

Dawson Creek Kin Arena Sports Flooring
Regular Bookings and Community Event Request Form

Please note the following:

RECEIVED: _____

Accounts must be in good standing to be considered for the sports flooring schedule

- 1) This is an application only. Bookings will be reviewed and confirmed by the Community Services Department.
- 2) Deadlines to return application to Community Services vary by season – see Page 3 of 3
Email to booking@dawsoncreek.ca or fax **250-784-3692** or drop off at the Community Services Department, located downstairs at City Hall, **10104 12A Street**, Dawson Creek, BC
Tel: **250-784-3611**

All applications received after the deadline will be considered late and will be considered after other requests.

NAME OF ORGANIZATION: _____

Primary Contact

YES, I AGREE THAT AS A CONTACT PERSON I AM AGREEING TO RECEIVE EMAILS FROM

THE CITY OF DAWSON CREEK _____ (signature)

Name: _____

Mailing Address: _____

Address

City

Province

Postal Code

Contact Info: Cell number _____

Email _____

Secondary Contact

YES, I AGREE THAT AS A CONTACT PERSON I AM AGREEING TO RECEIVE EMAILS FROM

THE CITY OF DAWSON CREEK _____ (signature)

Name: _____

Contact Info: Cell number _____

Email _____

Organization Type:

- ☐ Private ☐ Commercial/Business
- ☐ Public Recreation ☐ School District #59
- ☐ Youth Non-Profit League, Society or Association – Registered Societies Number _____
- ☐ Adult Non-Profit League, Society or Association – Registered Societies Number _____

Demographics:

- Check One:

- ☐ Youth
- ☐ Adult (less than 60yrs of age)
- ☐ Senior (60yrs+)

Requested Dates and Times:

Regular Season Start Date (yy/mm/dd): _____

Regular Season End Date (yy/mm/dd): _____

DAY OF THE WEEK	HALF/FULL COURT REQUESTED	PREFERRED START TIME	PREFERRED END TIME	TOTAL HOURS

Community Events/Sporting Events/Tournaments:

EVENT NAME	HALF/FULL COURT REQUESTED	DATES	TIMES	SPECIAL REQUESTS

Insurance Requirements:

All users must provide a copy of a certificate of insurance, due at the beginning of the season, prior to the first booking, or when the previous year's insurance expires.

The certificate of insurance must include an indemnification clause to "Hold and Save Harmless" the facility owner and insurance for the benefit of all, including participants and the Subscriber. This coverage should be a minimum of \$5,000,000 and name the City of Dawson creek as an Additional Named Insured,

Application Deadlines:

2026 Summer Season (July through August, 2026) application due date is **April 24, 2026**

2026 Fall Season (September through December, 2026) due date is **June 15, 2026**

2027 Winter Season (January through March 28, 2026) dye date is **October 27, 2026**

2027 Spring Season (March 29 through June, 2027) due date is **February 2, 2027**

Applications must be received by 4:30pm on the dates noted, by email, fax, or drop off to Community Services.

In signing the application form the organizer agrees to indemnify and save harmless the City in respect of any and all claims, demands, suits and costs arising out of any act or omission of the City of Dawson Creek or of any servant, agent or officer of the City.

Signature: _____

Date: _____
Year / Month / Day