



# 2025 Annual Report

Year-Ended December 31, 2025

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City Hall  
Dark Ties Media

Dawson Creek Art Gallery  
Dark Ties Media

## Land Acknowledgement

The City of Dawson Creek acknowledges that we are privileged to live and work on Treaty 8 territory and the traditional home of the Cree, Dane-Zaa, Saulteau, Sikanni and Slavey First Nations. We value the Métis Peoples that live and gather here. We commit to upholding the respectful relationships these Nations have built with the land and we acknowledge our responsibility to carry that forward today and into the future.

## Message from the Mayor

“On behalf of Council, I am pleased to present the 2025 Annual Report for the City of Dawson Creek.

This report reflects another year of work by our City team in service to the people of Dawson Creek. While it highlights projects, programs, and initiatives, at its core this report is about the people who live here. It’s about the families, youth, seniors, and community members who shape this city and make it what it is.

2025 was a year where we saw our community come together in meaningful ways. One of the most memorable moments was hosting the Para Cup, an international event that brought athletes, visitors, and fans from around the world to Dawson Creek. It was more than a sporting event; it was a celebration of inclusion, determination, and community pride. Our City team, along with volunteers, local organizations, and businesses, came together to create an experience that showcased the very best of who we are.

This year also brought challenges, particularly through ongoing drought conditions and wildfire impacts across the region. In those moments, we saw what truly defines a strong community. Neighbours supported neighbours, our City team worked alongside emergency partners, and we came together to care for those affected. These experiences continue to remind us of the importance of preparedness, compassion, and connection.

Council is also proud of the continued investment in spaces that matter to people’s everyday lives. Parks, arenas, aquatic facilities, and community spaces continued to be improved and maintained, ensuring that youth have places to play, families have spaces to gather, and seniors have opportunities to stay active and connected. These are the places where community happens, and they remain a priority.

Behind the scenes, Council is particularly proud of the progress made in 2025 to strengthen how the City plans for the future. The development and formalization of the City’s Asset Management Plan represents a significant milestone for Dawson Creek, placing us among a smaller number of municipalities with a structured, long-term approach to understanding and managing infrastructure needs. This work provides Council with clearer, more consistent information to support responsible decision-making, ensuring that investments today are aligned with both current service needs and long-term sustainability for future generations.

As we look ahead, Council remains committed to supporting a community where people feel connected, supported, and proud to call Dawson Creek home. That means investing in the spaces people use, supporting the programs families rely on, and continuing to build a community where youth can thrive and seniors are valued and included.



We are grateful to our City team, community partners, local businesses, industry partners, volunteers, and residents for the role each of you plays in moving Dawson Creek forward. Together, we continue to build a community that reflects care, resilience, and pride.”

Mayor Darcy Dober



Top Left: 2025 Para Cup Building Relationships with neighbouring communities at the Stick Blessing Ceremony; Top Right: South Peace Division of Family Practice and Mayor Dober at the Tumbler Ridge Medical Conference; Bottom: DCSS Student Council Luncheon with Mayor and Council.



## About the City of Dawson Creek

From our quaint downtown to the tranquility of our parks and trails, Dawson Creek invites you to discover a community where the past converges with the present, creating a vibrant tapestry of heritage and possibility. Welcome to Dawson Creek – where history meets opportunity, and where every journey begins anew.

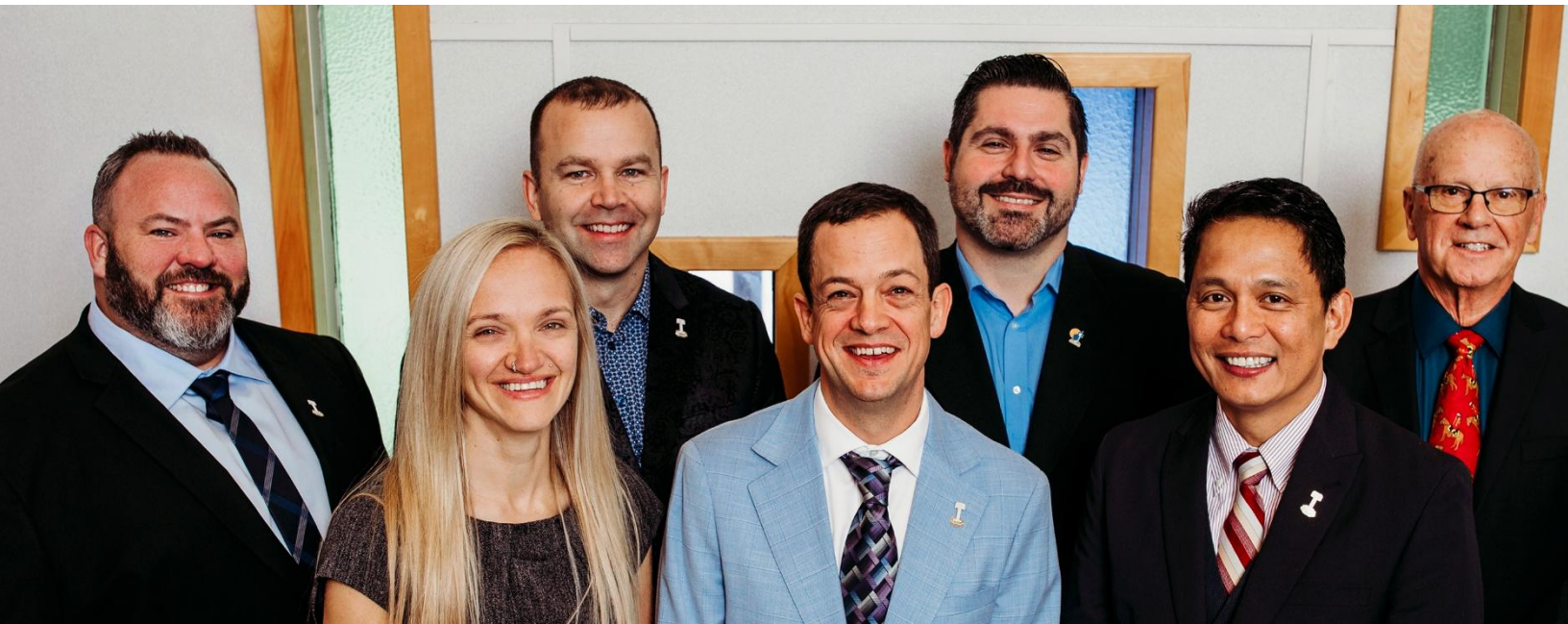
Nestled in the heart of northeastern British Columbia, Dawson Creek stands as a vibrant community with a rich tapestry of history and culture. Situated on Treaty 8 territory, the city is a testament to the enduring heritage of the Indigenous peoples who have called this land home for millennia. As the southern gateway to the Alaska Highway, Dawson Creek holds a significant place in Canadian history, symbolizing the spirit of exploration and resilience that characterized the construction of this iconic roadway during World War II.

Beyond its historical significance, Dawson Creek thrives as a hub of industrial activity and community spirit. Its strategic location near the Alberta border and proximity to major natural resource developments have fueled its growth and prosperity. From bustling downtown streets to serene parks and trails, the city offers a diverse range of attractions and amenities for residents and visitors alike. Whether exploring the Dawson Creek Art Gallery, attending local festivals, or embarking on outdoor adventures in the surrounding wilderness, there's no shortage of experiences to immerse oneself in within this dynamic city.

Moreover, Dawson Creek strives to uphold a commitment to reconciliation and partnership with Indigenous communities, recognizing the importance of honouring the land's original inhabitants. As stewards of Treaty 8 territory, residents and leaders alike embrace the principles of mutual respect and collaboration, striving to build a future that acknowledges and celebrates the diverse cultural heritage of the region. In doing so, Dawson Creek continues to evolve as a welcoming and inclusive community where the past, present, and future converge in harmony.



Downtown Dawson Creek



## Governance

The City of Dawson Creek Council is a governing body comprised of one Mayor and six Councillors who are elected for a four-year term. The primary function of Council is to develop policies by adopting bylaws and passing resolutions delegated to local government by the *Community Charter* and *Local Government Act*. Council is also responsible for establishing budgets for both operating and capital expenditures.

The meeting schedule, agendas, minutes, and meeting videos can be reviewed at [www.dawsoncreek.ca/council](http://www.dawsoncreek.ca/council).

In 2025, Council adopted a series of key bylaws focused on:

- Multi-year financial planning and taxation
- Zoning and land use adjustments supporting development flexibility
- Updates to the Official Community Plan framework
- Targeted site-specific development permissions

These bylaws collectively supported fiscal management, growth planning, and ongoing implementation of Council's strategic priorities in housing, development, and infrastructure alignment.

## Bylaws Adopted in 2025

- Fees and Charges Amendment Bylaw No. 4597, 2025
- Fire Protection Amendment Bylaw No. 4599, 2025
- Board of Variance Bylaw No. 4602, 2025
- 2025-2029 Financial Plan Bylaw No. 4603, 2025

- Fees and Charges Amendment Bylaw No. 4604, 2025
- Animal Responsibility Amendment Bylaw No. 4605, 2025
- Tax Rates Bylaw No. 4606, 2025
- Zoning Amendment (25-02) Bylaw No. 4607, 2025
- OCP Amendment (25-01) Bylaw No. 4608, 2025
- Dawson Creek Revitalization Tax Exemption Program Bylaw No. 4609, 2025
- Zoning Amendment (25-03) Bylaw No. 4610, 2025
- Zoning Amendment (25-04) Bylaw No. 4611, 2025
- Asset Management Reserve Fund Bylaw No. 4612, 2025
- Bylaw Notice Enforcement Amendment Bylaw No. 4613, 2025
- OCP Amendment (25-05) Bylaw No. 4614, 2025
- Zoning Amendment (25-05) Bylaw No. 4615, 2025
- Zoning Amendment (25-06) Bylaw No. 4616, 2025
- Fees and Charges Amendment Bylaw No. 4617, 2025
- Permissive Tax Exemption Bylaw No. 4618, 2025
- 2026 Revenue Anticipation Borrowing Bylaw No. 4619, 2025
- Official Community Plan Bylaw No. 4620, 2025
- 2025-2029 Financial Plan Amendment Bylaw No. 4621, 2025



## 2022-2026 City Council



### **Councillor Gregg Apolonio**

Councillor Apolonio, originally from Manila, Philippines, graduated from Far Eastern University and worked as a Restaurant Manager at Jollibee before immigrating to Canada in 2009. With over a decade of residency, Councillor Apolonio has been actively involved in various volunteer roles, including serving as President of KALIPI Filipino-Canadian Association and Grand Knight of the Knights of Columbus. Now in his first term on City Council, he aims to bring positive change to Dawson Creek, representing a historic moment as the City's first Councillor of Filipino and Asian descent.



### **Councillor Jerimy Earl**

Councillor Earl, a resident of the Peace Region since 2010, is serving his second term on Dawson Creek's City Council. With a professional background in communications and community engagement, including roles at the Dawson Creek and District Hospital Foundation and the Encana Events Centre, he currently works at Lake View Credit Union. Councillor Earl is dedicated to fostering local businesses and community decision-making, volunteering with the Dawson Creek Chamber of Commerce and promoting the regional music scene.



### **Councillor Amy Kaempf**

Councillor Kaempf, a lifelong resident of Dawson Creek, is currently serving her second term on City Council. With nearly 25 years at Safeway, where she holds an administrative role, Councillor Kaempf's dedication to her community is evident through her involvement in various activities, including coaching volleyball, soccer, and bowling, volunteering at Dawson Creek Alliance Church and Notre Dame School, and participating in the Notre Dame Parent Support Group. Councillor Kaempf's passion for community engagement extends to her leisure pursuits, as she enjoys running marathons in the region. She cherishes the opportunity to contribute to her community and play a role in its development.

## 2022-2026 City Council



### **Councillor Kyle MacDonald**

Councillor MacDonald, in his first term on Council, has been happily married to Gillian for over 15 years and is the proud father of three daughters active in Dawson Creek's Mile Zero Figure Skating Club and Dawson Creek Seals swim club. Alongside his dedication to family, Councillor MacDonald has been an experienced competitor and judge in Scottish Heavy Athletics for over 12 years, as well as a motorcycle enthusiast exploring the Peace Country's scenic routes. Since 2013, Councillor MacDonald and Gillian have owned and operated two Tim Hortons restaurants, actively supporting community groups like the Dawson Creek and District Hospital Foundation and local youth activities. Councillor MacDonald enjoys serving his community in his role on City Council.



### **Councillor Charlie Parslow**

Councillor Parslow, now in his fourth term, has dedicated his career to education, serving as a teacher, principal, and superintendent. Notably, he played a key role in establishing the Kiwanis Performing Arts Centre and the Kiwanis Enterprise Centre. Post-retirement, Councillor Parslow contributes through workshops on effectiveness and serves in various community roles, including Secretary-Treasurer for the Dawson Creek Society for Community Living and President of the Peace River Chapter of the Federation of Canadian Artists. Councillor Parslow also represents the City on multiple committees, demonstrating his ongoing commitment to civic engagement.



### **Councillor Mike Sudnik**

Born and raised in Dawson Creek, Councillor Sudnik is grateful for the opportunity to give back to his community. As a proud father and successful business owner of Custom Creations, he prioritizes local support and active involvement in his daughters' activities. Committed to improving healthcare, Councillor Sudnik has been involved with the South Peace Health Services Society. Outside of civic duties, he enjoys fitness and outdoor pursuits, aiming to contribute to a sustainable future for Dawson Creek through informed decision-making.

## 2022-2026 Strategic Priorities

### 1. Infrastructure and Asset Management

Goal: To effectively manage and invest in our assets to ensure they are financially sustainable, adaptable to the effects of climate change and able to meet current and future service requirements.

### 2. Building and Strengthening Relationships

Goal: To be stronger as a community by developing and strengthening our relationships and partnerships with First Nations communities, other local governments and community groups and agencies.

### 3. Tourism

Goal: To diversify our economy and optimize the use of our facilities and amenities by encouraging and promoting events and attracting travellers to stay and explore the community.

### 4. Parks, Trails, and Recreation Facilities

Goal: To invest in our parks, trails, and recreation facilities in order to meet the current and future needs of our citizens, support our tourism objectives and optimize the use of our assets.

### 5. Vibrant Downtown

Goal: To create a vibrant downtown that will support and attract business, encourage new residential opportunities, and offer a unique visitor experience.



## 2022-2026 Strategic Priority Action Plan

In 2023, Mayor and Council and the City of Dawson Creek Senior Staff Team worked together to formulate a Strategic Priority Action Plan that will help the City Team accomplish the 2022-2026 Strategic Priorities of Mayor and Council as set out on the next few pages.

The following charts show:

- Success Indicators and Action Steps: the action steps that Staff have taken in 2024/2025 or will take in 2026 to ensure the Strategic Priority is met
- Progress: the progress level the action step is at, including when a step has been completed in 2024/2025
- Quarters: the quarter that the action step will be completed in for 2026

### Strategic Priority #1: Infrastructure and Asset Management

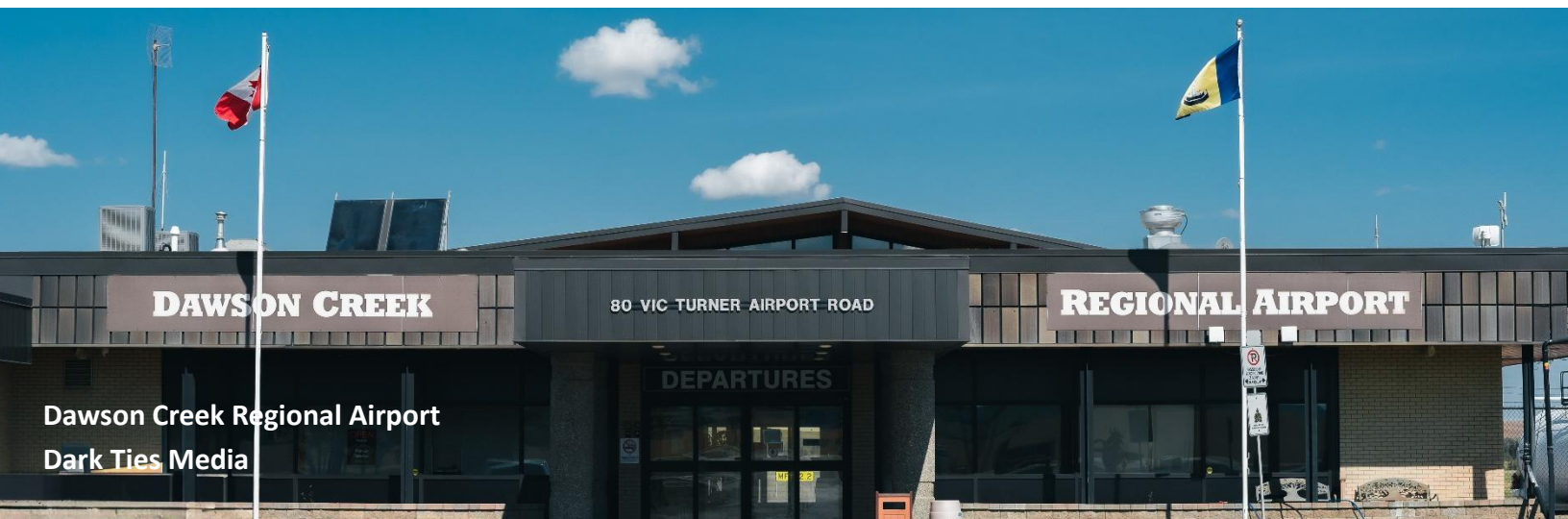
Goal: To effectively manage and invest in our assets to ensure they are financially sustainable, adaptable to the effects of climate change and able to meet current and future service requirements.

SUCCESS INDICATOR & ACTION STEPS	PROGRESS	2026			
		Q1	Q2	Q3	Q4
<b>1 Inventory of Assets, dollar amounts and life expectancy</b>					
Consultant working with Finance and GIS reviewing asset inventory and condition assessments	COMPLETED				
<b>2 Top 10 priorities and long-term capital plan</b>					
Identify the set of priorities alongside Operations	IN PROGRESS				
Identify the set of priorities alongside Dev Services	IN PROGRESS				
Presentation to Council on a set of priorities	NOT STARTED				
Budget requests based on approved priority list	NOT STARTED				
<b>3 Set of strategies and policies</b>					
Bring forward researched policies and recommendations on how to fund the plan	COMPLETED				
<b>4 Communication Plan</b>					
Build a communication plan based on the set of priorities as identified to educate the public, current staff and future staff	NOT STARTED				
<b>5 Activated Management System</b>					
Procure Asset Management Software	COMPLETED				
Asset Management System Activated	IN PROGRESS				
<b>6 Appropriate Resources meet expectations</b>					
Develop Reserve Fund for different classes of assets	IN PROGRESS				
Seek grant opportunities and partnerships	IN PROGRESS				

## Strategic Priority #1.1: Airport

**Goal:** To effectively manage and invest in our assets to ensure they are financially sustainable, adaptable to the effects of climate change and able to meet current and future service requirements.

SUCCESS INDICATOR & ACTION STEPS		PROGRESS	2026			
			Q1	Q2	Q3	Q4
<b>1</b>	<b>Regional Advisory Group (Saddle Hills, Chetwynd, Tumbler Ridge, PRRD, Pouce Coupe, FN)</b>					
	Discuss sub-regional committee with PRRD	IN PROGRESS				
	Form sub-regional committee	COMPLETED				
<b>2</b>	<b>Collect data on our flight &amp; analysis - adopt a standardized format</b>					
	Reviewing available stats that can be collected/would be relevant	COMPLETED				
	Collect data	COMPLETED				
	Research options for standardized reporting formats	IN PROGRESS				
	Adopt a standardized data reporting format	IN PROGRESS				
<b>3</b>	<b>Researched regional airport governance models</b>					
	Research regional airport governance models	NOT STARTED				
<b>4</b>	<b>Recognized as a regional airport</b>					
	Marketing our airport as a regional airport	NOT STARTED				
	Linked to getting the final funding from the regional partners	NOT STARTED				
<b>5</b>	<b>Funding from Regional Partners</b>					
	Linked to CAO's discussions with PRRD and sub-regional advisory committee	IN PROGRESS				
<b>6</b>	<b>Improved revenue generation</b>					
	Exploring opportunities for revenue: fuel tug, City-owned hangar, etc.	IN PROGRESS				
<b>7</b>	<b>Scheduled flight services</b>					
	Mayor to continue conversations with surrounding potential partners	IN PROGRESS				
<b>8</b>	<b>Secured grants for capital improvements, marketing, communication</b>					
	Apply for BCAAP for varying projects	IN PROGRESS				
	Apply for NDIT marketing grants	NOT STARTED				
<b>9</b>	<b>Connected to a major City</b>					
	Mayor to continue conversations with surrounding potential partners	IN PROGRESS				
<b>10</b>	<b>Optimizing services for existing user groups such as charters, freight, air ambulance, private, tourism possibilities, fueling station, diner, car rental, transportation to and from. Perform a gap analysis, and provide communications and advocacy.</b>					
	Linked to Increase of Private Investment: Gap Analysis	IN PROGRESS				
<b>11</b>	<b>Increase of private investment</b>					
	Meet with private entities and note barriers	COMPLETED				
	Look at past airport studies and develop plan for addressing barriers and report to Council	IN PROGRESS				
	Market private investment opportunities: hobby aircraft airport of the north	NOT STARTED				
<b>12</b>	<b>More hangars have been developed</b>					
	Linked to private investment	IN PROGRESS				



Dawson Creek Regional Airport  
Dark Ties Media

## Strategic Priority #1.2: Transit

**Goal:** To effectively manage and invest in our assets to ensure they are financially sustainable, adaptable to the effects of climate change and able to meet current and future service requirements.

