



JOB DESCRIPTION

Climbing Wall Attendant

Department	Community Services - Aquatics	Reports To	Aquatics Manager
Directly Supervises	N/A		
Indirectly Supervises	N/A		
Union	CUPE 2403		

POSITION SUMMARY:

Reporting to the Aquatics Manager or designate, the Climbing Attendant will be responsible for managing the climbing wall at the Kenn Borek Aquatic Centre. This position involves overseeing the public use of the wall during climbing wall hours. The Climbing Wall Attendant is responsible for the operation and safety supervision of the climbing wall. The shifts will vary and will be scheduled Monday through Sunday.

KEY DUTIES PERFORMED:

1. Provides instruction and ensures safety for climbing participants and programs.
2. Monitors climbing wall conditions and safety of equipment as necessary.
3. Ensures that equipment is in good working order.
4. Maintains good housekeeping in all areas of the climbing wall.
5. Assists the Climbing Wall Lead in special maintenance, route setting, and cleaning.
6. Maintains good working knowledge of all climbing wall protocols.
7. Providing excellent customer service by assisting climbers with questions, offering encouragement and support, and creating a welcoming and inclusive environment.
8. Assisting with the promotion and marketing of the climbing wall programs and events to attract new climbers and retain existing ones.
9. Maintaining accurate records of attendance, incidents, equipment inspections, and other relevant information.

REQUIRED KNOWLEDGE, ABILITIES & SKILLS:

1. Current Standard First Aid Certification.
2. Minimum 19-years of age.
3. Physical agility and ability to complete duties required.
4. Compliance with and approval of Security/Reliability Clearance and Criminal Record Search
5. The ability to perform all the duties outlined above in a safe manner following established Facilities Procedures, Occupational Health and Safety rules, Violence in the Workplace policies and W.S.B.C. Regulations (i.e., WHMIS).

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS:

1. Climbing Wall Instructor Level 1.

HEALTH AND SAFETY RESPONSIBILITIES:

All employees of the City of Dawson Creek are responsible for helping to maintain a safe and healthy workplace. In this role, you are expected to:

- Take reasonable care to protect your own health and safety and the health and safety of others.
- Follow all Occupational Health & Safety (OHS) policies, procedures, regulations, and instructions.
- Perform your work according to established safe work practices.
- Use and wear required personal protective equipment (PPE) and safety devices.
- Avoid unsafe behaviour that could put yourself or others at risk and ensure you are fit for work and not impaired.
- Report to your supervisor any unsafe conditions, hazards, damaged or missing safety equipment, or violations of safety rules.
- Cooperate with workplace safety committees, safety representatives, and WorkSafeBC Officers as required.

NOTE: The duties listed are not set forth for the purpose of limiting the assignment of work and are not to be construed as a complete list of the duties normally to be performed under a job title or those duties temporarily performed outside the normal line of work.