and
 - iv) in the local paper, costs for advertising to be invoiced to the applicant at current rates.

- e) Once the 10 day notification period has ended, staff will prepare a report for Council's consideration, providing details of the application and results of the notification period and any comments received.

APPROVED BY COUNCIL:

DATE: _____