SUCCESS INDICATOR & ACTION STEPS		PROGRESS	2026			
			Q1	Q2	Q3	Q4
<b>1</b>	<b>Studied on-demand service delivery models</b>					
	Research on-demand models during BC Transit's service review	IN PROGRESS				
<b>2</b>	<b>Research provider models / Uber models / private models</b>					
	Apply for Rural Transit Grant to develop plan for optimizing transit in our community	COMPLETED				
<b>3</b>	<b>Strong rider data (how they are paying, get on and drop off points)</b>					
	Partner with BC Transit after new pay system is released to start quarterly tracking of rider data	IN PROGRESS				
<b>4</b>	<b>Study grants</b>					
	Continue researching transportation grants alongside City Grant Writer	IN PROGRESS	■	■	■	■
<b>5</b>	<b>Community Provider User Working Group: BC Transit, SUNR, SD59, NLC</b>					
	Reach out to potential partners to start transit discussions	COMPLETED				
	Create a working group from interested partners: SD 59, NLC	COMPLETED				
<b>6</b>	<b>Manage the subsidy</b>					
	Review opportunities to partner with Pouce and Area D	IN PROGRESS				
<b>7</b>	<b>Increased and diversified ridership</b>					
	Review opportunities to partner with NLC to increase student ridership	IN PROGRESS				
	Partner on marketing with NLC for student ridership	NOT STARTED			■	
<b>8</b>	<b>Advocated for and worked with NCLGA around alternative funding models for small cities.</b>					
	Resolution to suggest change in funding - take to UBCM	NOT STARTED				■
<b>9</b>	<b>Implement alternative transit model</b>					
	Linked above	NOT STARTED				■
<b>10</b>	<b>Researched and chosen the most efficient use of our funding for transit</b>					
	Reach out to local services i.e., taxi companies and review efficiencies	IN PROGRESS				
	Select the model after the service reviews are complete and BC Transit agreement is being reviewed	IN PROGRESS		■		
<b>11</b>	<b>Optimized route efficiency</b>					
	Optimize routes after the Transit Review is complete	IN PROGRESS		■		
<b>12</b>	<b>Pedestrian linkage to transit</b>					
	Linked to our Parks & Trails priority	IN PROGRESS	■	■	■	■
<b>13</b>	<b>Well advertised robust communication plan</b>					
	Partner with BC Transit: Refresh rider guides and route maps	COMPLETED				
	Provide additional marketing on the City website and other avenues	IN PROGRESS			■	
<b>14</b>	<b>Promoted the mindset of using public transit</b>					
	Linked to student ridership marketing/diversifying ridership	NOT STARTED			■	
<b>15</b>	<b>Increased and diversified ridership</b>					
	Linked to student ridership marketing/diversifying ridership	NOT STARTED			■	

## Strategic Priority #2: Building Relationships

**Goal:** To be stronger as a community by developing and strengthening our relationships and partnerships with First Nations communities, other local governments and community groups and agencies.

SUCCESS INDICATOR & ACTION STEPS		PROGRESS	2026			
			Q1	Q2	Q3	Q4
<b>1</b>	<b>That we listen, that the community knows what we're doing. Communicating &amp; strong connections.</b>					
	Provide more information through the quarterly department updates and a year end performance measurement report for ease of understanding	IN PROGRESS				
	Host quarterly luncheons with Mayor/CAO	IN PROGRESS				
	Provide an annual wrap-up of Strategic Priority Actions through the Annual Report	COMPLETED				
<b>2</b>	<b>Bridging the gap: in communication, in relationships, through partnerships.</b>					
	Continue round tables engaging pockets of the community ie. Mayor's Round Tables	IN PROGRESS				
<b>3</b>	<b>We have empowered community groups.</b>					
	Partner with local organizations on projects and events by providing support	IN PROGRESS				
	Partner with local organizations on projects, events and information pushes by providing support	IN PROGRESS				
	Reduce barriers to community groups: shorten checklists, permits where possible	IN PROGRESS				
	Review and understand our legal requirements re: community events and promote consistency within our frontline staff	IN PROGRESS				
<b>4</b>	<b>Teamwork: in the City and outside with groups.</b>					
	Identify projects that can use an Integrated Project Delivery approach	IN PROGRESS				
<b>5</b>	<b>We have a very positive reputation. We help. We listen. We respect.</b>					
	Review round table discussions/OCP engagement/Downtown Revite engagement	COMPLETED				
	Clean downtown sidewalks to add to cleanliness of downtown	COMPLETED				
	Foster civic pride through marketing Dawson Creek regionally and provincially	IN PROGRESS				
<b>6</b>	<b>We provide excellent guest services.</b>					
	Brand the 4 C's (Commitment, Culture, Character & Customer Service) in such a way that internal team members know them and live by them	COMPLETED				
	Take the 4 C's branding once complete and work into HR processes	COMPLETED				
	Vet a guest services program for new employees with refresher options for semi-annual check-ins	IN PROGRESS				
<b>7</b>	<b>Celebrate our wins and successes.</b>					
	Recognize staff for excellence in customer service ie. through an internal newsletter	COMPLETED				
	Humanize staff through external stories	COMPLETED				
	Look into an awards style program for presenting annually in front of all staff	COMPLETED				
	Research intranets and bring a proposal to Senior Staff	COMPLETED				
<b>8</b>	<b>We have formal MOUs and MSAs with our neighbouring Nations: We meet regularly.</b>					
	Reaffirm MOU with Saulteau	IN PROGRESS				
	City staff meet with neighbouring Nations staff	IN PROGRESS				
	Identify important event days and attend as Staff, Administration and Council	IN PROGRESS				
	Develop MOU with Doig River	IN PROGRESS				
	Develop MOU with West Moberly	COMPLETED				
<b>9</b>	<b>We intentionally engage with both sides of the border to support and share ideas.</b>					
	Schedule meetings or lunches with neighbouring communities: GP, Saddle Hills, Tumbler, Chetwynd, Fort St. John	IN PROGRESS				



Alaska Highway Cairn  
Lexa Bergen; Start Something Campaign

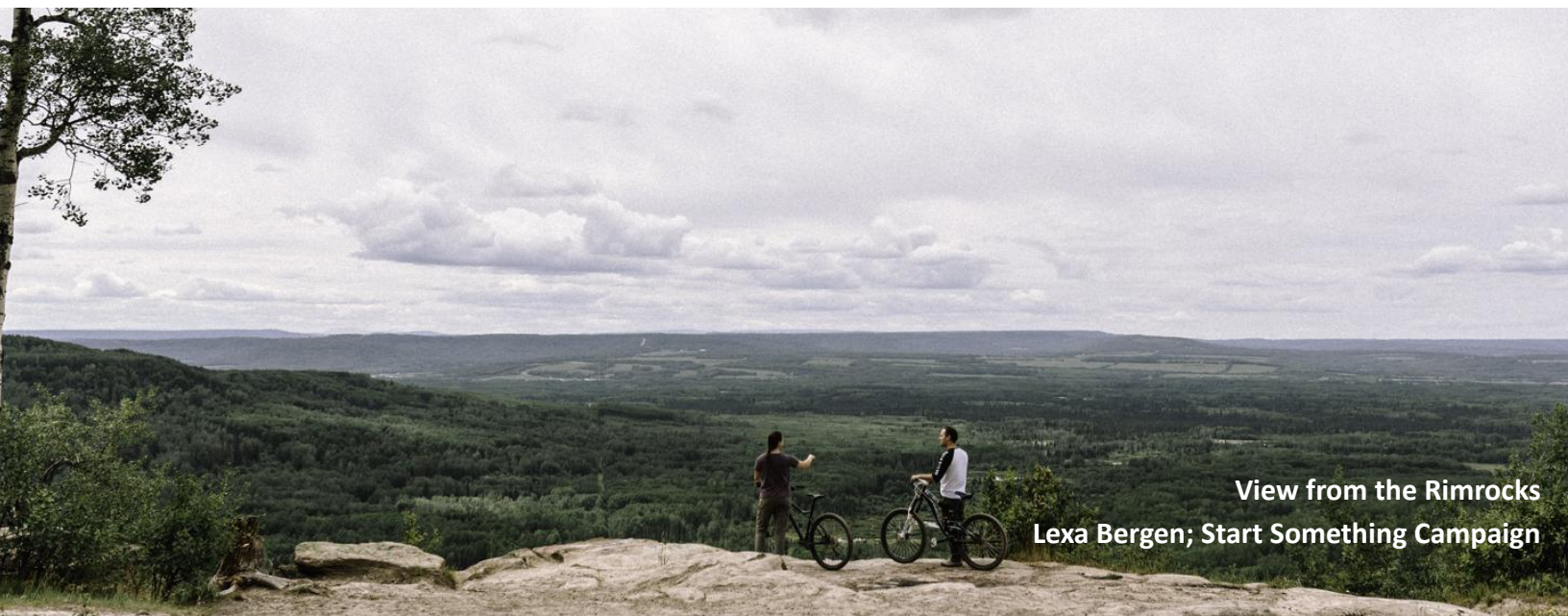
## Strategic Priority #2: Building Relationships Continued

<b>10</b>	<b>Partner re: Truth &amp; Reconciliation within the Community: NLC, City, School District</b>				
	Reach out to NLC, SD 59 and South Peace Arts Council to discuss Indigenous Week occurring June 2024	COMPLETED			
<b>11</b>	<b>Tangible, visual representations of relationships: First Nations, LGBTQ, other cultural groups</b>				
	Identify flags to be added at City facilities: Treaty 8 and BC Metis	IN PROGRESS			
	Install Treaty 8 banners alongside City banners on 8th Street	COMPLETED			
	Researching ways to light City Hall to represent groups, or other ways to represent	COMPLETED			
<b>12</b>	<b>We prioritize Community Safety</b>				
	Hire additional Bylaw Officer	COMPLETED			
	Meet with Ministers to discuss rising crime in Dawson Creek	COMPLETED			
	Meet with local business owners to discuss downtown safety concerns and opportunities for change	COMPLETED			
	Meet with RCMP Regularly to keep open lines of communication	IN PROGRESS			
	Share DC RCMP Newsroom Media Releases across City platforms to increase information sharing and awareness	IN PROGRESS			
	Grow and build relationships with local crime prevention groups to show support	IN PROGRESS			
	Investigate additional security groups for increased community safety	COMPLETED			

## Strategic Priority #3: Tourism

**Goal:** To diversify our economy and optimize the use of our facilities and amenities by encouraging and promoting events and attracting travellers to stay and explore the community.

SUCCESS INDICATOR & ACTION STEPS		PROGRESS	2026			
			Q1	Q2	Q3	Q4
<b>1</b>	<b>Assess and update the feasibility of the MRDT</b>					
	Update the current reports and researching new info re: MRDT	COMPLETED				
<b>2</b>	<b>Community Tourism Plan</b>					
	Community Tourism Plan: create a collaborative Plan	COMPLETED				
<b>3</b>	<b>Complete an audit of our current facilities' ability to host events &amp; improvement plans for facilities if necessary</b>					
	Hire consultant to audit facilities/sport fields/etc.	NOT STARTED				
<b>4</b>	<b>Develop a regional tourism plan with other participants</b>					
	Research current plans available	IN PROGRESS				
<b>5</b>	<b>Clarify what support looks like through policy development re: Event Tourism and Grants</b>					
		IN PROGRESS				
<b>6</b>	<b>Develop a pricing plan / rate schedule to encourage tournaments including sponsorships</b>					
	Research options around a pricing plan for tournaments, considering sponsorships	COMPLETED				
<b>7</b>	<b>Develop a plan and gap analysis re: demographics, time of year, partners, assets, funding</b>					
		IN PROGRESS				
<b>8</b>	<b>Develop a plan that will induce buy-in from stakeholders (leveraging large events to facilitate conversation, an education plan for broader community) Display comparison between MRDT and no MRDT</b>					
	Create a communication and engagement plan	IN PROGRESS				
<b>9</b>	<b>Empower, support and encourage community groups to host successful events</b>					
		COMPLETED				
<b>10</b>	<b>Community bulletin board that displays events / multi-year community planning around signature events</b>					
	Review the current community bulletin board scheme	COMPLETED				
	Create a marketing plan for a community bulletin board: numerous ways to access it	COMPLETED				
<b>11</b>	<b>Diversified our large sporting events (big provincial, national, and international events)</b>					
	Book events according to the plan/audit	IN PROGRESS				



View from the Rimrocks  
Lexa Bergen; Start Something Campaign

## Strategic Priority #4: Parks, Trails, and Recreation Facilities

**Goal:** To invest in our parks, trails, and recreation facilities in order to meet the current and future needs of our citizens, support our tourism objectives and optimize the use of our assets.

SUCCESS INDICATOR & ACTION STEPS		PROGRESS	2026			
			Q1	Q2	Q3	Q4
<b>1</b>	<b>An updated map of our trail network and showing the future plans for the network</b>					
	Active Transportation & Trails Master Plan	COMPLETED				
<b>2</b>	<b>Trail network will connect from downtown to the North</b>					
	Future Planning - Hinges on the plan	COMPLETED				
<b>3</b>	<b>Loops and linkages</b>					
	Future Planning - Hinges on the plan	COMPLETED				
<b>4</b>	<b>Connecting Pouce Coupe to Dawson by trail</b>					
	Reach out to PRRD for past information	COMPLETED				
	Bring a report back to Council re: connecting to Pouce	COMPLETED				
<b>5</b>	<b>E-bike accommodations (signage, charging stations, bike racks)</b>					
	Adding signage to trails re: warnings about blind corners on trail	IN PROGRESS				
	Add bike racks to major trail hubs	NOT STARTED				
<b>6</b>	<b>Accessible trails</b>					
	Reach out to Northeast BC Accessibility Committee to discuss trail accessibility	COMPLETED				
	Identify maintenance schedule re: winter clearing according to Active Transportation Master Plan and create policy	IN PROGRESS				
<b>7</b>	<b>Lighting for improved safety and amenities such as garbage, washrooms, bike racks, benches, safety signage, dog bags, art &amp; cultural attractions</b>					
	Washrooms - linked to Active Transportation & Trails Plan and Splash Park	IN PROGRESS				
	Walk the trail and identify needs for: garbage, safety signage, dog bags, bike racks	IN PROGRESS				
	Install new items/move existing	IN PROGRESS				
<b>8</b>	<b>Enhancing our natural trails (Chamberlain, Leoppky)</b>					
	Look into Community Partners agreement	COMPLETED				
	Partners: look into assisting Leoppky Park volunteers with maintenance via funding	COMPLETED				
	Walk Chamberlain and identify needs: clearing trails, identifying trail head etc.	COMPLETED				
	Implement changes	IN PROGRESS				
<b>9</b>	<b>Improved maintenance on trail system and ensure it is available year round</b>					
	Linked to Active Transportation & Trails Master Plan	IN PROGRESS				
<b>10</b>	<b>Ranking plan linked to usage</b>					
	Linked to Active Transportation & Trails Master Plan	IN PROGRESS				
<b>11</b>	<b>Explore current &amp; future partnerships (TransCanada, Rotary Clubs)</b>					
	Meet with current partners	IN PROGRESS				
<b>12</b>	<b>Posted trail maps</b>					
	Complete Signage Master Plan	COMPLETED				
	Create signs according to plan	IN PROGRESS				
	Post signs	NOT STARTED				
<b>13</b>	<b>Current signage maintained &amp; refreshed</b>					
	Walk the Kin trail and identify current signage that needs maintenance	IN PROGRESS				
	Refresh signage	IN PROGRESS				



Kin Park Accessible Playground  
Dark Ties Media

## Strategic Priority #4.1: South Peace Community Multiplex

**Goal:** To invest in our parks, trails, and recreation facilities in order to meet the current and future needs of our citizens, support our tourism objectives and optimize the use of our assets.

SUCCESS INDICATOR & ACTION STEPS		PROGRESS	2026			
			Q1	Q2	Q3	Q4
<b>1</b>	<b>Improve City programming usage</b> Continue coordinating with Ovintiv staff - create shared calendar to utilize space	COMPLETED				
<b>2</b>	<b>Evolved into a community gathering space</b> Review the feasibility of transitioning into a community gathering space vs. other facilities	COMPLETED				
<b>3</b>	<b>Build a communication plan that articulates the use of the Centre (Lakota, Mercer Hall, Ovintiv Events Centre)</b> Create a comms plan re: South Peace Community Multiplex	IN PROGRESS				
<b>4</b>	<b>Advertising plan for OEC as a Convention Centre / used for multi-day events multiple times a year e.g. Rotary, Beef Congress / multi-events for other communities / swim meets / sports tournaments / trade shows / heavy equipment shows</b> Linked to Tourism Plan	IN PROGRESS				
<b>5</b>	<b>Used the developed space in a more diversified way</b> Research public use opportunities - SWOT / Gap Analysis - report to Council Review the use of the space and compare to previous years - report to Council	COMPLETED COMPLETED				
<b>6</b>	<b>Showcase our facility / vision - flexibility in Contract / timing - coordination - utilization of resources</b> Relates to other items.	COMPLETED				
<b>7</b>	<b>Well prepared for re-negotiating the Contract</b> Prepared for renegotiation	IN PROGRESS				
<b>8</b>	<b>Plan for the undeveloped space in Ovintiv</b> Review after developed space is defined and diversified Create plan for undeveloped space if feasibility study identifies it	NOT STARTED NOT STARTED				
<b>9</b>	<b>Council has reviewed in depth the existing Contract</b> Review contract with Council via Council Report	COMPLETED				
<b>10</b>	<b>Seek alternative partnerships for operating Lakota - e.g. NLC</b> Review current lease and explore options prior to expiration	IN PROGRESS				
<b>11</b>	<b>Reviewed subregional contract, improve funding support (tied to CPI)</b> Review and make sure the City is up-to-date	IN PROGRESS				
<b>12</b>	<b>Multicultural lobby</b> Create plan for multicultural art implementation and engage relevant groups Allocate space	IN PROGRESS NOT STARTED				
<b>13</b>	<b>Fully staffed &amp; full time functioning Aquatic Centre</b> Hire Aquatics Manager Recruit, train, retain additional lifeguards	COMPLETED COMPLETED				



Gold Medal Game  
2025 Para Cup

## Strategic Priority #5: Vibrant Downtown

**Goal:** To create a vibrant downtown that will support and attract business, encourage new residential opportunities, and offer a unique visitor experience.

