

2019 Budget Timeline

September	Operations and Capital Budget worksheets distributed to all senior managers and managers for updated information	
October		
12	Senior Managers to have operating budget changes submitted to Finance	
17	Senior Managers to have capital budget changes submitted to Finance	
November		
19	Council to discuss and approve the 2019 budget timeline and assumptions Council receives the updated BC Assessment preview assessment roll report	
December		
17	Updated information is consolidated and analyzed for the 2019 Draft 1 Consolidated Budget Report Council to provide memo with preliminary projects to be followed up by Staff before 1st Draft Budget Discussion	
January		
14	Council receives the updated BC Assessment completed assessment roll report	
31	Finance to confirm preliminary carry forward surplus and reserve balances available for 2019 budget Finance to distribute draft consolidated budget amounts to Senior Managers for review	
February		
4	Council's First Budget Meeting (2019 Annual Plan - Draft 1) - Council Chambers - (1:00 PM) Discuss proposed tax rates and operations budget	
25	Council's Second Budget Meeting (Draft 2 Changes) - Council Chambers - (1:00 PM) Complete operations budget, review and discuss capital budget projects	
March		
11	Public Consultation Session - Co-op Mercer Hall at Encana Events Centre - Monday (7:00 PM)	
31	Staff receives the BC Assessment Revised assessment roll report to calculate the tax levy	
April		
8	Council's Third Budget Meeting (Five Year Plan) - Council Chambers - (1:00 PM)	
8	Draft Financial Statements presented for approval	
29	Tax rate information received from other tax authorities for tax rate bylaw	
29	Auditor Presentation on Approved Financial Statements	
May		
*	1	Council to approve first three readings for the Financial Plan and Tax Rate Bylaws
*	3	Council to adopt the Financial Plan and Tax Rate Bylaws
	14	Legislative deadline for Financial Plan and Tax Rate Bylaw
*need special meeting		**spring break March 18-29