

COMMUNITY EVENT PERMIT APPLICATION

The purpose of this application is to provide the City of Dawson Creek with a summary of your event needs. The information you provide will assist in determining the approvals or special requirements that will be necessary for your Community Event pending availability.

*Submit no less than **15 days** and no more than **60 days** in advance of the Event.*

It is the responsibility of the applicant to obtain all permits, licences and certificates that are required for this event and to provide copies of this documentation to the City **15 days** in advance.

APPLICANT INFORMATION

Applicant Name:	Name of Event
Address:	
Position:	Email:
Phone:	Cell:
<p>The City would like to be able to provide a contact for any public inquiries regarding your event. By signing below as a contact person, name and telephone number will be released to the public and I hereby consent to this disclosure.</p> <p>Signature:</p>	
Contact #2 Name:	
Position:	Email:
Phone:	Cell:
<p>The City would like to be able to provide a contact for any public inquiries regarding your event. By signing below as a contact person, name and telephone number will be released to the public and I hereby consent to this disclosure.</p> <p>Signature:</p>	

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EVENT INFORMATION

Event Name _____

Requested Location

- | | |
|---|--|
| <input type="checkbox"/> Memorial Arena/ Meeting room | <input type="checkbox"/> Downtown Core _____ |
| <input type="checkbox"/> Memorial/Curling parking lot | <input type="checkbox"/> Multi Sport Court |
| <input type="checkbox"/> Kin Arena /Meeting Room | <input type="checkbox"/> KBAC |
| <input type="checkbox"/> KBAC parking lot | <input type="checkbox"/> Kin Park Bowl |
| <input type="checkbox"/> Other Parks _____ | |
| <input type="checkbox"/> Camping _____ | |

(Location KBAC Parking lot, Lakota, Arena/Curling Rink Parking lot)

Event Description

- ☐ Private
- ☐ Public

Event Date(s) _____

Event Time(s) _____

Event Date(s) _____

Event Time(s) _____

Event Setup Date & Time _____

Event Tear Down Date & Time _____

Submit via Email- dcevents@dawsoncreek.ca