SUCCESS INDICATOR & ACTION STEPS	PROGRESS	2026			
		Q1	Q2	Q3	Q4
<b>1 Revisit existing downtown development studies</b>					
Engagement session with Council	COMPLETED				
<b>2 Where: Prioritize what streets, areas, etc.</b>					
Engagement session with Council, which will feed into the OCP	COMPLETED				
<b>3 Present vision for consistent theming</b>					
Form and Character review according to OCP as report to Council	IN PROGRESS				
<b>4 Create / implement vision for Downtown murals, art, cultural displays</b>					
Check in with Art Gallery on mural project	COMPLETED				
Invite Art Gallery to update Council	COMPLETED				
<b>5 Engage &amp; collaborate with downtown businesses to have aligned vision &amp; opportunities</b>					
Round Table re: engaging downtown business owners	IN PROGRESS				
<b>6 Bring residential into downtown</b>					
Collect the data for incentivizing City lots for development downtown	COMPLETED				
<b>7 A more accessible downtown</b>					
Northeast BC Accessibility Committee identifies gaps in downtown	COMPLETED				
Bring a report to Council and budget for improvements	COMPLETED				
<b>8 Chamber downtown business partnership</b>					
Partner with Chamber on Business Round Table	IN PROGRESS				
<b>9 Improved downtown City amenities ie. Bike racks, benches, garbage, SHARPS containers</b>					
Identify internal processes for maintaining character and create internal catalogue	COMPLETED				
Walk downtown and identify gaps	COMPLETED				
Install items	IN PROGRESS				
<b>10 Improved lighting</b>					
Applies elsewhere - Parks, Trails, etc.	IN PROGRESS				
<b>11 Develop information displays on history of community</b>					
Refresh the downtown history displays	COMPLETED				
<b>12 Sidewalks, trees, beautification (year round), lights</b>					
Continue replacing dead trees downtown, and enhance green space in City lots	COMPLETED				
<b>13 Promote local art</b>					
Work with Art Gallery/Historical Society and downtown owners to paint the plywood across from Tiger Printing - Property Sold	COMPLETED				
<b>14 Artistic solar lights</b>					
Presentation to Council from Peace Energy re: opportunities with solar	COMPLETED				
<b>15 Partnership to develop one property downtown</b>					
Market the ability to incentivize City lots for development	NOT STARTED				

## Strategic Priority #5: Vibrant Downtown Continued

<b>16</b>	<b>Build a gathering or picnic space on the City Hall lawn</b>								
	Build/purchase and install picnic tables	COMPLETED							
<b>17</b>	<b>Kin Park built to substantial completion as a "Community Hub"</b>								
	Identify what a community hub looks like via engagement - tied into future Downtown Revite Plan. Some engagement to take place during OCP.	COMPLETED							
	Identify partnerships	IN PROGRESS							
	Kin Park Splash Park, Playground and Parking Complete (Community Hub Built - includes splash park, playground, parking and washrooms)	IN PROGRESS							
<b>18</b>	<b>City ran community gatherings downtown e.g. tree light up, tobogganing event</b>								
	Increase programming at downtown locations	COMPLETED							
<b>19</b>	<b>City lot by KPAC dedicated for child care facility</b>								
	Apply for grant funding to build additional childcare spaces	IN PROGRESS							
	Partner with an organization to provide land if feasible and approved	IN PROGRESS							
<b>20</b>	<b>With partners, hold at least one major event per month downtown</b>								
	Identify local event partnerships and provide marketing in a supporting role	IN PROGRESS							
	Market the availability of downtown for events	IN PROGRESS							
<b>21</b>	<b>Create &amp; enhance events held downtown</b>								
	Assist in the promotion of downtown events ie. Christmas Tree Light-up	COMPLETED							
<b>22</b>	<b>Investigate incentives for development &amp; redevelopment of downtown</b>								
	Research incentives and revitalization tax exemption for a report	COMPLETED							
<b>23</b>	<b>Investigate an economic development zone</b>								
	Report to Council on suggested economic dev zone re: removal of DCCs, removing perceived barriers etc.	IN PROGRESS							
<b>24</b>	<b>Wildcat lot - clean up and development plan</b>								
	Landscape plan: clean-up concrete, add benches etc.	COMPLETED							

### Looking Forward

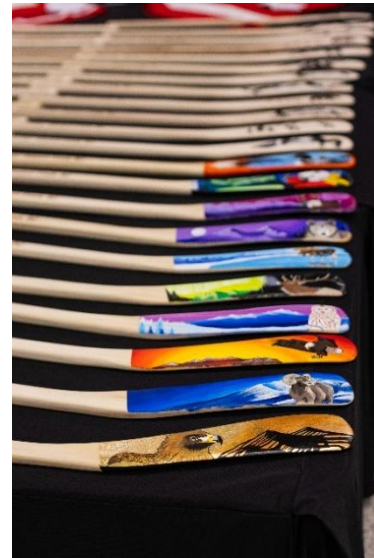
Following the 2026 local government election, the incoming Council, together with City staff, will undertake a strategic planning process to confirm updated priorities, objectives, and performance measures for the new Council term.

Until that updated strategic plan is adopted, the City will continue to be guided by the 2022–2026 Strategic Priorities and will focus on maintaining continuity of core municipal services, advancing approved capital and asset management work, meeting statutory and financial obligations, and supporting a smooth governance transition.

## Building Relationships Highlight: 2025 Para Cup Stick Blessing Ceremony



Player of the Game Sticks for the 2025 Para Cup; blessing the sticks before gifting them.



As part of an initiative to honour the land, animals, and the spirit of this region, as well as the para-athletes of the 2025 Para Cup, custom para-hockey sticks were painted by regional artists from West Moberly First Nation, Saulteau First Nation and Dawson Creek. Player of the Game awards were presented to two deserving athletes for their outstanding efforts in each game of the Para Cup.

Elder Dean Dokkie of West Moberly First Nations led the smudging and blessing of the sticks.

Members from Doig River First Nation, West Moberly First Nations, and Saulteau First Nations attended the ceremony.

The City of Dawson Creek has a longstanding partnership with Hockey Canada, who continues to bring events of this calibre to our region. It is an opportunity that we are blessed to have in our community.





## Message from the CAO

The Chief Administrative Officer (CAO) for the City of Dawson Creek serves Mayor and Council directly and acts as the primary liaison between City staff, the Mayor's Office and City Council.

"The 2025 Annual Report reflects a year of delivery, transition, and adjustment across the organization. The information contained in this report outlines key activities and accomplishments from each department, but it does not fully capture the day-to-day coordination, problem-solving, and teamwork that make this work possible.

This year required a significant focus on operational continuity in the face of evolving demands. Emergency management activity was a defining part of 2025, with sustained drought conditions and regional wildfire impacts requiring coordinated response, inter-agency collaboration, and ongoing support for residents. These events placed pressure on systems and staff capacity, but also demonstrated the strength of our people and the value of strong regional relationships.

At the same time, 2025 was a year of strengthening the City's internal financial and planning systems in very practical ways. Work continued on the implementation of the Asset Management System, supporting departments in building more consistent inventories of infrastructure and improving how replacement and renewal needs are identified across the organization. Finance also supported the rollout of the 2025 Tax Revitalization Program, helping to align taxation tools with community growth and investment priorities.

Budget development this year included more structured engagement with departments through small group and roundtable sessions, allowing for more direct discussion on service levels, operational pressures, and long-term funding needs. In addition, the City continued to facilitate the annual audit process, reinforcing financial accountability and ensuring transparent reporting practices remained in place.

Operationally, departments continued to deliver a high volume of work across core services. Parks, recreation, arenas, and aquatics teams-maintained facilities, delivered seasonal programming, and completed a range of upgrades and improvements while continuing to meet day-to-day community needs. This work often happens quietly, but it is central to the quality of life in Dawson Creek.

Tourism experienced a standout year, highlighted by the delivery of the 2025 Para Cup at the Ovintiv Events Centre. This event required extensive coordination and planning and resulted in a successful international competition that brought visitors, athletes, and media attention to the community. It also provided valuable experience that will strengthen future event hosting capacity.

Across the organization, there has been continued emphasis on workforce development, service consistency, and interdepartmental coordination. Staff have adapted to changing demands while maintaining a strong focus on public service.

2025 reflects a year where progress was made in both visible and behind-the-scenes ways through systems improvements, operational delivery, and the continued commitment of staff who support the community every day.”

Kevin Henderson, CAO



City Hall, Dawson Creek

# City of Dawson Creek Divisions & Departments

## Corporate Administration

- Mayor & Council
- Chief Administrative Officer (CAO)
- Dawson Creek Regional Airport
- Administration
- Municipal RCMP Employees

## Communications & Digital Services

- Communications
- Information Technology (IT)

## Community Services

- Aquatics
- Arenas
- Community Culture and Recreation
- Emergency Management
- Facilities Maintenance
- Parks
- Tourism

## Development Services

- Building Inspection
- Bylaw
- Engineering
- GIS Mapping
- Planning

## Employee Services

- Health & Safety
- Human Resources

## Finance Services

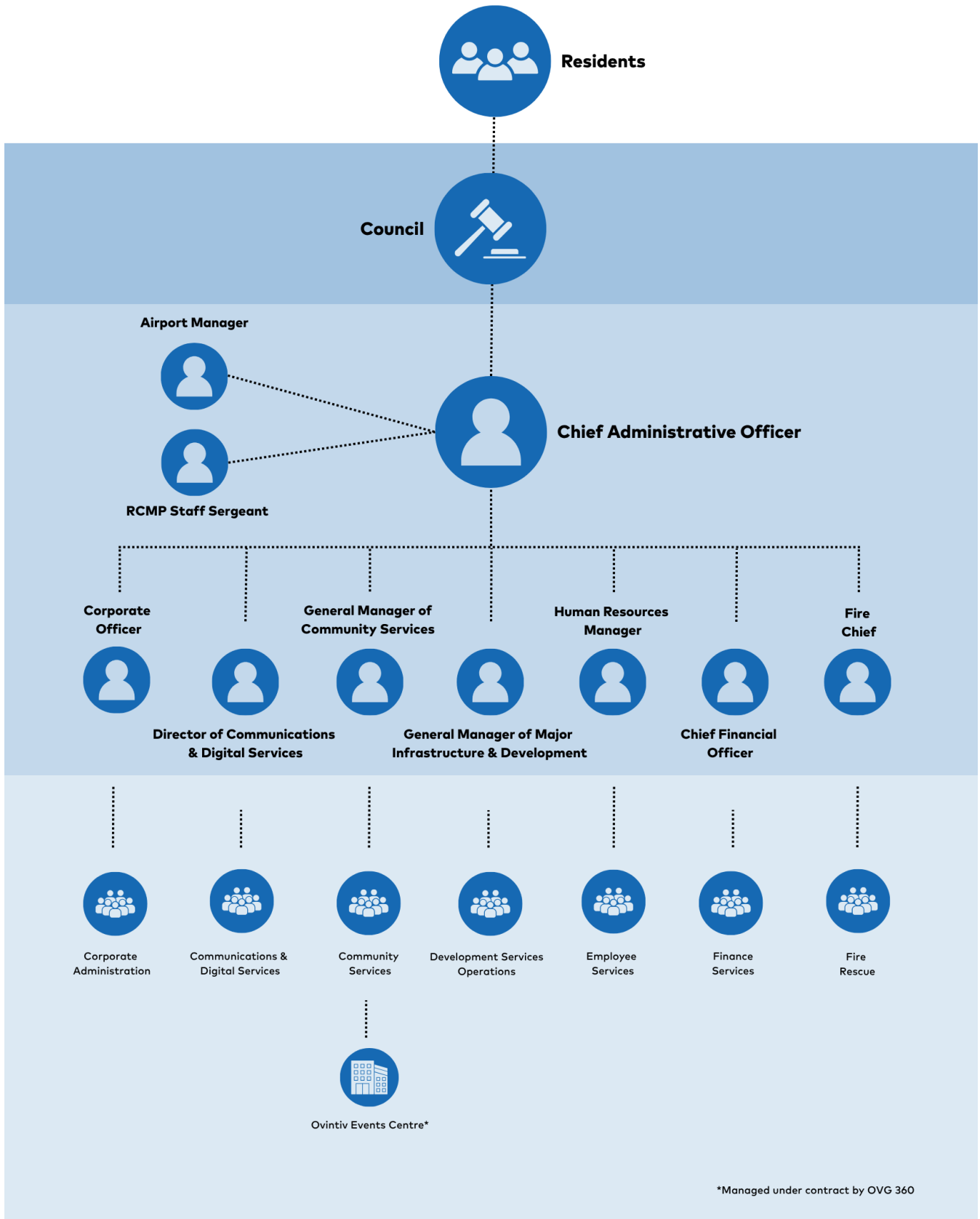
- General Finance
- Payroll & Benefits
- Procurement

## Fire Rescue

## Operations

- Public Works
- Water and Environmental

# City of Dawson Organizational Overview



\*Managed under contract by OVG 360



# Corporate Administration

## What We Do

Corporate Administration supports the governance and legislative functions of the City while providing administrative services that help ensure municipal operations run efficiently, transparently, and in compliance with provincial legislation.

### Governance & Legislative Services

- Supporting Mayor and Council in carrying out their governance responsibilities.
- Coordinating Council meetings, agendas, minutes, bylaws, and resolutions.
- Ensuring compliance with municipal legislation and statutory requirements.
- Managing municipal elections, Freedom of Information requests, and other legislative processes.

### Corporate Administration & Information Management

- Providing administrative and executive support to Mayor, Council, and the CAO.

- Managing corporate records, information systems, records retention, and digitization initiatives.
- Coordinating corporate policies, procedures, and administrative processes.
- Supporting organizational planning and cross-departmental initiatives.

### Agreements & Grants

- Managing agreements, contracts, and funding arrangements across the organization.
- Researching and administering external funding opportunities for City projects.

## 2025 Achievements

### Governance & Legislative Services

- Coordinated Council and Committee meetings, agendas, minutes, bylaws, and governance processes throughout the year.
- Supported Mayor and Council advocacy efforts on healthcare, infrastructure, emergency management, economic development, and regional priorities.
- Strengthened relationships and collaboration with First Nations, neighbouring municipalities, provincial ministries, and regional partners.
- Led significant legislative modernization efforts, including updates to financial, planning, development, enforcement, and governance bylaws.
- Developed and implemented new policies and frameworks to support recreation facility allocation, naming rights, video surveillance, and other municipal operations.



## 2025 Achievements Continued

### Corporate Administration & Information Management

- Provided legislative, procedural, and administrative support to all City departments, helping ensure compliance with municipal legislation and organizational policies.
- Managed municipal agreements, contract renewals, Freedom of Information requests, and other corporate administration functions.
- Continued implementation of the City's records management program, including digitization of building plans, engineering records, and watershed files.
- Improved electronic records systems and information management practices to enhance accessibility, efficiency, and long-term records retention.
- Supported emergency response efforts during the 23-day Kelly Lake/Kiskatinaw River wildfire evacuation, including Emergency Support Services and regional Emergency Operations Centre deployments.

### Strategic Projects, Agreements & Funding

- Coordinated strategic initiatives and organizational projects aligned with Council's priorities.
- Managed more than \$4.3 million in grant applications and funding opportunities across municipal infrastructure, recreation, transportation, environmental, and public safety programs.
- Secured funding for major initiatives including the 2025 Para Hockey Cup, active transportation improvements, airport infrastructure upgrades, emergency preparedness projects, and community development initiatives.
- Coordinated funding applications, reporting requirements, and support letters for City departments and community partners.
- Continued identifying and pursuing external funding opportunities to support long-term community growth and infrastructure investment.

# 2025

## Funding Impact

\$1,215,590 secured in grant funding through the Grant Writer program, supporting key City priorities across infrastructure, recreation, transportation, and emergency preparedness.

## Grant Funding Received

Regional: \$1,688,475  
Provincial: \$1,590,653  
Federal: \$250,719



“Start Something”  
 Campaign Highlights  
 Lexa Bergen

# Communications & Digital Services

## What We Do

The Communications Department manages the City’s corporate communication platforms and delivers strategic communications, marketing, public engagement, emergency information support, and internal communications across the organization. The team supports Council priorities and all departments by ensuring information is clear, accessible, and consistent across multiple channels.

In November 2025, Information Technology services were integrated to form the Communications & Digital Services Division, strengthening digital service delivery and internal systems support.

### Corporate Communications & Public Engagement

- Managing corporate communications across website, social media, print, and digital platforms.
- Delivering clear, consistent public information on City services, projects, and operations.
- Overseeing public engagement and consultation processes for City initiatives.
- Supporting internal communications across departments and leadership.

### Marketing, Tourism & Emergency Messaging

- Delivering marketing and tourism promotion to support economic development and community identity.
- Managing destination branding and promotional campaigns for Dawson Creek.

- Supporting communications for Council priorities, capital projects, and community initiatives.
- Providing emergency messaging and public information during service disruptions and critical events.

### Information Technology & Digital Services

- Managing corporate IT systems, infrastructure, and user support services.
- Supporting digital platforms and internal operational tools.
- Advancing digital transformation initiatives to improve service delivery and accessibility.
- Enhancing system reliability, cybersecurity awareness, and organizational technology capacity

# 2025

## Public Engagement & Promotion

Supported public engagement for major initiatives including the Water Supply System Project, OCP/Zoning updates, and annual budget consultations, ensuring community feedback informed Council decisions and project planning.

Launched the second phase of the Start Something campaign, expanding destination marketing efforts and promoting Dawson Creek to regional and national audiences.

## 2025 Achievements

### Corporate Communications & Public Engagement

- Supported consistent, organization-wide communications across City departments, Council priorities, and major initiatives.
- Delivered communications for key infrastructure and capital projects, ensuring residents were informed throughout planning and implementation stages.
- Supported public engagement processes for major City projects, improving accessibility and participation through multi-channel outreach.
- Strengthened internal communications to improve information flow across departments and leadership.

### Marketing, Tourism & Emergency Communications

- Delivered tourism and destination marketing initiatives supporting Dawson Creek's brand and economic development goals.
- Supported major community and civic campaigns, including recreation, events, and seasonal programming promotions.
- Provided communications support for Council priorities and community initiatives across multiple sectors.
- Launched a second wave of the nationwide economic development campaign titled "Start Something" for promotion of Dawson Creek.
- Maintained emergency communications capacity, supporting timely public information during operational disruptions and response situations.

### Information Technology & Digital Services

- Completed significant network upgrades and system stabilization improvements, strengthening overall reliability and performance.
- Advanced the Fixed Network Meter Reading infrastructure project, reaching near-completion in 2025.
- Supported the rollout and integration of multiple new digital platforms across the organization.
- Maintained and serviced core IT systems, equipment, and user support needs to ensure uninterrupted operations.
- Strengthened internal digital infrastructure to support long-term service delivery and operational efficiency.



Aquatics Staff Hand-Painted Mural  
Kenn Borek Aquatic Centre

# Community Services

## What We Do

Community Services enhances quality of life in Dawson Creek by providing recreational opportunities, maintaining public facilities and parks, supporting tourism development, and coordinating emergency preparedness and response. The division manages a wide range of services and amenities that contribute to a safe, active, and vibrant community.

### Recreation & Community Well-Being

- Operating aquatic, arena, and recreation facilities.
- Delivering recreational programs, activities, and community events.
- Supporting health, wellness, and active living opportunities for residents of all ages.
- Partnering with community organizations to enhance recreation and leisure services.

### Parks, Facilities & Public Spaces

- Maintaining parks, trails, playgrounds, sports fields, and public gathering spaces.
- Managing City-owned facilities and community-use buildings.

- Supporting capital improvements, asset maintenance, and facility operations.
- Enhancing public spaces to support recreation, accessibility, and community enjoyment.

### Tourism, Emergency Management & Community Resilience

- Promoting Dawson Creek as a destination for visitors, events, and investment.
- Supporting tourism partnerships, visitor services, and destination marketing initiatives.
- Coordinating emergency preparedness, response, and recovery activities.
- Strengthening community resilience through planning, training, and interagency collaboration.

## 2025 Achievements

### Recreation & Community Well-Being

- Supported recreation and community programming through ongoing maintenance, facility readiness, and infrastructure improvements at arenas and recreation facilities.
- Contributed to major recreation facility enhancements, including the Kin Arena sports flooring installation and Memorial Arena flooring renovation.
- Improved accessibility and user experience through upgrades at community facilities, including accessibility improvements at the Art Gallery.

### Parks, Facilities & Public Spaces

- Completed more than 1,900 maintenance work orders while transitioning from a reactive maintenance approach to a preventative maintenance model.
- Fully implemented the FIIX maintenance management system, improving work order tracking, scheduling, reporting, and asset maintenance planning.
- Expanded building automation systems and digital controls across civic facilities, improving energy efficiency, system reliability, and proactive maintenance capabilities.
- Supported numerous capital projects and facility upgrades, including improvements at City Hall, the Fire Hall, Airport Terminal, and the Curling Rink.
- Enhanced safety and operational efficiency through upgraded fall protection systems, improved confined space procedures, and strengthened contractor safety practices.

### Tourism, Emergency Management & Community Resilience

- Supported tourism and community events through facility readiness, infrastructure improvements, and operational support.
- Assisted with emergency preparedness initiatives, including upgrades to Emergency Support Services infrastructure and equipment.
- Strengthened organizational resilience through improved building systems reliability, preventative maintenance practices, and enhanced service continuity procedures.

# 2025 Highlights

## Community Access

133 residents supported through the Leisure Access Program, with \$4,995 invested in recreation access opportunities.

## Facilities Maintenance

Transitioned from reactive maintenance to a preventative maintenance model through implementation of the FIIX maintenance management system.

1,900+ maintenance requests and work orders completed across civic facilities.

## Kin Arena Sports Floor

Successfully launched in 2025.

New year-round multi-sport recreation hub.

Strong partnerships being built with local sport organizations.



# Development Services

## What We Do

Development Services supports the safe, sustainable, and well-planned growth of Dawson Creek by guiding land use planning, managing development approvals, delivering municipal capital projects, and ensuring compliance with regulatory standards. The division works across departments, developers, contractors, and community partners to deliver infrastructure and shape the community’s long-term growth.

### Planning & Community Development

- Leading long-range land use planning and policy development to guide future growth.
- Managing zoning, subdivision, development permits, and community planning processes.
- Supporting Official Community Plan updates and neighbourhood planning initiatives.
- Coordinating development review processes with internal departments and external agencies.

### Building, Bylaw & Development Services

- Reviewing building permit applications and ensuring compliance with building codes and municipal bylaws.
- Conducting building inspections throughout the construction lifecycle.

- Supporting developers, builders, and property owners through the approval and construction process.
- Managing regulatory services including business licensing and bylaw enforcement.

### Capital Projects & Engineering

- Planning, designing, and delivering municipal capital infrastructure projects across roads and utilities.
- Managing project procurement, tendering, and construction oversight to ensure quality and compliance.
- Providing engineering and technical support to all departments for infrastructure delivery and asset management.
- Advancing long-term infrastructure planning through GIS, asset data systems, and lifecycle management tools.

