

**SCHEDULE 'A'**  
**ADMINISTRATIVE FEES AND CHARGES**

<b>ALL FEES ARE PLUS APPLICABLE TAXES</b>					
<b>ADMINISTRATIVE</b>	<b>2020 FEE</b>	<b>2021 FEE</b>	<b>2022 FEE</b>	<b>2023 FEE</b>	<b>2024 FEE</b>
Business License Listings	\$25.60	\$26.11	\$26.63	\$27.17	\$27.71
Comfort Letters	\$204.80	\$208.90	\$213.07	\$217.34	\$221.68
NSF Cheque	\$25.60	\$26.11	\$26.63	\$27.17	\$27.71
Property Tax Certificates	\$10.24	\$10.44	\$10.65	\$10.87	\$11.08
Issuance of additional Copy of the Tax Notice	\$5.00	\$5.10	\$5.20	\$5.31	\$5.41
Issuance of paper utility bill	N/A	\$2.00	\$2.04	\$2.08	\$2.12
Advertisement fee for the "Notice of Intent to Dispose of Property" (\$500.00 deposit required prior to the first advertisement)	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%
Note: Non-profit organizations are exempt from the above advertising fee for leases only					
Application for City Boundary Extension or Reduction of Municipal Area (+ advertising costs) *	\$512.00	\$522.24	\$532.68	\$543.34	\$554.21
Application for Raw (Unprocessed) Water Hook-up*	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%
Flags	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%
Other retail items	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%	Cost + 10%
Walkway, Highway, Street or Lane Closure (+ plan fees, land transfer fees and advertising costs)	\$512.00	\$522.24	\$532.68	\$543.34	\$554.21
Trespass/Encroachment Application (+ plan fees, land transfer fees, legal costs and advertising costs)	\$512.00	\$522.24	\$532.68	\$543.34	\$554.21
Cannabis and Liquor Licence Applications (includes advertising costs)	\$700.00	\$714.00	\$728.28	\$742.85	\$757.70
Convenience fees on credit card payments (non-refundable)	2% per credit card payment transaction	2% per credit card payment transaction	2% per credit card payment transaction	2% per credit card payment transaction	2% per credit card payment transaction
<b>PHOTOCOPYING</b>					
Photocopies - All sizes-black & white (per page)	\$0.26	\$0.27	\$0.27	\$0.28	\$0.28
Photocopies - All sizes-color (per page)	\$0.51	\$0.52	\$0.53	\$0.54	\$0.55
Engineering - Land Sale Map & List	\$25.60	\$26.11	\$26.63	\$27.17	\$27.71
Engineering - Map - 1:5,000	\$23.55	\$24.02	\$24.50	\$24.99	\$25.49
Engineering - Map - 1:10,000	\$11.78	\$12.02	\$12.26	\$12.50	\$12.75
Engineering - City Scan Map (NTS) 24x36	\$11.78	\$12.02	\$12.26	\$12.50	\$12.75
Engineering - Book Base Legal-1:2,000	\$58.88	\$60.06	\$61.26	\$62.48	\$63.73
Engineering - Book Base Legal-1:4,000	\$23.55	\$24.02	\$24.50	\$24.99	\$25.49
Engineering - Zoning-Bylaw Books	\$11.78	\$12.02	\$12.26	\$12.50	\$12.75
Engineering - Maps	\$15.36	\$15.67	\$15.98	\$16.30	\$16.63
Engineering - Complete Official Community Plan	\$51.20	\$52.22	\$53.27	\$54.33	\$55.42
Engineering - Plotter Copies (per page)	\$10.24	\$10.44	\$10.65	\$10.87	\$11.08

\* "Cost" includes land title application fees and courier fees, and shipping if applicable