



AQUATICS LIFEGUARD/INSTRUCTOR III
Full-Time, Permanent
Internal/External Posting No. 2026-42

Department:	Community Services
Internal/External Posting Date:	May 22, 2026
Internal/External Closing Date:	June 07, 2026
2026 Hourly Rate:	\$42.10 after probation
Hours of Work:	40 hours per week
Competition No.:	2026-42

The City of Dawson Creek invites applications for a full-time Aquatics Lifeguard/Instructor III. Under the guidance of the Aquatics Manager or their designate, you will play a key role in the operation of the Kenn Borek Aquatic Centre. As a Senior Aquatic Lifeguard/Instructor, you will support the Aquatics Manager by covering shifts, providing training, and maintaining high standards of safety and program quality. You will also supervise and guide lifeguards, instructors, and support staff to ensure a safe and enjoyable environment for all facility users. Join us in delivering top-notch aquatic programs and services to our community!

Requirements:

- Current National Lifeguard Award (Pool Option).
- Current Swim for Life Instructor Certification.
- Current Standard First Aid
- Current Lifesaving Instructor Certification.
- Minimum two of the following certificates (must be current):
 - National Lifeguard Instructor Certification.
 - First Aid Instructor Certification.
 - Lifesaving Trainer.
- Pool Operator Certification Level II.
- Current Aquatic Fitness Instructor Certification from a recognized organization.
- Works with Aquatic Supervisor to purchase and maintains inventory of program supplies.
- Assist the Aquatic Supervisor with the recruitment process.
- Completion of Grade 12, or an equivalent combination of education and experience.
- ONE (1) years' experience in a leadership role at an aquatic facility.
- Three (3) years' experience as a lifeguard/instructor.
- Knowledge of Provincial Swimming Pool Regulation, Provincial Health, WCB OH&S programs.
- Strong computer skills sufficient to obtain information from the municipal system and run stand-alone word processing, database, spreadsheet, and communications applications.
- Compliance with and approval of Security/Reliability Clearance and Criminal Record Search (including Vulnerable Sector).
- The ability to perform all the duties outlined in a safe manner following established Facility Procedures, Occupational, Health & Safety Rules, and Violence in the Workplace policies and W.C.B. Regulations (i.e. WHMIS).

What You'll Do:

- Assists Aquatics Manager in the operation of the Aquatic Centre.
- Provides lifeguarding and instruction.

- Supervises swimming pool staff including shift scheduling coverage, training development and delivery, providing input in expectations and evaluations within fiscal parameters.
- Assists in new program ideas and ensures that existing programs function efficiently.
- Ensures that all staff members are familiar with operational guidelines and emergency procedures.
- Maintains established records and provides facility reports as required.

The ideal candidate possesses the capacity to perform all duties in a safe manner while fostering positive relationships with both the public and fellow staff. Please include copies of any relevant certification with your application.

Candidates should submit a résumé by emailing a word document or pdf to resumes@dawsoncreek.ca, **with the job posting name and number in the subject line, no later than 11:59 pm on the closing date referenced above.** The City thanks all applicants for their interest; however, only those selected for an interview will be contacted.

The City of Dawson Creek is committed to accommodating persons with disabilities whenever reasonably possible during the selection and employment process. You must be legally entitled to work for any employer in Canada to be eligible for this position. By applying for this position, you are giving permission for the City to contact your previous employers and references.