# 2025

## Development Activity

- \$17.36 million in construction value supported through permitting
- 67 building permits issued
- 167 business licences issued
- \$169,920 in Development Cost Charges collected
- Major planning initiatives advanced, including the OCP Update, Zoning Bylaw Rewrite, and Grandview Neighbourhood Concept Plan

## Capital Projects & Engineering

- \$500,000 Secured for Kin Park Lighting Project
- 40-Year Public Works & Airport Master Plan Advanced
- NG9-1-1 Mapping Readiness Improvements Completed

## 2025 Achievements

### Planning & Community Development

- Built the Grandview Neighbourhood Concept Plan, establishing a long-term vision for redevelopment and growth in the neighbourhood.
- Advanced the City's Official Community Plan (OCP) Update and Zoning Bylaw Rewrite, supporting future growth and alignment with provincial legislation.
- Processed increased volumes of development permits, variance permits, zoning amendments, and temporary use permits.
- Strengthened relationships with developers, consultants, and partner agencies through pre-application meetings and coordinated project review processes.

### Building, Bylaw & Development Services

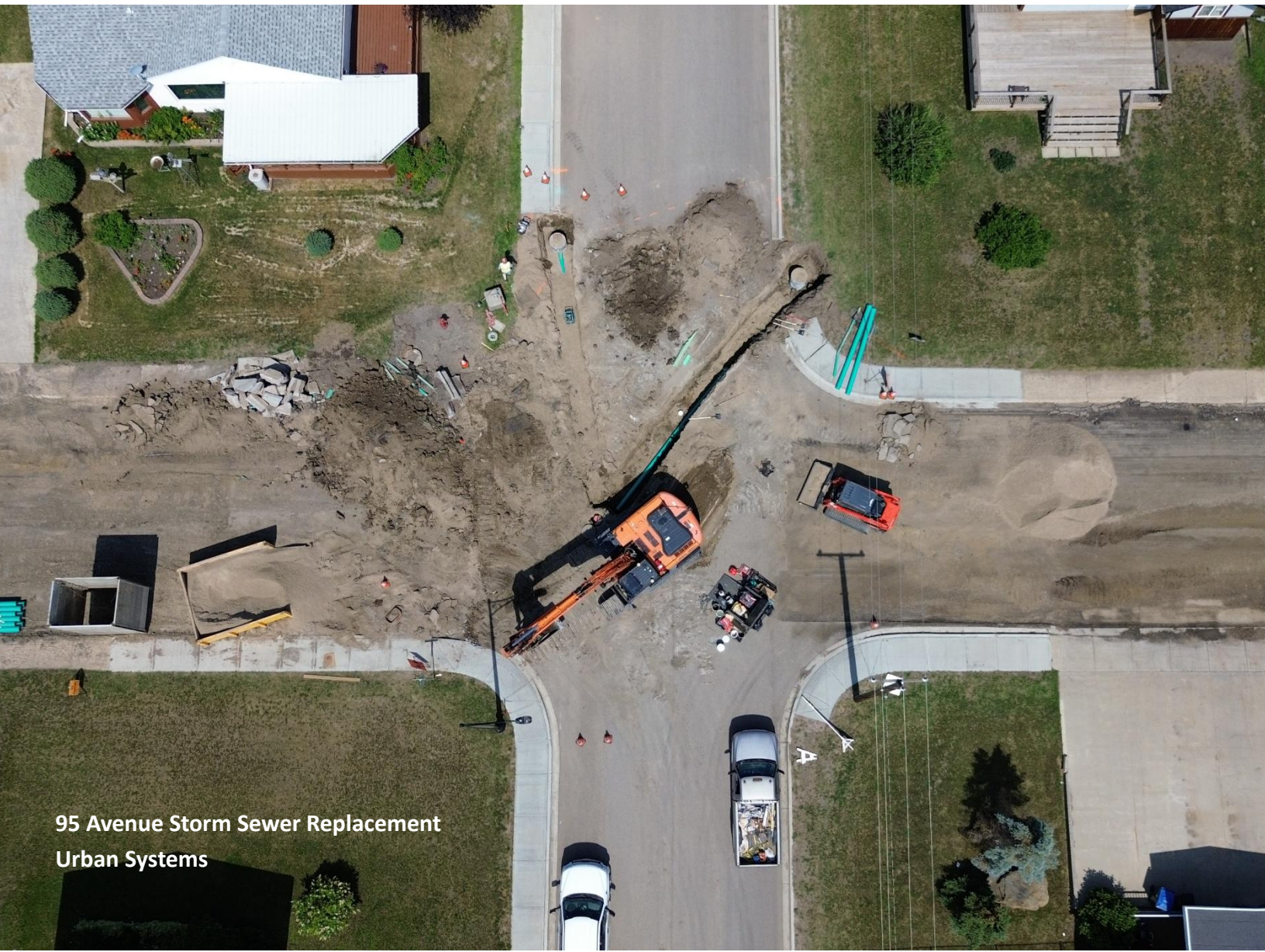
- Supported \$17.36 million in construction activity through the issuance of 67 building permits and facilitated major community investments, including the Crescent Park School expansion, Northern Lights College Cultural Arbour, Denali Energy Services facility, and multiple commercial redevelopment projects.
- Generated \$127,719 in building permit revenue, collected \$169,920 in Development Cost Charges, and issued 167 business licences, generating an additional \$22,724 in revenue.
- Maintained inspection, permitting, and regulatory services during staffing vacancies through external support, process improvements, and the introduction of virtual building inspection services.
- Responded to 2,535 bylaw complaints and enforcement files, issuing 141 offence notices while increasing proactive patrols in parks, downtown areas, and neighbourhoods.
- Strengthened recycling compliance enforcement and continued a balanced approach to community safety by combining enforcement with referrals to support services and community resources.

### Capital Projects & Engineering

- Delivered multiple major infrastructure projects, including the 95 Avenue Road Reconstruction, Dawson Trail Connector, 1 Street Reconstruction, Memorial Arena Rear Access Reconstruction, Arena Parking Lot Drainage improvements, and the Sewer Trunk Main Replacement.

## Capital Projects & Engineering Continued

- Advanced community facility and accessibility projects, including City Hall Capacity & Security Upgrades, Art Gallery accessibility improvements, and Barbaree Park stormwater and beautification works.
- Completed design, survey, procurement, and construction oversight for both current and future capital programs, supporting efficient project delivery across the organization.
- Expanded in-house engineering, drafting, GIS, and asset management capabilities, reducing reliance on external consultants and improving long-term infrastructure planning.
- Secured external funding and advanced multi-year projects, including the Kin Park Lighting Project, Public Works Yard & Airport Hangar Master Plan, and YMCA Childcare Facility concept development.
- Enhanced infrastructure planning and emergency preparedness through updated aerial imagery, road condition assessments, GIS improvements, and next-generation 9-1-1 mapping readiness.



95 Avenue Storm Sewer Replacement  
Urban Systems



City Hall  
Dawson Creek, BC

# Employee Services

## What We Do

Employee Services supports the organization by ensuring a safe, healthy, and well-functioning workplace. Through health and safety programs, human resources services, and labour relations support, the division helps maintain a stable workforce and fosters a positive organizational culture that enables effective service delivery across the City.

### Health, Safety & Workplace Well-Being

- Leading occupational health and safety programs across all departments.
- Supporting safe work practices, training, and compliance with provincial regulations.
- Managing workplace incident reporting and continuous safety improvement.
- Promoting a culture of health, safety, and employee well-being.

### Human Resources & Workforce Support

- Providing recruitment, onboarding, and employee development support.
- Managing employee relations and supporting organizational policy development.

- Supporting workforce planning and staffing needs across the organization.
- Assisting with performance, training, and organizational development initiatives.

### Labour Relations & Organizational Support

- Supporting collective bargaining and labour relations processes.
- Administering collective agreements and supporting union-management relations.
- Providing guidance on workplace policies, agreements, and employment standards.
- Supporting organizational changes and internal restructuring as required

## 2025 Achievements

### Health, Safety & Organizational Well-Being

- Maintained and strengthened the City's Occupational Health & Safety program, supporting safe work practices across all departments.
- Successfully achieved COR (Certificate of Recognition) recertification in 2025, demonstrating continued commitment to workplace safety standards.
- Supported incident reporting, safety training, and continuous improvement in workplace health and safety systems.
- Assisted departments in maintaining compliance with provincial safety regulations and internal safety policies.

### Human Resources & Labour Relations

- Supported workforce planning, recruitment, onboarding, and employee development across the organization.
- Successfully finalized and implemented the CUPE 2403 collective agreement, providing labour stability and clear working conditions for unionized staff.
- Supported employee relations, policy development, and organizational HR processes.
- Assisted with staffing transitions and internal restructuring to support evolving service delivery needs.

### Organizational Transition & Corporate Support

- Supported the organizational restructuring that transitioned Payroll and Benefits administration to the Finance Department.
- Supported the integration of municipal RCMP administrative staffing into Corporate Administration functions.
- Continued alignment of HR systems and processes to improve efficiency, consistency, and service delivery across departments.



# Finance Services

## What We Do

Finance Services supports the financial integrity, accountability, and long-term sustainability of the City by managing core financial systems, supporting procurement and purchasing activities, and overseeing payroll and benefits administration. The division ensures responsible stewardship of public funds while providing accurate financial information to support Council and operational decision-making.

### Financial Management & Reporting

- Managing core financial systems including budgeting, accounts payable, accounts receivable, property taxation, and utility billing.
- Coordinating the annual budget process and supporting long-term financial and asset planning.
- Facilitating the annual audit process in collaboration with external auditors and internal departments.
- Advancing financial reporting systems to improve transparency, accountability, and alignment with Council priorities.

### Procurement & Contract Services

- Managing procurement processes for goods, services, and capital projects through competitive and transparent practices.
- Supporting contract administration, vendor management, and purchasing compliance across departments.

- Coordinating procurement for major infrastructure, operational, and strategic projects.
- Leveraging cooperative procurement opportunities to achieve efficiencies and cost savings.

### Payroll, Benefits & Financial Systems Support

- Administering payroll and employee benefits functions (transitioned into Finance in 2025).
- Ensuring accurate and timely compensation processing for all employee groups.
- Supporting integration of payroll and financial systems to improve efficiency and reporting consistency.
- Providing financial system support to improve organizational planning and service delivery.

# 2025 Procurement Highlights

- \$17.68M awarded through competitive procurement processes
- 34 procurement opportunities issued
  - 16 RFQs
  - 12 ITTs
  - 6 RFPs
- Procurement processes maintained full transparency, fairness, and alignment with Council priorities

## 2025 Achievements

### Financial Management & Organizational Planning

- Advanced the implementation and integration of a City-wide Asset Management System, strengthening long-term infrastructure planning and lifecycle investment decision-making across departments.
- Supported the annual budget process through enhanced engagement with departments and leadership teams, improving alignment between operational needs, Council priorities, and long-term financial planning.
- Coordinated and facilitated the annual audit process, ensuring financial accuracy, compliance, and timely reporting in collaboration with external auditors and internal departments.
- Supported the administration of the 2025 Revitalization Tax Exemption (RTE) Program, encouraging investment, development, and property improvement through targeted financial incentives.
- Continued improvements to internal financial reporting systems to enhance transparency, accountability, and data-informed decision-making.

### Procurement & Capital Investment

- Managed \$17.68 million in procurement awards through transparent, competitive processes including RFQs, ITTs, and RFPs.
- Supported 34 procurement opportunities across capital projects, operational services, and strategic initiatives.
- Enabled delivery of key infrastructure investments including road reconstruction, utility and wastewater system upgrades, and recreation facility improvements.
- Supported planning and procurement activities for major initiatives, including recreation infrastructure concepts and the Information Technology Master Plan.
- Continued use of cooperative purchasing through established group procurement programs to improve efficiency and value for money.

### Payroll, Benefits & Systems Transition

- Successfully integrated Payroll and Benefits administration into Finance following organizational restructuring in 2025.
- Supported accurate and timely payroll processing and employee benefits administration across all staff groups.
- Strengthened integration between financial systems and payroll processes to improve consistency, reporting, and operational efficiency.



# Fire Rescue

## What We Do

City of Dawson Creek Fire Rescue protects life and property through emergency response, fire prevention, public education, and fire inspection services. The department responds to a wide range of emergencies, including fires, medical emergencies, motor vehicle incidents, hazardous materials events, technical rescues, and wildfires when needed. In addition to emergency response, Fire Rescue works proactively to reduce risk through inspections, code enforcement, safety education, and community outreach. Ongoing training and collaboration with regional partners help ensure the department remains prepared to respond safely and effectively when needed.

### Emergency Response & Specialized Rescue Services

- Respond to fires, medical emergencies, motor vehicle incidents, hazardous materials events, confined space rescues, wildland fires, and other emergencies.
- Provide 24/7 fire protection and emergency response services to Dawson Creek and surrounding areas.
- Deliver rapid, professional response to protect life, property, and community safety.

### Fire Prevention, Inspections & Life Safety Education

- Conduct fire inspections, code enforcement, and fire prevention activities.
- Deliver fire and life safety education programs for schools, businesses, and community groups.

- Support risk reduction through public awareness initiatives, inspections, and compliance programs.
- Work with residents and businesses to improve fire safety and emergency preparedness.

### Training, Emergency Preparedness & Regional Response

- Maintain firefighter certifications, specialized rescue training, and operational readiness.
- Participate in emergency exercises, mutual aid responses, and wildfire deployments.
- Collaborate with regional, provincial, and emergency response partners to strengthen community resilience.
- Support emergency planning, pre-incident planning, and continuous improvement of response systems and technology.

## 2025 Achievements

### Emergency Response & Operations

- Responded to a record-breaking 851 emergency calls for service, representing the highest operational volume in department history.
- Managed a wide range of incidents including structure fires, wildland/urban interface fires, motor vehicle incidents, medical assists, and industrial emergencies.
- Supported multiple wildfire and structure protection deployments in partnership with BC Wildfire Service and regional emergency agencies.
- Maintained strong response capacity during periods of increased seasonal wildfire activity and sustained emergency demand.
- Participated in regional mutual aid responses, including structure fire support in neighbouring communities.

### Fire Prevention & Community Risk Reduction

- Completed 300+ fire inspections as part of ongoing fire prevention and code enforcement activities.
- Delivered public education programs including Fire Prevention Week school outreach, station tours, and community safety events.
- Supported business and property inspections in coordination with municipal licensing and regulatory programs.
- Advanced pre-incident planning and fire risk identification across residential, commercial, and industrial properties.
- Expanded fire prevention and community risk reduction efforts to improve overall community safety and awareness.

### Training, Equipment & Emergency Preparedness

- Completed 2,588 hours of firefighter training, including career, auxiliary, and multi-agency exercises.
- Strengthened wildfire response capacity through structure protection training and provincial deployment experience.
- Completed full transition to a modern digital radio communications system, improving operational reliability and coordination.
- Advanced CAD and emergency communications system upgrades supported through external funding.
- Continued modernization of apparatus, equipment, and fire hall infrastructure, including fleet upgrades and safety improvements.
- Strengthened interagency coordination through joint exercises with RCMP, BC Wildfire Service, BC Ambulance, and regional partners.

# 2025 Highlights

## Emergency Response

- 851 emergency calls responded to (record year)

## Fire Prevention

- 751 business fire inspections completed

## Community Engagement

- 27 school fire safety tours delivered

## Training & Readiness

- 2,588 hours of firefighter training completed

## System Modernization

- Full transition to digital radio communications completed in 2025



Backwash Pipe at the Water Treatment Plant

# Operations

## What We Do

The Operations Department provides a majority of the day-to-day services that the City is responsible for delivering to residents and includes the following divisions: Airport, IT services, Public Works, and Water and Environment.

### Public Works & Infrastructure Maintenance

- Maintain roads, sidewalks, drainage systems, and municipal infrastructure.
- Deliver seasonal services including snow and ice control, street sweeping, road maintenance, and community beautification.
- Support community events, public spaces, and infrastructure repairs that keep the city safe and accessible.

### Water, Wastewater & Environmental Services

- Operate and maintain municipal water, wastewater, and environmental systems.
- Monitor watershed conditions, water quality, environmental compliance, and utility infrastructure performance.

- Support long-term sustainability through environmental stewardship, risk management, and infrastructure improvements.

### Airport Operations & Transportation Services

- Operate and maintain the Dawson Creek Regional Airport and associated infrastructure.
- Support commercial, charter, medevac, and emergency response aviation services.
- Maintain regulatory compliance, airfield safety, and infrastructure that supports regional connectivity and economic development.

# 2025 Highlights

## Water Quality

- Completed Granulated Activated Carbon media replacement to improve drinking water quality.

## Drought Response

- Continued real-time drought, watershed, groundwater, and hydrometric monitoring throughout 2025.

## Airport Safety

- Successful Transport Canada security inspection with zero findings.

## Environmental Stewardship

- Advanced flood modelling, watershed management, and environmental monitoring initiatives.

## 2025 Highlights

### Public Works & Infrastructure Maintenance

- Delivered year-round road and infrastructure maintenance, including snow and ice control, street sweeping, road repairs, and seasonal maintenance programs.
- Completed critical infrastructure repairs including water main breaks, service line repairs, valve replacements, hydrant maintenance, and drainage improvements.
- Supported community beautification initiatives, downtown enhancements, seasonal decorations, and major community events.
- Strengthened operational capacity through staff recruitment and continued service delivery during challenging weather conditions.

### Water, Wastewater & Environmental Services

- Completed major infrastructure improvements including lagoon aeration upgrades, reservoir valve replacements, groundwater monitoring wells, and Granulated Activated Carbon media replacement.
- Enhanced drought monitoring, watershed management, groundwater monitoring, and hydrometric data collection to support long-term water security.
- Advanced environmental stewardship initiatives including flood modelling, beaver management, erosion mitigation, and Bearhole Lake compliance activities.
- Strengthened regional collaboration through participation in drought working groups and watershed management initiatives.

### Airport Operations & Transportation Services

- Maintained safe and reliable airport operations through runway maintenance, snow clearing, de-icing, and airfield safety programs.
- Supported medevac services, charter flights, and regional wildfire response operations throughout the year.
- Completed fuel system upgrades, tank maintenance, and wildlife fencing improvements to enhance safety and operational reliability.
- Successfully passed a Transport Canada security inspection with no findings and completed annual emergency preparedness exercises.
- Secured external funding through the BC Air Access Program and participated in aviation sector planning and sustainability initiatives.



# Dawson Creek RCMP Detachment

## What We Do

The Dawson Creek RCMP Detachment provides policing services to Dawson Creek, BC and surrounding rural areas, supporting public safety through prevention, enforcement, and response. The detachment delivers 24/7 frontline policing while working with community and regional partners to address crime trends, vulnerable populations, and emergency incidents. Services focus on maintaining safety, reducing harm, and responding to both immediate and long-term community needs.

### Frontline Policing & Emergency Response

- 24/7 response to emergency and non-emergency calls for service
- Investigation of criminal offences, including property crime and violent crime
- Traffic enforcement, impaired driving investigations, and collision response
- Mental health-related and vulnerable persons interventions
- Coordination of urgent public safety incidents and emergencies

### Crime Prevention, Enforcement & Public Safety

- Proactive patrols in identified high-risk and hotspot areas
- Drug enforcement and targeted crime reduction initiatives

- Property crime investigation and follow-up (theft, break and enter, shoplifting)
- Support for regional enforcement units (GIS, Major Crimes, CFSEU, Police Dog Services)
- Monitoring and enforcement related to repeat offenders and public safety risks

### Community Policing & Partnerships

- Collaboration with community safety partners and local organizations
- Support and coordination with Citizens on Patrol and Rural Crime Watch programs
- Public engagement and crime prevention outreach activities
- Participation in community meetings and safety initiatives
- Partnership-based approach to addressing mental health and social service-related calls

## 2025 Achievements

### Frontline Policing & Emergency Response

- 8,796 total calls for service (↑ 2%), maintaining stable response capacity under increased demand
- Managed 7,164 urban calls (≈80% of all service demand) within the City of Dawson Creek, and 1,631 for rural areas
- Ensured continuity of service despite ongoing staffing vacancies, light-duty members, and leave-related absences, supported by regional RCMP resources

### Crime Prevention, Enforcement & Public Safety

- Managed significant property crime pressures
- Conducted 129 impaired driving investigations (↑ 28%) and 35 drug offences (↑ 46%), reflecting increased enforcement activity
- Maintained proactive policing through hotspot patrols, curfew checks, and repeat offender monitoring
- Supported major investigations and enforcement through regional units including GIS, Major Crimes, CFSEU, and Police Dog Services
- Responded to 317 motor vehicle collisions, supporting road safety and traffic enforcement efforts

### Community Policing & Partnerships

- Supported Citizens on Patrol and Rural Crime Watch programs, strengthening community-based visibility and reporting
- Maintained active engagement with community safety partners and local organizations
- Supported 184 files involving unhoused individuals, improving tracking and coordination with community services
- Continued participation in community safety meetings and outreach initiatives
- Strengthened collaboration between RCMP leadership and local partners to support prevention and awareness initiatives

# 2025 Highlights

## Calls for Service

- 8,796

## Mental Health-Related Calls

- 746

## Impaired Driving Investigations

- 129

## Calls Within Dawson Creek

- 7,164

## Regular RCMP Members Serving the Community

- 31

## Community Contributions

Each year, funds are set aside for community grant requests that are approved through Council. In 2025, Council contributed \$13,067 to community initiatives.

