



City of Dawson Creek

To arrange for inspections Call 250 784 3618
or Email buildinginspection@dawsoncreek.ca

Phone # 250-784-3600

Fax # 250-782-3352

Building Permit Application

Property Information

Civic Address

City

Estimated Value: _____

Area of Project (m²): _____

Applicant/Contractor Information

Registered Property Owner

Address

Province/State

Postal/Zip Code

Phone _____

Fax _____

Cell _____

E-Mail _____

Contractor

Address

Province/State

Postal/Zip Code

Phone _____

Fax _____

Cell _____

E-Mail _____

Indemnity Clause

1. I acknowledge that if I am granted a building permit pursuant to this application that I am responsible for compliance with the current edition of the British Columbia Building Code, this bylaw and any other applicable enactment, code, regulation or standard relating to the work in respect of which the permit is issued, whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.
2. I acknowledge that neither the issuance of a permit under this bylaw, the acceptance nor review of plans, specifications, drawings or supporting documents, nor inspections made by or on behalf of the City constitute a representation, warranty, assurance or statement that the current edition of the British Columbia Building Code, the Building Bylaws of the City of Dawson Creek or any other applicable enactment, code, regulation or standard has been complied with.
3. Where the City requires that Letters of Assurance be provided by a Registered Professional pursuant to Section 11 of the City of Dawson Creek Building Bylaw and Section 55 of the Community Charter I confirm that I have been advised in writing by the City that it relied exclusively on the Letter of Assurance of "Professional Design and Commitment for Field Review" prepared by in reviewing the plans, drawings, specifications and supporting documents submitted with this application for a building permit.
4. I confirm that I have relied only on the said Registered Professional for the adequacy of plans, drawings, specifications and supporting documents submitted with this application.

5. I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a building permit by the City pursuant to this application and in respect of the execution of this acknowledgement.

I hereby agree to indemnify and keep harmless the City of Dawson Creek against all claims, liabilities, judgements, costs and expenses which may, in any way, occur against the said City in consequence of and incidental to, the granting of this permit, if issued. I further agree to conform to all requirements of the Building Bylaw and all other statutes and bylaws in force in the City of Dawson Creek.

Name (please print)	Signature	Date
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- d. I confirm that I have relied only on the said Registered Professional for the adequacy of plans, drawings, specifications and supporting documents submitted with this application.
- e. I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a building permit by the City pursuant to this application and in respect of the execution of this acknowledgement.

SECTION 6 - APPLICATIONS

- 6.1 Subject to Section 4.2, every person shall apply for and obtain a permit before excavating for, construction, repairing, altering, moving, or demolishing a building or structure, and before installing, repairing, or altering any plumbing, sewers, drains, tanks, pumps or similar works.
- 6.2 An application for a building permit shall:
- a. be signed by the Owner or Agent;
 - b. state the intended use or uses of the building or structure;
 - c. include two copies of the specifications and two sets of drawings to scale including:
 - (i) a site plan showing the following information:
 1. the dimensions of the parcel taken from the registered plan of subdivision;
 2. the legal description and civic address of the parcel if it has been designated;
 3. the location and dimensions of all statutory rights of way, easements and setback requirements;
 4. the location and dimensions of all existing buildings or structures on the parcel;
 5. for residential buildings containing 3 or more dwelling units, commercial and industrial buildings, the location of all services in the roadway fronting the parcel, including pavement surface, ditch line, water connection, sanitary sewer connection and the electrical and telephone connection;
 6. existing and finished ground levels to an established datum at or adjacent to the site;
 7. the location and dimensions of the proposed construction on the site showing the nearest measurement to each parcel boundary;
 8. the location and grade of driveway access including the geodetic elevation of the existing edge of road at the centre line of the proposed driveway access, and all necessary routes for firefighting;
 9. a directional arrow indicating north;

- (ii) floor plans, showing the dimensions and use of all rooms and other areas, the location, size, and swing of doors, and location and size of windows;
 - (iii) cross sections of the building taken at sufficient locations to adequately illustrate all structural details and finishes, including a roof plan and roof height calculation;
 - (iv) specifications detailing all materials to be used including roof and wall sheathing, roofing materials, siding materials, insulation and vapour barrier details, subflooring, interior finish materials, and species and grade of lumber framing materials;
 - (v) copies of approvals required under any enactment relating to health or safety, including without limiting the generality of the foregoing sewage disposal permits and highway access permits;
 - (vi) such other information as is necessary to illustrate all essential features of the design of the building and to establish compliance with this bylaw, the Building Code and other bylaws of the City; and
- 6.3 An application for a permit for plumbing work shall be accompanied by a plan drawn to scale that shows the proposed work and the location and size of every building drain and of every trap or inspection piece on a building drain, and a sectional drawing showing the size and location of every soil or waste pipe, trap and vent pipe.
- 6.4 No permit is required for the clearing of stoppages, or the repairing of leaks in pipes, valves or fixtures, when such repairs do not involve or require the replacement or re-arrangement of valves, pipes, or fixtures.
- 6.5 An application for a permit for moving or demolition of a building shall be made in writing to the Building Inspector and shall be signed by the Owner or Agent. An applicant for such permit shall pay the estimated costs of capping off municipal water and sewer services prior to the issuance of the permit.
- 6.6 All plans submitted with permit applications shall bear the name and address of the designer of the building, structure, or plumbing.

SECTION 7 - PERMITS

- 7.1 When:
- a. a completed application including all required supporting documentation has been submitted;
 - b. the proposed work set out in the application conforms with the Building Code, this bylaw, and all other applicable bylaws and statutes;
 - c. the applicant has paid the fee prescribed in Schedule "A" to this bylaw;
 - d. the applicant has paid all charges and met all requirements imposed by any other statute or bylaw that may be applicable;