Organization Name	Event or Type	Amount Contributed
Mile Zero Figure Skating Club	Totem Skating Competition (Additional \$1,500 from the Economic	\$1,500
Rotary Club of Dawson Creek	Rotary Auction - Recreation Gift Cards	\$500
BC Wildlife Federation	AGM & Convention - Recreation Gift Cards	\$90
Dawson Creek Sportsman's Club	Annual Event (Additional \$2,500 from Economic Development Budget	\$2,500
MacWood Film Arts Development Society	Film Making Course - Sponsorship	\$1,000
Dawson Creek Art Gallery	Annual Art Auction – Recreation Gift	\$500
South Peace District Crime Prevention	Golf Tournament - Donation	\$250
South Peace Oilmen's Association	Lobsterfest – Recreation Gift Cards	\$200
Dawson Creek & District Hospital Auxiliary	Tovertafel Purchase - Donation	\$500
Dawson Creek Judo	Battle of the Peace Judo Tournament – Recreation Gift Cards	\$232
South Peace Hospice Palliative Care Society	Annual Gala – Recreation Gift Cards	\$250
Seals Swim Club	Annual Swim Meet – Waiving of camping fees	\$500
Northern Trails Historical Society	Doors Open 2025 Program – Regional Contribution	\$500
Northern Lights College	Fall Rodeo – Waiving of camping fees	\$500
Network Ministries	Utility Bill Assistance - Donation	\$1,000
Youth Parliament of British Columbia	Registration Fee	\$545
KFC Old Posts	Annual Tournament - Donation	\$2,500

## Permissive Tax Exemptions

The City of Dawson Creek Council grants permissive tax exemptions to support local non-profit organizations, places of worship, and community groups that provide essential services and enrich the lives of residents. These exemptions reflect Council's commitment to fostering a strong, vibrant, and inclusive community. Each application is carefully reviewed under the City's Permissive Tax Exemption Policy to ensure it aligns with community values and financial responsibility. Through this process, Council helps reduce the financial burden on organizations that contribute to Dawson Creek's social, cultural, and spiritual well-being.

Organization Name	Total Property Tax Exemption
<b>City Properties Leased</b>	
Dawson Creek & District Exhibition Association	\$26,990.67
Dawson Creek Community Garden Society	\$500.35
Dawson Creek Curling Club	
Dawson Creek & District Exhibition Association	
Dawson Creek & District Stables & Arena Association	\$169,199.38
Kiwanis Arts Centre Society	\$147,569.78
Kiwanis Arts Centre Society	
Peace Country Roots Group	
South Peace Art Society	\$7,900.63
South Peace Art Society	\$276.58
South Peace Mile 0 Park Society	\$23,468.84
South Peace Mile 0 Park Society	\$16,293.27
South Peace Motor Sports Association	\$857.25
South Peace Motor Sports Association	\$1,005.95
South Peace Motor Sports Association	\$1,474.13
South Peace Motor Sports Association	\$1,198.39
Dawson Creek Curling Club	\$61,219.07
<b>Places of Worship</b>	
Anglican Synod Diocese of Caledonia	\$2,379.24
Apostolic Lighthouse Tabernacle	\$2,730.87
BC Conference of Mennonite Brethren Church	\$577.70

Bible Community Fellowship Calgary	\$592.89
Canadian Baptists of Western Canada	\$1,492.67
Christian & Missionary Alliance Canadian Pacific District	\$7,120.32
Church of Jesus Christ of Latter-Day Saints	\$3,867.68
Church of the Nazarene Canadian Pacific District	\$591.25
Dawson Creek Community Church and Missionary Society	\$433.39
Free Believers in Christ Fellowship	\$201.93
General Church of the New Jerusalem in Dawson Creek, BC	\$603.45
Governing Council of Salvation Army Canada	\$644.88
Grandview Chapel	\$544.09
New Beginnings Baptist Church	\$324.71
Pentecostal Assemblies of Canada	\$6,705.55
Roman Catholic Episcopal Corp. of Prince Rupert	\$3,234.44
Seventh-Day Adventist Church BC Conference	\$929.06
St. Paul's Evangelical Lutheran Congregation	\$508.88
Trustees of the Willowbrook Congregation of Jehovah's Witnesses	\$496.26
<b>Recreational &amp; Cultural Organizations</b>	
BC Society for the Prevention of Cruelty to Animals	\$17,469.95
Dawson Creek Athletic Association (Clubhouse and Golf Shop)	\$9,282.35
Dawson Creek Athletic Association (Golf Course)	\$2,164.20
Dawson Creek Athletic Association (Golf Course)	\$18,179.50
South Peace Historical Society (NAR Park Station)	\$6,478.98
South Peace Senior Citizen's Association (Recreation Hall)	\$4,382.45
<b>Social Services</b>	
Dawson Creek Society for Community Living (Office)	\$10,347.73
Dawson Creek Society for Community Living (Single Dwelling Homes on 102 Ave)	\$5,619.67
Dawson Creek Society for Community Living (Opportunity Centre)	\$15,386.42
Dawson Creek Society for Community Living (Canalta Residence)	\$3,207.71
Dawson Creek Native Housing Society (Driver House)	\$19,862.77
Nawican Bergeron Youth Centre	\$27,640.56
Nawican Friendship Centre	\$4,071.91
Networks Ministries Dawson Creek	\$12,491.86

Peace Masonic Temples Association	\$3,872.31
South Peace Child Development Society	\$7,810.68
South Peace Community Resources Society (Reconnect Youth Program)	\$5,318.36
South Peace Community Resources Society (Group Home)	\$3,233.98
South Peace Community Resources Society (Group Home)	\$2,895.59
South Peace Community Resources Society (Office)	\$12,116.63
South Peace Health Services Society (Bulterys House)	\$8,268.86
South Peace Health Services Society (Locum House)	\$2,881.69
<b>TOTAL PROPERTY TAX EXEMPTION</b>	<b>\$695,451.44</b>



Dawson Creek Public Library  
Dark Ties Media



**MUNICIPAL  
STATEMENT OF FINANCIAL INFORMATION  
(SOFI)  
2025**

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**The Corporation of the City of Dawson Creek**

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Phone: 250-784-3600  
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**Mailing Address  
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Dawson Creek, BC  
V1G 4G4**

**Mayor  
Darcy Dober**

**Chief Administrative Officer  
Kevin Henderson**

**Chief Financial Officer  
Melissa Panoulis**

**City of Dawson Creek**  
**Statement of Financial Information (SOFI)**  
**2025**

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**City of Dawson Creek**

**Statement of Financial Information (SOFI)**

**2025**

**SCHEDULE A**

**Annual Financial Statements**

**For the year ended December 31, 2025**

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Financial Statements**  
**Year Ended December 31, 2025**

THE CORPORATION OF THE CITY OF DAWSON CREEK

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Year Ended December 31, 2025

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## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

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The consolidated financial statements of The Corporation of the City of Dawson Creek have been prepared in accordance with Canadian public sector accounting standards (PSAS) and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council are responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercise these responsibilities through regular council meetings. The Mayor and Council review internal consolidated financial statements on a quarterly basis and external audited consolidated financial statements yearly.

The external auditors, Eclipse LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Corporation of the City of Dawson Creek and meet when required.

On behalf of the Corporation of the City of Dawson Creek



Melissa Panoulis, CPA, CA  
Chief Financial Officer



Darcy Dober  
Mayor

Dawson Creek, BC



Chartered  
Professional  
Accountants

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## INDEPENDENT AUDITOR'S REPORT

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To the Mayor and Council of The Corporation of the City of Dawson Creek

*Report on the Financial Statements*

*Opinion*

We have audited the financial statements of The Corporation of the City of Dawson Creek (the "City"), which comprise the consolidated statement of financial position as at December 31, 2025, and the statements of operations and changes in surplus, changes in net financial assets (net debt) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2025, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the City in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

(continues)

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\*Denotes Professional Corporations

Independent Auditor's Report to the Mayor and Council of The Corporation of the City of Dawson Creek  
(continued)

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Dawson Creek, BC  
April 29, 2026

*ECLIPSE LLP*  
CHARTERED PROFESSIONAL ACCOUNTANTS

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Consolidated Statement of Financial Position**  
**December 31, 2025**

	2025	2024
<b>ASSETS</b>		
Cash (Note 3)	\$ 84,320,432	\$ 86,979,027
Receivables (Note 4)	9,683,061	10,648,139
Inventory of property held for resale (Note 5)	353,345	335,587
Municipal finance authority deposits (Note 6)	474,901	492,685
	<b>94,831,739</b>	<b>98,455,438</b>
<b>LIABILITIES</b>		
Payables (Note 7)	11,296,985	9,503,210
Accrued interest on long-term debt	197,065	203,758
Deferred revenue	6,899,495	6,703,111
Debenture debt (Note 8)	15,409,459	17,996,046
Asset retirement obligation (Note 9)	789,105	770,385
	<b>34,592,109</b>	<b>35,176,510</b>
<b>NET FINANCIAL ASSETS</b>	<b>60,239,630</b>	<b>63,278,928</b>
<b>NON-FINANCIAL ASSETS</b>		
Prepaid expenses	1,602,283	1,572,644
Inventory of supplies held for consumption	433,054	446,399
Tangible capital assets (Note 10)	270,134,152	251,904,490
	<b>272,169,489</b>	<b>253,923,533</b>
<b>ACCUMULATED SURPLUS (Note 12)</b>	<b>\$332,409,120</b>	<b>\$317,202,461</b>

Approved by



Chief Financial Officer

See accompanying notes to financial statements

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Consolidated Statement of Operations and Changes in Surplus**  
**Year Ended December 31, 2025**

	Budget 2025 Unaudited (Note 18)	Actual 2025	Actual 2024
<b>REVENUES</b>			
Municipal property taxes <i>(Note 13)</i>	\$ 24,139,496	\$ 24,108,839	\$ 22,286,275
Grants in lieu	990,990	1,160,864	1,656,983
Sale of services	3,901,603	4,387,485	3,900,192
Other revenue from own sources	1,665,355	1,813,004	1,376,394
Government transfers <i>(Note 15)</i>	20,149,745	20,416,564	20,711,044
Return on investment	3,843,600	4,540,287	5,244,608
Utility fees	14,496,777	15,146,285	14,729,088
Land sales	-	-	259,656
Actuarial adjustments	-	626,617	945,248
Gain/(loss) on sale of tangible capital assets	-	6,639	13,850
	69,187,566	72,206,584	71,123,338
<b>EXPENSES</b>			
General government services	5,565,652	6,037,641	5,509,272
Protective services	11,997,940	11,935,577	11,426,744
Transportation services	9,738,916	9,850,702	9,168,729
Air transport	1,673,063	1,729,184	1,625,613
Environmental waste services	1,021,310	980,226	943,367
Public health and welfare	255,655	214,873	159,756
Economic development services	1,131,091	1,120,070	1,150,626
Recreational and cultural services	15,715,333	16,575,379	14,643,089
Water and sewer utility services	8,618,254	8,556,275	8,227,662
	55,717,214	56,999,927	52,854,858
<b>ANNUAL SURPLUS</b>	13,470,352	15,206,657	18,268,480
ACCUMULATED SURPLUS - BEGINNING OF YEAR	317,202,461	317,202,461	298,933,981
<b>ACCUMULATED SURPLUS - END OF YEAR</b>	\$330,672,813	\$332,409,118	\$317,202,461

See accompanying notes to financial statements

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Consolidated Statement of Changes in Net Financial Assets (Net Debt)**  
**Year Ended December 31, 2025**

	Budget 2025 Unaudited (Note 18)	Actual 2025	Actual 2024
<b>ANNUAL SURPLUS</b>	\$ 13,468,352	\$ 15,206,657	\$ 18,268,480
Amortization of tangible capital assets	11,099,285	11,080,888	10,390,718
Acquisition of tangible capital assets	(42,169,401)	(29,310,550)	(21,624,918)
Gain (loss) on sale of tangible capital assets	-	(6,639)	(13,850)
Proceeds on sale of tangible capital assets	-	6,639	13,850
Acquisitions of prepaid expenses	-	(1,658,327)	(1,747,585)
Use of prepaid expenses	-	1,628,690	1,537,988
Acquisition of supplies inventory	-	(487,405)	(444,085)
Consumption of supplies inventory	-	500,751	540,243
	(31,070,116)	(18,245,953)	(11,347,639)
<b>INCREASE (DECREASE) IN NET FINANCIAL ASSETS</b>	(17,601,764)	(3,039,296)	6,920,841
<b>NET FINANCIAL ASSETS (Net Debt) - BEGINNING OF YEAR</b>	63,278,928	63,278,928	56,358,087
<b>NET FINANCIAL ASSETS (Net Debt) - END OF YEAR</b>	\$ 45,677,164	\$ 60,239,632	\$ 63,278,928

See accompanying notes to financial statements

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Consolidated Statement of Cash Flows**  
**Year Ended December 31, 2025**

	2025	2024
<b>OPERATING ACTIVITIES</b>		
Annual surplus	\$ 15,206,657	\$ 18,268,480
Add (deduct) non-cash items:		
Actuarial adjustments	(626,617)	(945,248)
Accretion expense	18,720	28,385
Gain (Loss) on sale of tangible capital asset	(6,639)	(13,850)
Amortization of tangible capital assets	11,080,888	10,390,718
	<u>25,673,009</u>	<u>27,728,485</u>
Changes in non-cash working capital:		
Decrease (Increase) in receivables	965,078	(2,785,027)
(Increase) in prepaid expenses	(29,638)	(209,598)
Decrease in inventory of supplies held for consumption	13,345	96,158
Decrease in deposits	17,784	131,406
Increase in payables	1,793,776	1,352,786
(Decrease) in accrued interest on long-term debt	(6,693)	(51,659)
Increase in deferred revenue	196,384	801,306
	<u>2,950,036</u>	<u>(664,628)</u>
Cash flow from operating activities	<u>28,623,045</u>	<u>27,063,857</u>
<b>INVESTING ACTIVITIES</b>		
Acquisition of tangible capital assets	(29,310,550)	(21,624,918)
Proceeds on disposal of tangible capital assets	6,639	13,850
Disposition of property held for resale	(17,758)	(335,586)
Cash flow used by investing activities	<u>(29,321,669)</u>	<u>(21,946,654)</u>
<b>FINANCING ACTIVITY</b>		
Debenture debt principal repayment	(1,959,971)	(2,600,940)
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<b>(2,658,595)</b>	<b>2,516,263</b>
Cash - beginning of year	<u>86,979,027</u>	<u>84,462,764</u>
<b>CASH - END OF YEAR</b>	<b>\$ 84,320,432</b>	<b>\$ 86,979,027</b>
<b>CASH AND CASH EQUIVALENTS CONSIST OF:</b>		
Petty cash - trade	\$ 47,730	\$ 46,537
Bank	44,606,910	47,358,760
Internally restricted cash	39,665,792	39,573,730
	<u>\$ 84,320,432</u>	<u>\$ 86,979,027</u>

See accompanying notes to financial statements

# THE CORPORATION OF THE CITY OF DAWSON CREEK

## Notes to Financial Statements

Year Ended December 31, 2025

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### 1. PURPOSE OF THE CITY

The Corporation of the City of Dawson Creek (the "City") is incorporated under the provisions of British Columbia Local Government Act. Its principle activities include the provision of local government services to the residents of the incorporated area

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of The Corporation of the City of Dawson Creek are the representation of management and conform to Canadian Generally Accepted Accounting Principles (GAAP) as applicable to British Columbia municipalities. The financial statements have been prepared in accordance with local government accounting standards established by the Public Sector Accounting and Audit Standards Board (PSAB) of the Canadian Institute of Chartered Professional Accountants. The significant accounting policies are as follows:

#### Comparative figures

Certain comparative amounts have been reclassified to conform to the current year's presentation.

#### Basis of presentation

The City follows the fund basis of accounting. Funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Currently in use are

1. General Revenue Funds - to account for all financial resources except those required to be accounted for in another fund. The General Revenue Fund is the corporation's operating fund including collection of taxation, administering operations related to general government, protective, transportation, waste, development and recreation services. These funds include the General Operating, Water Operating and Sewer Operating Funds.
2. Capital Funds - to account for all capital assets of the corporation and offset by long term debt and investment in capital assets. These funds include the General Capital, Water Capital and Sewer Capital Funds.
3. Reserve Funds - to account for the activities in reserves establishing for specific purpose by bylaw or the Local Government Act. The use of each reserve is governed by it's own bylaw or the Local Government Act. These funds include the Equipment Pool, Tax Sale, Land Sale and Off Street Parking Funds.

#### Basis of Accounting

The City follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. Expenditures are generally recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

#### Financial instruments

The City's financial instruments consist of cash and cash equivalents, receivables, the Municipal Finance Authority of British Columbia (The "Authority") reserve deposits, temporary borrowing, payables, accrued interest on long term debt, Authority demand notes, and long-term debt. Unless otherwise noted, it is management's opinion that the City is not exposed to significant credit, liquidity, or market risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

*(continues)*

# THE CORPORATION OF THE CITY OF DAWSON CREEK

## Notes to Financial Statements

Year Ended December 31, 2025

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### Use of Estimates

These financial statements have been prepared in accordance with accounting practices generally accepted in Canada. In preparing these financial statements, management has made estimates and assumptions that affect the amounts reported. Actual results could differ from those estimates. Significant estimates include assumptions used in estimating useful lives of tangible capital assets and related amortization, contributed tangible capital assets, developer contributions, inventory of property held for resale and provisions for accrued liabilities.

#### Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and changes in financial position of the reporting entity, being The Corporation of the City of Dawson Creek. Financial transactions of the Ovirtiv Events Centre are managed by a related party, Global Spectrum Facility Management, LP and are consolidated into the City's financial statements as a governmental unit (Refer to Note 16, Related Party Transactions.)

#### Revenue recognition

Revenues are recognized in the period in which the transaction or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impractical.

#### **Government Transfers**

Government transfers are recognized in the financial statements as revenues in the period the transfers are authorized and any eligibility criteria have been met, except when and to the extent that the transfers give rise to an obligation that meets the definition of a liability for the recipient government. Transfers received which meet the definition of a liability are included in deferred revenue.

#### **Taxation Revenue**

Annual levies for non-optional municipal services and general administrative services are recorded as taxes for municipal purposes. Levies imposed by other taxing authorities are not included as taxes for municipal purposes. Taxes are recognized as revenue in the year they are levied.

#### Deferred Revenue

Certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred or the services are performed.

#### Reserves for Future Expenditures

Reserves for future expenditures are non-statutory reserves which represent an appropriation of surplus for specific purposes. Transfers to reserves for future expenditures include funds to finance incomplete projects and accumulations for specific purposes.

*(continues)*

THE CORPORATION OF THE CITY OF DAWSON CREEK  
Notes to Financial Statements  
Year Ended December 31, 2025

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

**Asset Retirement Obligation**

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

The liability for the removal of asbestos in several of the buildings owned by the City has been recognized based on estimated future expenses on closure of the site and post-closure care. An additional liability for the removal of buried tanks at a property owned by the City has also been recognized based on estimated future expenses required to remove these tanks. Under the modified retrospective method, the discount rate and assumptions used on initial recognition are those as of the date of adoption of the standard. Assumptions used in the subsequent calculations are revised yearly.

The liability is discounted using a present value calculation, and adjusted yearly for accretion expense. The recognition of a liability resulted in an accompanying increase to the respective tangible capital assets. The buildings capital assets affected by the asbestos liability are being amortized with the building following the depreciation accounting policies outlined in Non Financial Assets, while the buried tanks are being amortized on a straight-line basis based on the estimated date that these tanks will be removed.

**Non Financial Assets**

Non financial assets include tangible capital assets that have an economic life extending beyond the accounting period. They are available for use, require operating and maintenance expenditures, and may need to be replaced in the future. This includes assets on hand and available for use by government in the near future, such as equipment, and assets for use over a long period, such as buildings and land. Governments also acquire and make available to the public tangible capital assets that are complex network systems such as water and sewer utility systems.

Also included in non financial assets are prepaid expenses which represent payments made in the current accounting period for expenditures to be made in the provision of services in future years, and inventory of supplies held for consumption which will be consumed in the provision of services in future years.

Tangible capital assets and other non financial assets are accounted for as assets by the government because they can be used to provide government services in future periods. These assets do not normally provide resources to discharge the liabilities of the government unless they are sold.

**Prepaid Expenses**

Prepaid expenses consist of amounts paid in the current year for supplies and/or services used in the following year.

**Inventory of Supplies Held for Consumption**

Inventories of supplies held for consumption are recorded at the lower of cost and net realizable value.

(*continues*)

THE CORPORATION OF THE CITY OF DAWSON CREEK  
Notes to Financial Statements  
Year Ended December 31, 2025

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

**Tangible Capital Assets**

Tangible capital assets are recorded at cost, which includes all amounts directly attributable to acquisition, construction, development or betterment of the asset. Interest on funding related to a capital project is not capitalized as a part of the asset cost. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Land	Not amortized
Land improvements	20 - 30 years
Building base structures	50 years
Building improvements	20 years
Vehicles and machinery	7 - 30 years
Furniture, fixtures and equipment	5 - 10 years
Transportation infrastructure	25 - 75 years
Water and sewer utility infrastructure	50 - 75 years

Annual amortization is prorated in the year of acquisition and disposition. Assets under construction (Work in Progress) are not amortized until the year following the year the asset is available for use.

The City does not own any works of art and/or historical treasures.

**Budget presentation**

The budget originally approved by Council on April 8, 2025 and subsequently amended on November 24, 2025 is presented in the financial statements and has been included in Note 18.

**Liabilities for contaminated sites**

The City recognizes a liability for remediation of contaminated sites when the site is no longer in productive use or an unexpected event resulting in contamination has occurred and the following criteria are satisfied: contamination exceeds an environmental standard, the City is either directly responsible or has accepted responsibility for remediation, it is expected future economic benefits will be given up and a reasonable estimate of the amount can be made.

The City adopted Public Sector Accounting Standard 3260 - Liability for Contaminated Sites for the year ended December 31, 2015. The City has performed a review of its properties. No determinable liability was identified from this review.

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Notes to Financial Statements**  
**Year Ended December 31, 2025**

**3. CASH**

	2025	2024
Unrestricted cash		
Bank	\$ 44,606,910	\$ 47,358,760
Petty cash	47,730	46,537
Internally restricted cash		
Bank	39,665,792	39,573,730
	<b>\$ 84,320,432</b>	<b>\$ 86,979,027</b>

**4. RECEIVABLES**

	2025	2024
Trade and other receivables		
Federal government	\$ 803,743	\$ 409,382
Provincial government	727,529	473,437
General	4,853,065	6,096,403
Property tax	1,976,676	2,247,915
Utilities	1,322,048	1,421,002
	<b>\$ 9,683,061</b>	<b>\$ 10,648,139</b>

**5. INVENTORY OF PROPERTY HELD FOR RESALE**

	Opening Balance	Additions & Reclass	Disposals at Cost	2025	2024
Property acquired for taxes subject to redemption	\$ 75,931	\$ 7,688	\$ 75,931	\$ 7,688	\$ 75,931
Tax property not subject to redemption	941,221	77,403	-	1,018,624	941,221
Unsold land	15,800	-	-	15,800	15,800
Allowance for loss	(697,365)	8,598	-	(688,767)	(697,365)
	<b>\$ 335,587</b>	<b>\$ 93,689</b>	<b>\$ 75,931</b>	<b>\$ 353,345</b>	<b>\$ 335,587</b>

**THE CORPORATION OF THE CITY OF DAWSON CREEK**

**Notes to Financial Statements**

**Year Ended December 31, 2025**

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**6. MUNICIPAL FINANCE AUTHORITY RESERVE DEPOSITS**

Deposits of The City are held in trust by the Authority as protection against loan default (Note 8). At the commencement of each loan, 1% of the gross amount is deducted and retained until the loan has expired. The Authority earns interest on this cash position and reports annually to the City on the status and amount of interest earned thereon.

The total of the Authority deposits are as follows:

	<b>2025</b>	<b>2024</b>
General fund operations	\$ 334,782	\$ 351,273
Water fund operations	50,103	48,646
Sewer fund operations	90,016	92,766
	<b>\$ 474,901</b>	<b>\$ 492,685</b>

**7. PAYABLES**

	<b>2025</b>	<b>2024</b>
Trade and other payables		
Federal government	\$ 1,307,502	\$ 1,654,102
Provincial government	597,901	835,226
General	8,683,901	6,469,426
Capital payables	707,681	544,456
	<b>\$ 11,296,985</b>	<b>\$ 9,503,210</b>

THE CORPORATION OF THE CITY OF DAWSON CREEK

Notes to Financial Statements

Year Ended December 31, 2025

**8. DEBENTURE DEBT**

City bylaw #	Purpose	Interest Rate	Issued	Redeemed	Outstanding 2025	Outstanding 2024
3879	South Peace Multiplex	5.11 % \$	9,850,000 \$	8,492,421 \$	1,357,579 \$	2,002,134
4080	Calvin Kruk Arts Centre	2.90 %	4,000,000	2,244,839	1,755,161	1,973,148
4211	Local area service - 2014	2.75 %	20,997	20,997	-	2,439
4212	Local service - 2014	2.75 %	49,433	49,433	-	5,743
4213	Local area service - 2014	2.75 %	174,365	174,365	-	20,257
4215	Capital works	2.20 %	1,382,000	1,382,000	-	160,554
4216	Capital works	2.20 %	450,000	450,000	-	52,279
4264	Local area service - 2015	2.80 %	176,043	136,554	39,489	58,376
4503	Capital Paving Program	3.36 %	5,000,000	1,372,632	3,627,368	4,096,255
4503	Capital Paving Program	4.15 %	5,000,000	872,717	4,127,283	4,570,830
Total General			26,102,838	15,195,958	10,906,880	12,942,015
3527	Water improvements	2.25 %	556,666	480,478	76,188	112,626
3824	Water improvements	2.25 %	555,000	479,040	75,960	112,289
3888	Water improvements	5.11 %	1,844,900	1,590,626	254,274	374,998
Total Water			2,956,566	2,550,144	406,422	599,913
3759	Sewer improvements	0.91 %	300,000	300,000	-	20,606
4199	Sewer improvements	2.75 %	7,000,000	2,903,843	4,096,157	4,433,512
Total Sewer			7,300,000	3,203,843	4,096,157	4,454,118
			\$ 36,359,404 \$	20,949,945 \$	15,409,459 \$	17,996,046

(continues)

**THE CORPORATION OF THE CITY OF DAWSON CREEK**

**Notes to Financial Statements**

**Year Ended December 31, 2025**

**8. DEBENTURE DEBT (continued)**

Future debt principle reductions on existing debt:

	General	Water	Sewer	Total
2026	\$ 1,407,747	\$ 115,443	\$ 247,528	\$ 1,770,718
2027	1,407,747	115,443	247,528	1,770,718
2028	1,022,511	-	247,528	1,270,038
2029	1,022,511	-	247,528	1,270,038
2030	1,022,511	-	247,528	1,270,038
	<u>\$ 5,883,027</u>	<u>\$ 230,886</u>	<u>\$ 1,237,638</u>	<u>\$ 7,351,551</u>

The Authority provides capital financing for municipalities. The Authority is required to establish a debt reserve fund. The City is required to pay into the debt reserve fund certain amounts set out in the debt agreements. The Authority pays into the debt reserve fund these monies from which interest earned thereon less administrative expenses becomes an obligation to the City. The Authority must then use this fund if at any time there are insufficient funds to meet payments on its obligations. When this occurs, the City may be called up to restore the fund.

Also, logged as security alongside the 1% cash position is a demand note payable to the Authority. The value of the demand notes are calculated by taking half the average annual principal and interest due, less 1% from that amount for the cash position. The demand notes are considered a contingent liability and have a face value amount of \$1,181,125 (2024 – 1,280,681).

Upon maturity of a debt issue, the unused portion of the debt reserve fund established for that issue will be discharged to the City. The proceeds from these discharges will be credited against the cash deposits in the year they are received. As of December 31, 2025, the total of the City's Authority debt reserve fund is \$706,224 (2024 – 1,773,366).

**9. ASSET RETIREMENT OBLIGATION**

The City's Asset retirement obligation consists of several obligations as follows:

**Asbestos obligation**

The City owns and operates several buildings that are known to have asbestos, which represents a health hazard upon demolition of the building and there is a legal obligation to remove it.

**Buried Tanks Obligation**

The City owns and operates a property that is known to contain several buried tanks. Regulations require the removal of storage tanks.

Changes to the asset retirement obligation in the year are as follows:

	Asbestos Removal	Buried Tank Removal	2025 Total	2024 Total
Opening balance	\$ 666,560	\$ 103,825	\$ 770,385	\$ 742,000
Accretion	16,197	2,523	18,720	28,385
Closing balance	<u>\$ 682,757</u>	<u>\$ 106,348</u>	<u>\$ 789,105</u>	<u>\$ 770,385</u>

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Notes to Financial Statements**  
**Year Ended December 31, 2025**

**10. TANGIBLE CAPITAL ASSETS**

Cost	2024 Balance	Reallocation	Additions	Disposals	2025 Balance
Land	\$ 21,910,389	\$ 1,292,263	\$ 543,165	\$ -	\$ 23,745,817
Buildings	161,535,827	3,012,861	318,663	-	164,867,351
Equipment	28,003,915	(635,647)	635,453	(455,805)	27,547,920
Roads	126,449,911	7,758,109	148,684	-	134,356,704
Furniture, Fixtures & Equipment	-	542,691	-	-	542,691
IT Infrastructure	215,827	405,756	133,048	-	754,631
Utility Infrastructure	85,854,706	1,284,061	-	-	87,138,767
Work In Progress	2,087,692	(13,660,094)	27,531,535	-	15,959,133
	<b>\$426,058,267</b>	<b>\$ -</b>	<b>\$ 29,310,550</b>	<b>\$ (455,805)</b>	<b>\$454,913,014</b>

Accumulated Amortization	2024 Balance	Reallocation	Annual Amortization	Disposals	2025 Balance
Land	\$ 6,272,395	\$ -	\$ 396,882	\$ -	\$ 6,669,276
Buildings	68,428,955	-	4,542,069	-	72,971,024
Equipment	18,590,970	(934,909)	1,407,363	(455,805)	18,607,618
Road	55,027,007	-	3,321,144	-	58,348,152
Furniture, fixtures & equipment	-	529,153	13,538	-	542,691
IT infrastructure	42,528	405,756	37,115	-	485,399
Utility infrastructure	25,791,922	-	1,362,777	-	27,154,699
	<b>\$174,153,777</b>	<b>\$ -</b>	<b>\$ 11,080,888</b>	<b>\$ (455,805)</b>	<b>\$184,778,862</b>

There were no Contributed Tangible Capital Assets in the 2025 fiscal years.

Net book value	2025	2024
Land	\$ 17,076,541	\$ 15,637,994
Buildings	91,896,327	93,106,872
Equipment	8,940,299	9,412,945
Roads	76,008,552	71,422,904
IT Infrastructure	269,232	173,299
Utility Infrastructure	59,984,068	60,062,784
Work In Progress	15,959,133	2,087,692
	<b>\$270,134,152</b>	<b>\$ -</b>

The City of Dawson Creek has a collection of performer signed guitars and memorabilia from past shows and events that took place at the Oviniv Events Centre. This collection has not been recognized in the financial statements, as a value is not able to be reasonably determined for the collection due to the uniqueness of the collection and market.

(continues)

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Notes to Financial Statements**  
**Year Ended December 31, 2025**

**10. TANGIBLE CAPITAL ASSETS (continued)**

**Work in Progress**

Work in Progress are costs related to projects currently under planning, development or construction, that will result in a finished asset at a future date. Costs related to planning, development or construction are capitalized until such time as the property is ready for use. Work in Progress assets are not amortized until the year after the asset is put into service.

**Contributed Tangible Capital Assets**

Contributed capital assets have been recognized at fair market value at the date of contribution.

**Write-down of Tangible Capital Assets**

Tangible capital assets are written down when conditions indicate that they no longer contribute to the City's ability to provide goods and services. Any impairment is accounted for as an expense in the consolidated statement of operations. No impairments were identified or recorded during the year ended December 31, 2025.

**11. INTEREST ON LONG TERM DEBT**

	2025	2024
Interest on recreation service	\$ 638,935	\$ 638,935
Interest on water service	131,960	280,385
Interest on sewer service	199,472	195,230
Interest on transportation service	396,378	493,278
	<b>\$ 1,366,745</b>	<b>\$ 1,607,828</b>

**12. ACCUMULATED SURPLUS**

	Operating Fund Surplus	Capital Fund Surplus	Invested in Tangible Capital Assets	2025	2024
General fund	\$ 31,249,736	\$ 12,509,932	\$158,344,799	\$202,104,467	\$195,511,272
Water fund	4,247,291	8,948,729	48,563,469	61,759,489	59,224,980
Sewer fund	6,339,702	12,467,772	47,027,322	65,834,796	60,043,047
Statutory reserves	-	-	-	2,710,368	2,423,162
	<b>\$ 41,836,729</b>	<b>\$ 33,926,433</b>	<b>\$253,935,590</b>	<b>\$332,409,120</b>	<b>\$317,202,461</b>

## THE CORPORATION OF THE CITY OF DAWSON CREEK

### Notes to Financial Statements

Year Ended December 31, 2025

#### 13. MUNICIPAL PROPERTY TAXES

	2025	2024
Municipal property taxes	\$ 24,101,293	\$ 22,281,657
Add: Requisitions collected on behalf of other taxing authorities		
Ministry of Finance (school taxes)	6,050,064	5,830,998
Peace River Regional District	1,636,614	1,675,152
Peace River Regional Hospital District	1,614,088	1,590,650
British Columbia Assessment Authority	115,876	109,820
Municipal Finance Authority	570	557
Total property taxes collected	33,518,505	31,488,834
Less: requisition paid out to other taxing authorities	(9,409,666)	(9,202,559)
	<b>\$ 24,108,839</b>	<b>\$ 22,286,275</b>

#### 14. PENSION LIABILITY

The Corporation of the City of Dawson Creek and its employees contribute to the Municipal Pension Plan (a jointly trusted pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2024, the plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2024, indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2027.

The Corporation of the City of Dawson Creek paid \$1,313,455 (2024 - \$1,190,995) for employer contributions while employees contributed \$1,151,394 (2024 - \$1,040,024) to the plan in fiscal 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

**THE CORPORATION OF THE CITY OF DAWSON CREEK**

**Notes to Financial Statements**

**Year Ended December 31, 2025**

<b>15. GOVERNMENT TRANSFERS</b>	<b>2025</b>	<b>2024</b>
Unconditional		
Small communities	\$ 378,000	\$ 370,000
Traffic fine revenue sharing	164,000	165,000
Peace River agreement	16,344,719	16,762,131
	<b>16,886,719</b>	<b>17,297,131</b>
Conditional		
Regional		
Northern Development Initiative Trust	133,822	629,867
Rural Fire Protection	388,341	403,992
Sub Regional Recreation	1,000,000	1,000,000
Recreation and Community Grant	16,312	22,479
PRRD Para Cup Grant	100,000	-
PRRD Cemetery Grant	10,000	10,000
Watershed Steward Cost Sharing	40,000	40,000
Total - Regional	<b>1,688,475</b>	<b>2,106,338</b>
Provincial		
ICBC Road Improvements	61,000	78,400
Local Government Development Grant	88,764	124,663
LGMA	500	-
Community Works Fund Agreement - Gas Tax	624,525	663,625
Kin Park Accessible Playground	-	175,000
Destination BC	16,464	23,536
Northern BC Tourism	-	1,000
BC Active Network	-	50,000
BC Active Transportation	503,260	-
BC Air Access - Airport	212,632	66,881
Gobybike BC	-	714
viaSport British Columbia	12,500	-
Destination Events Program - Province of BC	17,400	-
BC Hydro Site C Legacy	53,606	-
Total - Provincial	<b>1,590,651</b>	<b>1,183,819</b>
Federal		
UMBC	126,877	50,000
Trans Canada	4,850	-
Canada Summer Jobs	9,877	11,957
FCM Municipal Asset Management Program	95,914	25,000
Ministry of Housing, Infrastructure and Communities	13,201	36,799
Total - Federal	<b>250,719</b>	<b>123,756</b>
Total - Conditional	<b>3,529,845</b>	<b>3,413,913</b>
Grand total	<b>\$ 20,416,564</b>	<b>\$ 20,711,044</b>

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Notes to Financial Statements**  
**Year Ended December 31, 2025**

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**16. RELATED PARTY TRANSACTIONS**

**Ovintiv Event Centre**

**The Relationship**

The City of Dawson Creek has related party transactions through a management agreement with Global Spectrum Facility Management, LP (Global Spectrum).

In 2016 The City of Dawson Creek renewed the management agreement with Global Spectrum to manage and operate the Ovintiv Event Centre and common areas housed in the South Peace Community Multiplex located at #1 300 Highway 2 in Dawson Creek. Global Spectrum acts on behalf of and as an agent for the City.

The management services covered under this agreement include the following:

- a) Management and operational services related to events
- b) Responsibility for maintenance and operation of all HVAC, electrical and mechanical systems
- c) Sale of commercial rights of the Complex
- d) Ticketing system for the Complex
- e) Food system services for the Complex
- f) Exterior security services for the Complex

Management services not covered under this agreement (excluded services) are as follows:

- a) Aquatic Centre operations
- b) Agriplex Centre operations
- c) Maintenance of parking lots and surrounding grounds

**Term**

The term of the agreement begins January 1, 2017 and ends December 31, 2027.

**Compensation**

In exchange for the management services provided by Global Spectrum, the City will pay a fixed management fee as follows:

<b>2025</b>	<b>2024</b>
\$ 230,050	\$ 225,982

Beginning with the second operating year, the fixed management fee shall be increased over the fixed management fee from previous operating year in accordance with the percentage increase in the Consumer Price Index.

In addition, qualitative management fee of up to 25% of the fixed management fee is payable each year based on meeting certain qualitative factors. For 2025, this fee totaled \$23,005 (2024 - \$22,598)

In addition, an incentive fee equal to 20% on an improvement benchmark amount is payable to Global Spectrum. The benchmark amount shall be equal to a mutually agreed net bottom line number in the 2025 operating budget. For 2025, the benchmark was adjusted to \$1,850,000 (2024 - \$1,649,497) and the resulting incentive fee amount is \$5,671 (2024 - \$Nil).

*(continues)*

**THE CORPORATION OF THE CITY OF DAWSON CREEK**

**Notes to Financial Statements**

**Year Ended December 31, 2025**

**16. RELATED PARTY TRANSACTIONS (continued)**

The City of Dawson Creek as the owner of the facility is required to provide funding to Global Spectrum through an annual budget allocation. All revenues and expenditures, profits and losses are the City's responsibility. Budget allocations to Global Spectrum for the Event Centre in 2025 and the next two years are as follows:

2025	\$1,850,000
2026	\$1,850,000
2027	\$1,850,000

**Transactions**

The assets and liabilities have been consolidated on a line by line basis in the statement of financial position and the revenues and expenditures have been netted in the statement of financial activities. These transactions were in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

At the end of the year, the amounts due to (from) Global Spectrum are as follows:

	2025	2024
Opening balance, due (from) to	\$ (471,720)	\$ (545,293)
loss due from the City of Dawson Creek	23,317	59,949
Expenses (recovered) paid on behalf of the City of Dawson Creek	(12,038)	13,624
<b>Closing balance due from Global Spectrum</b>	<b>\$ (460,441)</b>	<b>\$ (471,720)</b>

These amounts are non-interest bearing and have no set terms of repayment.

	2025	2024
<b>Assets</b>		
Cash	\$ 1,113,115	\$ 1,099,762
Receivables - trade	595,964	229,985
Prepaid expenses and deposits	6,443	5,370
Deferred event expenses and deposits	15,466	63,420
	<b>1,730,988</b>	<b>1,398,537</b>
<b>Liabilities</b>		
Payables	874,962	520,131
Deposits	33,500	39,500
Deferred revenue	362,085	367,186
	<b>1,270,547</b>	<b>926,817</b>
<b>Due (from) to Global Spectrum</b>	<b>\$ (460,441)</b>	<b>\$ (471,720)</b>

(continues)

**THE CORPORATION OF THE CITY OF DAWSON CREEK**  
**Notes to Financial Statements**  
**Year Ended December 31, 2025**

**16. RELATED PARTY TRANSACTIONS (continued)**

	2025	2024
Revenue		
Sales	\$ 2,391,663	\$ 2,734,765
Cost of sales	(1,645,195)	(2,166,900)
Gross profit	746,468	567,865
Interest	32,788	57,717
	779,256	625,582
Expenses	2,600,902	2,335,028
Net loss before other items	(1,821,646)	(1,709,446)
Subsidy from City of Dawson Creek	1,850,000	1,649,497
Corporate Incentive	(5,671)	-
Rental credits	(46,000)	-
Income due from the City of Dawson Creek	\$ 23,317	\$ 59,949

**17. CONTINGENT LIABILITY**

Contingent liabilities represent items that, at December 31, 2025, are not recognized in the Statement of Financial Position because there is significant uncertainty at that date as to the necessity of the entity to make payments in respect of them. Following are details of the more significant of these contingent liabilities.

**115th Avenue Construction Waste Dump Site**

Usage of this dumpsite started in the 1960's as a dumpsite for construction waste. There was little or no control over the types of substances being dumped at the site. It wasn't until 1992 that the City took measures to ensure that only uncontaminated wastes were to be deposited at this site.

At this time, the City is unable to determine if there is contaminated waste present at the site. In order to determine the presence of contaminated waste, an environmental study would be required. Without this study, it is not currently possible to estimate the cost to remediate the site.

**Demand Notes**

The City issues its debt instruments through the Authority. The City also executes demand notes in connection with each loan whereby the City may be required to loan amounts to the Authority. These demand notes are contingent in nature and are not reflected in the consolidated financial statements (see Note 8).

**THE CORPORATION OF THE CITY OF DAWSON CREEK**

**Notes to Financial Statements**

**Year Ended December 31, 2025**

**18. BUDGET**

Budget figures included in these financial statements are not audited and are based upon the 2025-2029 Financial Plan. They were adopted by Council through Amendment Bylaw No. 4621, 2025 on November 24, 2025 and adjusted to comply with Canadian public sector accounting standards for inclusion in the Consolidated Statement of Operations and Consolidated Statement of Change in Net Financial Assets. Council adopted the preliminary annual budget with Bylaw No. 4603 on April 8, 2025.

The difference between the two budgets is as follows:

	2025 Amended	2025 Preliminary	Difference
<u>Revenue</u>			
Approved budget revenue			
Operating budget	\$ 75,371,975	\$ 75,371,975	\$ -
Capital budget	12,549,254	12,010,818	538,436
Statutory revenue and cemetery transfers	82,750	82,750	-
	88,003,979	87,465,543	538,436
PSAB revenue adjustments			
Amortization of deferred capital contribution	-	-	-
Collection to other agencies	(9,068,087)	(9,068,087)	-
Interfund transfer elimination (CF)	(9,748,326)	(9,744,926)	-
Borrowing	-	-	-
Budget revenue as presented in financial statements	69,187,566	68,652,530	538,436
<u>Expenditures</u>			
Approved budgeted expenditures			
Operating budget	55,645,987	55,645,987	-
Capital budget	42,169,401	40,053,596	2,115,805
	97,815,388	95,699,583	2,115,805
PSAB revenue adjustments			
Capital asset expenditures	(42,169,401)	(40,053,596)	(2,115,805)
Collection to other agencies	(9,068,087)	(9,068,087)	-
Amortization of capital assets	11,099,285	9,873,848	1,225,437
Debt services principal	(1,959,971)	(1,959,971)	-
Budget expenses as presented in financial statement	55,717,214	54,491,777	1,225,437
Annual surplus	\$ 13,470,352	\$ 12,935,316	\$ (687,001)

**19. LINE OF CREDIT**

The City has a credit agreement with Scotiabank for \$20,000,000. There are no borrowings against the line of credit at December 31, 2025 and 2024. In 2025 the line of credit bears interest at 1% below the bank's prime lending rate of 3.45% (2024 - 4.45%)

# THE CORPORATION OF THE CITY OF DAWSON CREEK

## Notes to Financial Statements

Year Ended December 31, 2025

### 20. FUNDS HELD IN TRUST

The Cemetery Care fund is restricted by legislation as to the principal amount; interest earnings are available for ongoing maintenance of cemetery grounds as required. These funds are not included in the consolidated financial statements

	2025	2024
Opening balance	\$ 341,113	\$ 332,061
Additions	10,890	9,052
Interest earned	11,327	17,515
	363,330	358,628
Transfer to Cemetery Operations	(11,327)	(17,515)
Closing balance	\$ 352,003	\$ 341,113

### 21. GROWING COMMUNITY FUND

The Province of British Columbia distributed conditional Growing Communities Fund grants to communities at the end of March 2023 to help local governments build community infrastructure and amenities to meet the demands of population growth. The Growing Communities Fund provided a one-time total of \$1 billion in grants to all 161 municipalities and 27 regional districts in British Columbia.

The City of Dawson Creek received \$3,942,000 of the Growing Communities Fund in March 2023.

	2025
Balance, December 31, 2024	\$ 3,357,080
Interest revenue	110,807
Money expended	(266,998)
Balance, December 31, 2025	\$ 3,200,889

# THE CORPORATION OF THE CITY OF DAWSON CREEK

## Notes to Financial Statements

Year Ended December 31, 2025

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### 22. RISK MANAGEMENT

The City is exposed to the following risks from its uses of financial instruments: credit risk, liquidity risk, and market risk.

#### **Credit Risk**

Credit risk is the risk of financial loss to the City if a debtor fails to discharge their obligation to the City. The City is exposed to this risk due to its cash and cash equivalents, accounts receivable, and taxes receivable.

The City holds cash and cash equivalents within federally regulated chartered banks, which mitigates the credit risk around cash and cash equivalents.

Accounts receivable is comprised of government, corporate, and individual receivables. Government receivables are by their nature low risk and the City holds collateral on taxes and utilities payable through tax sale mechanism, mitigating the risk of default on these balances. The City also measures its exposure to credit risk based on how long amounts have been outstanding and an appropriate allowance is set up for doubtful accounts.

#### **Liquidity Risk**

Liquidity risk is the risk that the City will not be able to meet its financial obligations as they become due. The City mitigates this risk by monitoring cash flows through budgeting and maintaining sufficient cash and cash equivalents in the case of unexpected cash outflows.

#### **Market Risk**

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in the market. Market risk is comprised of three types of risk: currency risk, interest rate risk and other price risk.

##### *Currency Risk*

Currency risk is a risk arising from fluctuating foreign currencies. The City does not maintain any foreign financial instruments and therefore, is not currently exposed to this type of risk.

##### *Interest Rate Risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The City is exposed to this due to its interest-bearing debt and cash equivalents. The City minimizes its debt interest rate risk by obtaining financing through the Municipal Finance Authority of BC (The Authority), which monitors the market and launches appropriate debt instruments in favourable conditions. The City minimizes its cash equivalent interest rate risk by utilizing fixed rate guaranteed investments such as GIC's and term deposits.

##### *Other Price Risk*

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market prices (other than those arising from currency risk or interest rate risk). The City is not currently exposed to this type of risk.

# THE CORPORATION OF THE CITY OF DAWSON CREEK

## Notes to Financial Statements

Year Ended December 31, 2025

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### 23. SEGMENTED INFORMATION

#### General Government

This category of departments reports activities that provide for the overall operations of the City, which is common to, or affect all of the services provided by the City, including Council and Legislative, General Administration, Finance, Communications, and Information Technology.

#### Protective Services

This category of departments reports activities that provide for the public safety of the residents and businesses of the City, including Police services provided by the Royal Canadian Mounted Police, Fire Protection, Bylaw Enforcement, Building Inspection, Safety, Emergency Operations, and Animal Control.

#### Transportation

This category of departments reports activities related to the delivery of municipal Public Works services related to the planning, development and maintenance of the streets and roads, bridges, drainage systems, street lights, traffic lights and signals, parking lots and on-street parking, and public transit as well as maintenance of workshops, yards and other buildings.

#### Airport

This department reports activities related to the Dawson Creek Airport, which is owned and operated by the City.

#### Environmental Waste

This department reports activities related to the collection of garbage and other waste material

#### Public Health and Welfare

This department reports activities related to the Cemetery maintenance and operations, and Medical Clinic property management.

#### Economic Development

This department reports activities related to the preparation of land use plans, bylaws and policies for sustainable development of the City, reviewing and approving new land and building development, and the operations of Dawson Creek Tourism.

#### Recreation and Cultural

This department reports activities related to providing recreational and cultural opportunities for the community. Facilities managed within this area include parks, playgrounds, arenas, the South Peace Multiplex, the Calvin Kruk Centre for the Arts, and the Dawson Creek Public Library.

#### Water

This department reports activities related to acquiring, supplying, treating and distributing water to the City.

#### Sewer

This department reports activities related to the removal, treatment and disposal of sanitary sewage.

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**THE CORPORATION OF THE CITY OF DAWSON CREEK**

**Notes to Financial Statements**

**Year Ended December 31, 2025**

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**23. SEGMENTED INFORMATION *(continued)***

The City has presented segmented financial information for services it provides to its citizens, which include Protective Services, Transportation, Airport, Environmental Waste Management, Public Health & Welfare, Economic Development, Recreation & Culture services and Water and Sewer Services. For management reporting purposes, the City's operations and activities are organized and reported by department based on the services they provide in accordance with legislated requirements.

THE CORPORATION OF THE CITY OF DAWSON CREEK  
Notes to Financial Statements  
Year Ended December 31, 2025

24. SEGMENTED INFORMATION (CONTINUED)

	General Government	Protective	Transportation	Air Transport	Environmental Waste	Public Health and Welfare	Economic Development	Recreation and Culture	Water	Sewer	Reserve Funds	Capital Funds	2025	2024
<b>Revenue</b>														
Net municipal property tax	24,108,839	-	-	-	-	-	-	-	-	-	-	-	24,108,839	22,286,275
Grant in lieu	1,160,864	-	-	-	-	-	-	-	-	-	-	-	1,160,864	1,656,983
Sale of service	-	1,006,230	92,522	422,954	1,373,690	84,989	164,877	1,242,223	-	-	-	-	4,387,485	3,900,192
Other revenue	1,268,080	-	256	-	-	89,686	1,500	366,582	-	-	-	86,900	1,813,004	1,376,394
Government transfer	17,124,960	579,882	-	-	28,313	-	-	1,199,403	40,000	-	-	1,444,006	20,416,564	20,711,044
Return on investments	1,962,566	-	-	-	-	-	-	-	212,245	306,369	129,607	1,929,500	4,540,287	5,244,608
Utility fees	-	-	-	-	-	-	-	-	7,824,085	7,322,200	-	-	15,146,285	14,729,088
Land sales	-	-	-	-	-	-	-	-	-	-	-	-	-	259,656
Gain (loss) on sale of tangible capital assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Actuarial adjustment	-	-	-	-	-	-	-	-	-	-	-	6,639	6,639	13,850
	-	-	-	-	-	-	-	-	-	-	-	626,617	626,617	945,248
<b>Revenue total</b>	<b>45,625,309</b>	<b>1,586,112</b>	<b>92,778</b>	<b>422,954</b>	<b>1,402,003</b>	<b>174,675</b>	<b>166,377</b>	<b>2,808,208</b>	<b>8,076,330</b>	<b>7,628,569</b>	<b>129,607</b>	<b>4,093,662</b>	<b>72,206,584</b>	<b>71,123,338</b>
<b>Expenses</b>														
Accretion	4,920	2,573	2,523	1,816	-	-	-	3,078	3,507	303	-	-	18,720	28,385
Advertising	19,982	1,386	-	-	1,292	-	50,072	4,249	-	-	-	-	76,981	63,847
Amortization	246,779	324,780	3,967,330	265,793	-	-	5,679	3,611,286	1,572,989	1,086,252	-	-	11,080,888	10,390,718
Audit & legal	214,353	-	-	-	-	-	-	-	-	-	-	-	214,353	134,256
Community grants & sponsorships	-	-	155,602	-	-	-	-	635,721	-	-	-	-	791,323	577,985
Consulting	11,892	39,844	66,217	-	-	-	264,325	1,924	75,557	34,937	-	-	494,696	484,915
Contracted & general services	931,772	4,822,690	1,483,664	129,696	841,161	9,125	94,875	3,277,931	391,398	199,858	-	-	12,182,170	12,036,020
Equipment pool charge out	32,060	40,564	742,866	258,345	17,113	5,329	-	170,883	228,335	42,458	-	-	1,537,953	1,439,967
Insurance	256,368	56,712	80,514	40,541	-	4,591	-	670,363	214,230	100,032	-	-	1,423,351	1,351,107
Interest on long term debt	-	-	355,008	-	-	-	-	680,305	131,960	199,472	-	-	1,366,745	1,607,828
Material, good & supplies	149,148	283,613	521,898	283,049	5,544	8,079	76,585	551,637	457,458	45,293	-	-	2,382,304	2,320,296
Other operating expenses	657,656	64,434	22,570	3,858	-	-	14,239	48,654	22,390	4,615	-	-	838,416	450,556
Repairs & maintenance	18,511	108,400	56,965	47,708	-	4,798	-	767,758	770,225	144,203	-	-	1,918,568	1,151,414
Salaries, wages & employee benefits	3,279,790	6,017,663	1,998,157	604,925	112,478	182,951	578,734	5,196,192	1,625,104	589,704	-	-	20,185,698	18,341,750
Telephone	33,743	11,888	12,867	11,494	-	-	4,626	32,780	19,188	1,114	-	-	127,700	123,145
Travel & training	133,232	89,725	26,404	7,934	-	-	30,935	82,108	41,116	4,377	-	-	415,831	396,450
Utilities	47,435	71,305	358,117	74,025	2,638	-	-	840,510	347,115	203,085	-	-	1,944,230	1,956,219
<b>Expenses total</b>	<b>6,037,641</b>	<b>11,935,577</b>	<b>9,850,702</b>	<b>1,729,184</b>	<b>980,226</b>	<b>214,873</b>	<b>1,120,070</b>	<b>16,575,379</b>	<b>5,900,572</b>	<b>2,655,703</b>	<b>-</b>	<b>-</b>	<b>56,999,927</b>	<b>52,854,858</b>
<b>Grand Total</b>	<b>39,587,668</b>	<b>(10,349,465)</b>	<b>(9,757,924)</b>	<b>(1,306,230)</b>	<b>421,777</b>	<b>(40,198)</b>	<b>(953,693)</b>	<b>(13,767,171)</b>	<b>2,175,758</b>	<b>4,972,866</b>	<b>129,607</b>	<b>4,093,662</b>	<b>15,206,657</b>	<b>18,268,480</b>

**City of Dawson Creek**

**Statement of Financial Information (SOFI)**

**Fiscal Year Ended December 31, 2025**

**MANAGEMENT REPORT**


The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with Canadian public sector accounting standards (PSAS) and the integrity and objectivity of these statements are managements responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council are responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercise these responsibilities through regular council meetings. The Mayor and Council review internal consolidated financial statements on a quarterly basis and external audited consolidated financial statements yearly.

The external auditors, Eclipse LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Corporation of the City of Dawson Creek and meet when required.

On behalf of the Corporation of the City of Dawson Creek

  
\_\_\_\_\_  
Melissa Panoulis  
Chief Financial Officer

Date: June 11 2026

*Prepared pursuant to Financial Information Regulation, Schedule 1, section 9*

**City of Dawson Creek**

**Statement of Financial Information (SOFI)**

**2025**

**SCHEDULE B**

**SCHEDULE OF GUARANTEE & INDEMNITY AGREEMENTS**

*The City of Dawson Creek has not given any guarantee or indemnity under the Guarantees and Indemnity Regulation.*

*Pursuant to Schedule 1 - Section 1 (1) (d) and Section 5 of the Financial Information Regulation*

**City of Dawson Creek**  
**Statement of Financial Information (SOFI)**  
**Fiscal Year Ended December 31, 2025**  
**SCHEDULE C**  
**(a) SCHEDULE OF REMUNERATION AND EXPENSES**

<b>Elected Officials</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>
Dober, D	Mayor	\$ 82,189.52	\$ 18,403.60
Apolonio, G	Councillor	\$ 27,953.79	\$ 3,539.76
Earl, J	Councillor	\$ 27,953.79	\$ 4,241.14
Kaempf, A	Councillor	\$ 27,953.79	\$ 2,757.48
MacDonald, K	Councillor	\$ 27,953.79	\$ 13,704.56
Parslow, C	Councillor	\$ 27,953.79	\$ 4,526.85
Sudnik, M	Councillor	\$ 27,953.79	\$ 6,750.57
<b>TOTAL FOR ELECTED OFFICIALS:</b>		<b>\$ 249,912.26</b>	<b>\$ 53,923.96</b>

<b>Other Employees</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>
Aaroe, D	General Manager of Major Infrastructure and Development	\$ 166,686.19	\$ 7,736.01
Anderson, J	Deputy Corporate Officer	\$ 117,763.01	\$ 7,339.55
Arcand, T	IT Manager	\$ 117,491.94	\$ 12,602.58
Armitage, K	Accounts Receivable Clerk	\$ 75,412.03	\$ -
Arndt, C	Communications and Marketing Coordinator	\$ 76,197.39	\$ 2,346.90
Atkinson, M	Financial Services Manager	\$ 115,317.69	\$ 100.00
Aven, M	Fire Fighter - 3rd Class	\$ 110,976.93	\$ 2,250.38
Bailey, R	Facility Booking Coordinator	\$ 90,904.33	\$ 100.00
Bennett, T	RCMP Guard	\$ 81,094.86	\$ 209.52
Bowbeer, A	Community Program Coordinator	\$ 93,389.64	\$ 1,306.25
Bowen, J	Facilities Maintenance Worker	\$ 89,984.13	\$ -
Brinsky, K	Fire Fighter - 2nd Class	\$ 118,259.11	\$ 1,800.38
Buell, S	RCMP Detachment Clerk	\$ 76,817.14	\$ -
Burritt, J	Fire Fighter - 10th Year	\$ 139,139.70	\$ 260.50
Campbell, M	Facilities Maintenance Worker	\$ 86,713.76	\$ 503.66
Capelle, M	Fire Chief	\$ 167,491.99	\$ 2,519.15
Carpenter, D	Public Works Clerk	\$ 80,284.34	\$ -
Carpenter, J	Fire Fighter - 10th Year	\$ 94,975.72	\$ -
Carter, L	RCMP Guard	\$ 79,776.22	\$ -
Coe, B	Aquatics Maintenance	\$ 78,018.99	\$ 160.58
Darnbrough, W	Director of Development Services	\$ 123,915.82	\$ 15,249.89
Davoren, K	Fire Fighter - 10th Year	\$ 137,024.57	\$ 1,076.62
De Vuyst, A	Legislative Clerk	\$ 77,970.29	\$ 1,036.31
Doonan, A	Public Works Technician I	\$ 83,722.48	\$ -
Dufresne, L	Community Culture and Recreation Manager	\$ 105,921.26	\$ 5,942.48
Falys, S	Emergency & Climate Coordinator	\$ 91,615.37	\$ 7,384.40
Farquhar, B	Senior Water & Environmental Operator	\$ 95,683.04	\$ 6,325.26
Fritsche, M	Fire Fighter - Captain	\$ 177,770.99	\$ 160.50
Garvin, L	Truck Driver/Labourer	\$ 88,599.25	\$ -
Giesbrecht, R	Fire Fighter - 4th Class	\$ 76,207.93	\$ 1,392.46
Gillingham, J	Health & Safety Officer	\$ 100,867.74	\$ 505.21
Giovannini, K	Environmental Coordinator	\$ 84,916.08	\$ 1,622.01
Gower, B	Fire Fighter - Captain	\$ 155,501.20	\$ 2,993.38
Grin, L	Payroll & Benefits Administrator	\$ 91,094.77	\$ 2,517.93
Hawkins, W	Public Works Manager	\$ 132,248.25	\$ 100.00
Henderson, H	Public Works Labourer	\$ 76,753.64	\$ 340.00

Other Employees	Position	Remuneration	Expenses
Henderson, K	Chief Administrative Officer	\$ 218,317.28	\$ 11,543.49
Henrickson, S	Chief Bylaw Enforcement Officer	\$ 93,958.25	\$ 2,568.32
Hunter, S	IT Senior Technician	\$ 105,982.53	\$ 2,993.65
Hurd, K	Parks Supervisor	\$ 108,677.01	\$ 2,815.88
Hutchinson, W	Airport Operator	\$ 122,284.28	\$ 762.00
Iskender, A	Fire Fighter - 1st Class	\$ 126,863.81	\$ 2,250.38
Jones, R	Public Works Technician I	\$ 86,597.96	\$ -
Kaur, A	Bylaw Enforcement Officer	\$ 83,576.62	\$ 269.99
Keith, R	Public Works Technician I	\$ 88,733.71	\$ -
Kerbrat, G	Fire Fighter - 10th Year	\$ 151,124.16	\$ 2,308.58
Kucharczyk, I	Human Resources Administrator	\$ 76,494.75	\$ 299.50
Larson, S	Public Works Technician (w/ water)	\$ 95,356.62	\$ 168.75
Lazinchuk, B	Fire Fighter - 1st Class	\$ 127,555.89	\$ 2,626.82
London, J	Kin Arena Clerk	\$ 86,884.93	\$ 3,646.50
Love, M	Director of Communications and Digital Services	\$ 116,995.27	\$ 6,837.98
Lowes, B	Fire Fighter - 1st Class	\$ 127,992.56	\$ 568.42
MacIvor, R	General Manager of Community Services	\$ 165,690.03	\$ 14,178.91
MacKay, B	Welder	\$ 88,838.08	\$ -
Mattson, K	Asset Management & Budget Coordinator	\$ 77,638.18	\$ -
Matwichuk, T	Water & Environmental Operator III	\$ 102,044.47	\$ 5,303.94
Mayoros, B	Parks Lead Hand - Seasonal	\$ 84,078.02	\$ 1,090.00
McLain, G	Aquatics Maintenance Supervisor	\$ 90,056.81	\$ 3,087.01
Meeres, C	Fire Fighter - Captain	\$ 163,042.91	\$ 1,492.46
Mottishaw, C	Tourism, Emergency & Climate Readiness Manager	\$ 132,698.41	\$ 8,975.23
Mottishaw, J	Utilities Manager	\$ 128,238.03	\$ 6,953.46
Murphy, V	Aquatics Coordinator	\$ 109,652.96	\$ 3,927.52
Nelson, B	Facilities Maintenance Supervisor	\$ 89,178.50	\$ 776.28
Nelson, G	Public Works Labourer	\$ 76,942.22	\$ 340.00
Nelson, T	Public Works Technician I	\$ 92,411.31	\$ 168.75
Northcott, B	Airport Operator	\$ 101,371.13	\$ 1,087.00
Noseworthy, K	Airport Manager	\$ 119,303.94	\$ 4,488.32
Odd, K	RCMP Guard	\$ 85,072.07	\$ -
Ortman, D	Water & Environmental Operator IV	\$ 113,278.88	\$ 3,007.03
Panoulis, M	Chief Financial Officer	\$ 190,067.44	\$ 100.00
Passek, J	Public Works Supervisor	\$ 86,738.66	\$ 3,920.36
Pearson, D	Electrical & Instrumentation Technician	\$ 92,168.88	\$ -
Pearson, W	Fire Fighter - Captain	\$ 174,455.14	\$ 1,392.46
Pelletier, P	GIS Technologist	\$ 87,258.89	\$ 1,270.00
Peters, M	Public Works Technician I	\$ 84,640.06	\$ -
Pickett, T	Deputy Fire Chief	\$ 187,945.92	\$ 4,188.90
Redford, J	Facilities Clerk	\$ 80,039.48	\$ 241.18
Reid, N	Storekeeper	\$ 76,958.84	\$ -
Reitsma, D	Water & Environmental Operator II	\$ 109,304.49	\$ 2,638.93
Reitsma, K	Fire Fighter - Captain	\$ 215,899.53	\$ 160.50
Richmond, R	Fire Fighter - 10th Year	\$ 134,725.59	\$ 160.50
Rickert, J	Procurement Officer	\$ 101,188.67	\$ 795.00
Rudolf, M	Heavy Duty Mechanic	\$ 75,860.83	\$ -
Sandhu, P	Community Recreation Programmer	\$ 88,991.48	\$ 51.13
Smith, C	Heavy Duty Mechanic	\$ 110,013.71	\$ -
Smith, J	Water & Environmental Operator II	\$ 105,176.89	\$ 4,056.79
St. Germain, B	Fire Fighter - 10th Year	\$ 140,875.69	\$ 1,967.46
Stark, D	IT Junior Technician	\$ 82,909.53	\$ 209.08
Stedel, T	Records Management Project Coordinator	\$ 79,938.00	\$ 100.00
Sutton, M	Fire Fighter - 10th Year	\$ 169,934.62	\$ 2,250.38
Sweezey, M	Parks, Arenas and Aquatics Manager	\$ 132,408.25	\$ 7,148.45
Tait, D	Arena Supervisor	\$ 96,204.15	\$ 3,369.20

Other Employees	Position	Remuneration	Expenses
Thomson, B	Water Meter Reader	\$ 78,616.11	\$ 755.79
Tower, G	Water & Environmental Operator I	\$ 102,826.72	\$ 357.20
Tubb, C	Executive Assistant	\$ 75,733.46	\$ 3,226.93
Valentin, E	Human Resources Manager	\$ 83,236.11	\$ 741.18
Van Laerhoven, M	Fire Prevention Officer	\$ 169,611.55	\$ 4,045.80
Watson, T	Civic Properties and Facilities Manager	\$ 127,985.52	\$ 8,055.69
Weightman, S	General Manager of Operations	\$ 155,686.51	\$ 785.70
Wigglesworth, M	Lifeguard/Instructor III	\$ 90,965.37	\$ 1,429.17
Wingerak, A	Facilities Maintenance Worker	\$ 92,431.86	\$ -
Wozniak, K	Engineering Technician II	\$ 83,840.09	\$ -
Yaremichuk, C	Sport & Event Coordinator	\$ 89,063.38	\$ 2,676.91
Yerbury, D	Airport Operator	\$ 111,298.00	\$ 1,284.38
Young, T	Corporate Officer	\$ 143,532.80	\$ 9,272.96
<b>Consolidated total of employees with remuneration and expenses exceeding \$75,000</b>		<b>\$ 11,501,971.59</b>	<b>\$ 247,070.11</b>
<b>Consolidated total of other employees with remuneration and expenses \$75,000 or less</b>		<b>\$ 4,411,473.48</b>	<b>\$ 66,781.90</b>
<b>TOTAL EMPLOYEES:</b>		<b>\$ 15,913,445.07</b>	<b>\$ 313,852.01</b>

**City of Dawson Creek  
Statement of Financial Information (SOFI)**

**Fiscal Year Ended December 31, 2025**

**(b) RECONCILIATION OF SCHEDULE OF REMUNERATION TO FINANCIAL STATEMENTS**

<b>Reconciliation</b>	<b>Remuneration</b>	<b>Expenses</b>
Total Remuneration - Elected Officials	\$ 249,912.26	\$ 53,923.96
Total Remuneration - Other Employees	15,913,445.07	313,852.01
<b>Consolidated Total, Remuneration &amp; Expenses Paid</b>	<b>\$ 16,163,357.33</b>	<b>\$ 367,775.97</b>
 <b>Summary</b>		
Elected Officials	\$ 249,912.26	\$ 53,923.96
Employee Wages Over \$75,000	11,501,971.59	247,070.11
Employee Wages & Expenses - Other	4,411,473.48	66,781.90
<b>Sub-total</b>	<b>\$ 16,163,357.33</b>	<b>\$ 367,775.97</b>
 <b>Reconciling Items</b>		
Add: CPP and EI Employers' portion reported as supplier payment to Receiver General Canada (Section 6 (6))	922,922.95	
Add: Other Employer share of benefits	3,440,819.51	
Others (*)	(341,401.79)	48,055.03
<b>Salaries, Wages &amp; Employee Benefits per Financial Statements</b>	<b>\$ 20,185,698.00</b>	<b>\$ 415,831.00</b>

\* Others consists of timing adjustments, accrual for unpaid wages, and Equipment Pool and Capital wages and benefits.

*Prepared under the Financial Information Regulation, Schedule 1, subsection 6(2), (3), (4), (5) and (6)*

**City of Dawson Creek**

**Statement of Financial Information (SOFI)**

**2025**

**(c) STATEMENT OF SEVERANCE AGREEMENTS**

There were no severance agreements made between The City of Dawson Creek and its non-unionized employees during the fiscal year 2025.

*Prepared under the Financial Information Regulation, Schedule 1, subsection 6(8).*

City of Dawson Creek  
Statement of Financial Information (SOFI)  
Financial Year Ended December 31, 2025  
SCHEDULE D

SCHEDULE OF PAYMENTS TO SUPPLIERS OF GOODS AND SERVICES

(a) List of Goods and Services over \$25,000	Amount
A.C.L. CONSTRUCTION LTD	\$ 774,153.51
AARDVARK PAVEMENT MARKING SERVICES DBA 647354 BC LTD	\$ 57,723.75
ABSOLUTE OZONE	\$ 39,468.15
AERO MAG 2000 YMX INC.	\$ 43,780.29
AGROWORKS SERVICES INC.	\$ 114,334.50
ALLEN & ASSOCIATES	\$ 220,291.71
ALSCO CANADA CORPORATION	\$ 30,137.42
ALUMICHEM CANADA INC	\$ 100,253.22
ARIEL LAROSA'S JANITORIAL SERVICES	\$ 106,289.73
ASSOCIATED FIRE SAFETY GROUP	\$ 38,916.56
ATLAS COPCO COMPRESSORS CANADA	\$ 371,974.40
AUTOMATED AQUATICS CANADA LTD.	\$ 116,085.85
AVANTI SOFTWARE INC	\$ 43,919.61
AVIATION GROUND FUELING TECHNOLOGIES	\$ 273,089.64
AV-TECH HEATING & SERVICE LTD.	\$ 189,547.41
BC ASSESSMENT AUTHORITY	\$ 116,049.17
BC HYDRO & POWER AUTHORITY	\$ 1,419,459.60
BC HYDRO CAD - 130160	\$ 65,722.65
BC TRANSIT	\$ 387,039.12
BC PENSION CORPORATION	\$ 2,471,884.04
BANNISTER CHEVROLET BUICK GMC DAWSON CREEK LTD	\$ 356,060.21
BIG HILL SERVICES LTD.	\$ 54,139.13
BRANDT TRACTOR LTD.	\$ 108,192.91
BRENTAG CANADA INC.	\$ 345,927.04
BROCOR CONSTRUCTION LTD.	\$ 2,359,269.32
BRODA SERVICES LTD	\$ 62,544.07
BROGAN FIRE & SAFETY DIVISION OF GUILLEVIN INTERNATIONAL CO	\$ 35,498.78
BUMPER TO BUMPER	\$ 26,707.81
C. CHANDLER CONTRACTING	\$ 252,115.84
C. NORMAN TRENCHING LTD.	\$ 130,691.93
CAM'S CUTS YARD MAINTENANCE	\$ 63,641.69
CANADA LIFE	\$ 1,455,455.06
CANADIAN TIRE	\$ 40,676.07
CANADIAN UNION OF PUBLIC EMPLOYEES	\$ 233,915.51
CANADIAN WESTERN MECHANICAL LTD	\$ 347,621.14
CANOE PROCUREMENT GROUP OF CANADA, A DIVISION OF RMA	\$ 39,482.70
CENTRAL SQUARE CANADA SOFTWARE INC.	\$ 65,488.35
CENTRIX-PORT COQUITLAM	\$ 30,638.24
CFMS ALBERTA LTD	\$ 39,742.50
CIVIL NORTH CONSULTING LTD	\$ 859,215.97
CLEARTECH INDUSTRIES INC.	\$ 125,128.34
COLLIERS PROJECT LEADERS INC	\$ 86,718.46
COMPLETE HOME CONSTRUCTION	\$ 94,337.25
CUBEX LIMITED	\$ 26,658.57
CUSTOM COMMUNICATIONS & SECURITY	\$ 42,627.58
D.C. & DISTRICT EXHIBITION ASSOCIATION	\$ 32,508.06
DAWSON CO-OPERATIVE UNION	\$ 396,131.33
DAWSON CREEK FIREFIGHTERS - LOCAL 2136	\$ 56,909.00
DAWSON CREEK MECHANICAL LIMITED	\$ 51,917.05
DAWSON CREEK PUBLIC LIBRARY	\$ 25,169.34
DAWSON SAND AND GRAVEL LTD	\$ 100,538.85
DC ENVIRONMENTAL LTD	\$ 212,520.78
DELTEK BUSINESS & COMMUNICATIONS SOLUTIONS	\$ 149,310.27
DOUGLAS LAKE EQUIPMENT LP	\$ 43,735.83
E.S. WILLIAMS & ASSOCIATES INC.	\$ 186,633.28
EAGLE MAPPING LTD	\$ 41,984.25
ECLIPSE LLP	\$ 38,262.00
ELEMENT MATERIALS TECHNOLOGY CANADA INC.	\$ 48,734.86
EMCO CORPORATION	\$ 46,029.85
ENERSOLV DESIGN & BUILD LTD	\$ 280,671.69
ENGLOBE CORP	\$ 81,191.25
ESRI CANADA LIMITED	\$ 35,111.80
EUNA SOLUTIONS - QUESTICA SOFTWARE INC.	\$ 37,393.27
EXECUTIVE FLIGHT CENTRE FUEL SERVICES LTD	\$ 267,051.00
FACTION ARCHITECTURE	\$ 190,385.98

FLOWSYSTEMS DISTRIBUTION INC	\$	61,699.23
GEAR-O-RAMA SUPPLY LTD.	\$	48,159.21
GFL ENVIRONMENTAL INC. 2020	\$	715,160.64
GHD DIGITAL (CANADA) LIMITED	\$	35,974.71
GLOBAL SPECTRUM FACILITY MANAGEMENT - MANAGEMENT FEE	\$	230,050.00
GLOBAL SPECTRUM FACILITY MANAGEMENT - OVINTIV EVENTS CENTRE/MULTIPLEX NET SUBSIDY	\$	1,619,950.00
GREEN ROOTS PLAY EQUIPMENT INC	\$	242,484.90
GREGG DISTRIBUTORS (FORT ST JOHN) LTD.	\$	28,833.46
H.M. POWER SYSTEMS INC.	\$	59,111.30
HEGGE CONSTRUCTION LTD.	\$	831,001.93
HIGH Q GREENHOUSES	\$	53,667.06
HIGHER GROUND CONSULTING INC	\$	92,716.24
HOULE ELECTRIC LIMITED	\$	289,855.39
HUB INTERNATIONAL INSURANCE BROKERS LTD.	\$	1,199,479.00
ICBC	\$	126,876.37
INFRACON CONSTRUCTION INC	\$	56,895.63
INTEGRA TIRE DAWSON CREEK	\$	63,136.63
JACOBSEN CONTRACTING LTD.	\$	619,156.03
JACQUES ELECTRIC (1997) LTD.	\$	177,033.16
JCB CONSTRUCTION MANAGEMENT (A DIV. OF JC BOATMAN ENTREPRISES LTD)	\$	113,954.40
JOCK'S RESTORATION	\$	34,554.48
JOHN DEERE FINANCIAL (PRAIRIE COAST EQUIPMENT)	\$	40,907.31
JR LEASING LTD.	\$	36,408.96
K&O ELECTRIC LTD	\$	2,512,079.38
KERMA CONTRACTING INC	\$	74,023.53
KERR WOOD LEIDAL ASSOCIATES LIMITED	\$	62,878.49
KNAPPETT INDUSTRIES (2006) LTD.	\$	6,619,754.59
L&M ENGINEERING LIMITED	\$	29,016.17
LAGASSE PLUMBING LTD.	\$	40,752.77
LAGO MARKETING (BC) LTD.	\$	38,970.65
LEN'S TREE SERVICE LTD.	\$	34,101.60
LINDBERG CONSTRUCTION (2010) INC.	\$	37,609.50
LOST & FOUND DESIGN INC	\$	33,177.40
LUSH BANNERS	\$	37,232.25
MASKWA ENVIRONMENTAL CONSULTING LTD	\$	49,104.76
MASTER CARE JANITORIAL AND FACILITY SERVICES INC	\$	66,955.45
MILE O PARK SOCIETY	\$	57,440.78
MIN OF FIN & CORP RELATION	\$	321,638.97
MIN OF FIN - PROVINCIAL SERVICE TAX	\$	26,474.82
MINISTER OF FINANCE	\$	28,041.56
MINISTRY OF ENVIRONMENT AND PARKS	\$	26,250.00
MITRATECH TRAKSTAR INC	\$	33,995.96
MLG LAW CORPORATION DBA MITHA LAW GROUP	\$	32,192.34
MUNICIPAL INSURANCE ASSOCIATION OF BC	\$	138,047.38
NAWICAN FRIENDSHIP CENTRE	\$	101,919.00
NELS OSTERO LIMITED	\$	38,359.63
NEPTUNE TECHNOLOGY GROUP	\$	133,191.45
NEXOM, INC.	\$	1,435,955.98
NOR-KAM VACUUM PUMPING	\$	104,219.46
NORTHERN JANITORIAL SUPPLY	\$	78,001.33
NORTHERN LEGENDARY CONSTRUCTION LTD.	\$	379,205.09
NORTHERN METALIC SALES LTD.	\$	76,729.11
NSC MINERALS LTD.	\$	106,093.87
OBAIR ECONOMIC SOCIETY	\$	78,857.44
OCR CANADA LTD. (DBA LEVATA)	\$	48,277.67
ONE AND DONE CONCRETE LTD	\$	401,774.87
ORGANIZED CRIME AGENCY OF BC (OCABC)	\$	41,408.17
ORKIN CANADA	\$	32,904.43
OVERFLOW RESTORATION LTD.	\$	26,072.49
OVINTIV EVENTS CENTRE	\$	504,791.17
PACIFIC NORTHERN GAS (N.E.) LTD	\$	452,845.90
PACIFIC WESTERN CHARTERS LTD	\$	105,395.31
PARALLEL PROJECTS INC	\$	5,109,807.33
PARTNERS & HAWES MARKETING CONSULTING INC	\$	124,240.63
PEACE RIVER REGIONAL DISTRICT	\$	1,809,470.55
PEACE RIVER REGIONAL HOSPITAL DISTRICT	\$	1,618,161.73
PERFECTMIND INC BY XPLOR	\$	30,226.56
PETERBILT PACIFIC INC.	\$	33,389.69
PETERS BROS. CONSTRUCTION LTD.	\$	840,775.32
PITNEYWORKS	\$	34,542.11
POLAR ENGINEERING LTD	\$	61,005.78
POWER TRACTOR REPAIR A DIV OF HPA MOTORSPORTS INC	\$	176,730.40
PRAIRIE COAST EQUIPMENT INC.	\$	28,209.81
PRO-WEST REFRIGERATION LTD.	\$	47,472.32
PRRD MFA PAYMENTS	\$	3,333,408.85

PSD CITYWIDE INC - PUBLIC SECTOR DIGEST	\$	72,686.25
R.C.M.P. E DIVISION	\$	68,876.39
RECEIVER GENERAL - CPP AND EI (EMPLOYER PORTION)	\$	922,922.95
RECEIVER GENERAL - RCMP	\$	4,439,065.15
REMAX DAWSON CREEK REALTY	\$	60,000.00
REMOTE HOLDINGS	\$	33,594.75
REWARD CONSTRUCTION LTD	\$	187,451.81
ROADWAY TRAFFIC PRODUCTS (AB)	\$	29,435.53
ROCKET EPOXY	\$	81,644.85
ROCKWELL AUTOMATION CANADA LTD	\$	43,114.88
SAPPHIRE SOUND INC.	\$	178,873.48
SHAW'S ENTERPRISES LTD.	\$	82,569.87
SKYBLUE SERVICES CORPORATION	\$	25,956.00
SL ENTERPRISES LTD.	\$	35,576.20
SOFTWARE EMPORIUM INC.	\$	180,919.85
STELLAR POWER & CONTROL SOLUTIONS	\$	45,093.44
STEVE HARTNELL VENTURES LTD.	\$	41,375.35
STUDIO 2 GRAPHICS AND PRINT	\$	34,986.01
SWAMP DONKEY OILFIELD SERVICES INC.	\$	57,848.35
T F M CONSULTANTS INTERNATIONAL	\$	70,460.65
TELUS COMMUNICATIONS (BC) INC.	\$	104,519.21
TELUS MOBILITY	\$	66,652.36
TIGER CALCIUM SERVICES INC.	\$	52,446.24
TIGER PRINTING & STATIONERS	\$	74,525.34
TRANE CANADA ULC	\$	385,684.08
TROY LIFE & FIRE SAFETY LTD	\$	41,521.22
TRYON ENGINEERING INC	\$	131,794.26
TRYON LAND SURVEYING LTD	\$	41,307.40
ULINE CANADA CORPORATION	\$	71,910.04
UNITED SPRING & BRAKE LTD.	\$	26,934.46
URBAN SYSTEMS LTD.	\$	2,478,893.81
WILD NORTH VAC & STEAM LTD.	\$	32,781.02
WORKERS' COMPENSATION BOARD OF BRITISH COLUMBIA	\$	414,938.03
WORKVIVO LIMITED	\$	25,927.13
WSP CANADA INC.	\$	159,510.25
YETI REFRIGERATION INC	\$	25,545.00
YOUNG, ANDERSON	\$	147,826.94
<b>Total aggregate amount paid to suppliers &gt; \$25,000</b>	<b>\$</b>	<b>62,030,220.93</b>

<b>(b) Consolidated Goods and Services under \$25,000</b>	<b>\$</b>	<b>2,924,567.18</b>
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<b>(c) List of Grants and Contributions exceeding \$25,000</b>	<b>Amount</b>
BC SPCA	\$ 275,448.96
D.C. & DISTRICT EXHIBITION ASSOCIATION	\$ 184,051.88
DAWSON CREEK PUBLIC LIBRARY	\$ 502,000.00
MILE O PARK SOCIETY	\$ 50,000.00
SOUTH PEACE COMMUNITY RESOURCES SOCIETY	\$ 49,140.00
STEP UP & RIDE SOCIETY	\$ 155,602.00
<b>Consolidated total of all grants and contributions exceeding \$25,000</b>	<b>\$ 1,216,242.84</b>

<b>(d) Reconciliation</b>	<b>Amount</b>
Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 62,030,221
Consolidated total of payments of \$25,000 or less paid to suppliers	\$ 2,924,567
Consolidated total of all grants and contributions exceeding \$25,000	\$ 1,216,243
	\$ 66,171,031
<b>Reconciling Items</b>	
Add: Salaries and Wages	\$ 20,185,698
Add: Depreciation	\$ 11,080,888
Add: Accretion	\$ 18,720
Less: Capital Expenditures	\$ (29,310,550)
Less: Payment made to other taxing authorities	\$ (3,359,033)
Less: Principal Long Debt Payments	\$ (1,959,971)
Less: Employee benefits paid by employer included in the list above	\$ (5,586,839)
Less: Accounts Payable variance, other provisions, accruals and other net adjustments	\$ (240,017)
<b>Total Operational Expenditures per Financial Statements</b>	<b>\$ 56,999,927</b>

Pursuant to Schedule 1 - Section 7 (1) and 7 (2) of the Financial Information Regulation

**City of Dawson Creek**

**Statement of Financial Information (SOFI)**

**Fiscal Year Ended December 31, 2025**

**STATEMENT OF FINANCIAL INFORMATION APPROVAL**

*The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.*

\_\_\_\_\_  
Melissa Panoulis  
Chief Financial Officer  
Date: \_\_\_\_\_

\_\_\_\_\_  
Darcy Dober  
Mayor  
Date: \_\_\_\_\_

*Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9*