



THE CORPORATION OF THE CITY OF DAWSON CREEK

FEES AND CHARGES BYLAW NO. 3932, 2007

(CONSOLIDATED VERSION FOR CONVENIENCE ONLY)

This is a consolidation of the bylaws listed below. Amendments have been incorporated with the parent bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the subject bylaw.

Amendment Bylaw 3987, 2008 incorporated
Amendment Bylaw 4017, 2009 incorporated
Amendment Bylaw 4046, 2010 incorporated
Amendment Bylaw 4066, 2010 incorporated
Amendment Bylaw 4089, 2010 incorporated
Amendment Bylaw 4098, 2011 incorporated
Amendment Bylaw 4125, 2011 incorporated
Amendment Bylaw 4153, 2012 incorporated
Amendment Bylaw 4155, 2013 incorporated
Amendment Bylaw 4188, 2013 incorporated
Amendment Bylaw 4258, 2015 incorporated
Amendment Bylaw 4351, 2017 incorporated
Amendment Bylaw 4365, 2017 incorporated
Amendment Bylaw 4375, 2018 incorporated
Amendment Bylaw 4388, 2018 incorporated
Amendment Bylaw 4398, 2018 incorporated
Amendment Bylaw 4407, 2019 incorporated

THE CORPORATION OF THE CITY OF DAWSON CREEK

BYLAW NO. 3932

A Bylaw of The Corporation of the City of Dawson Creek
to establish miscellaneous fees and charges.

WHEREAS, the Community Charter, Division 2, Section 194 (1) states that Council may, by bylaw, impose a fee payable in respect of (a) all or part of a service of the municipality, therefore, Council of the Corporation of the City of Dawson Creek, in open meeting assembled, hereby **ENACTS AS FOLLOWS**:

1. The various fees and charges as set out in Schedules A through G attached hereto and forming part of this bylaw are hereby imposed.
2. This Bylaw may be cited for all purposes as "**CITY OF DAWSON CREEK FEES AND CHARGES BYLAW NO. 3932, 2007**".
3. This bylaw shall take effect upon adoption by the affirmative vote of a majority of Council present at the meeting at which the vote is taken.

READ a first time this 22 day of October, 2007.

READ a second time this 22 day of October, 2007.

READ a third time this 22 day of October, 2007.

ADOPTED this 5 day of November, 2007.

CERTIFIED A TRUE AND CORRECT COPY of Bylaw No. 3932 cited as "CITY OF DAWSON CREEK FEES AND CHARGES BYLAW NO. 3932, 2007".

ORIGINAL SIGNED BY

John Malcolm
Corporate Administrator

The Corporate Seal of **THE CORPORATION OF THE CITY OF DAWSON CREEK** was affixed in the presence of:

ORIGINAL SIGNED BY

Calvin Kruk – Mayor

ORIGINAL SIGNED BY

John Malcolm – Corporate Administrator

SCHEDULE 'A'
ADMINISTRATIVE FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES	
ADMINISTRATIVE	FEE
Business License Listings	\$25.00
Comfort Letters	\$200.00
NSF Cheque	\$25.00
Property Tax Certificates	\$10.00
Advertisement fee for the "Notice of Intent to Dispose of Property" (\$500.00 deposit required prior to the first advertisement)	Cost + 10%
Note: Non profit organizations are exempt from the above advertising fee	N/A
Application for City Boundary Extension or Reduction of Municipal Area (+ advertising costs)	\$500.00 +
Application for Raw (Unprocessed) Water Hook-up*	Cost plus 10%
Flags *	Cost + 10%
Other retail items *	Cost + 10%
Walkway Closure (+ plan fees, land transfer fees and advertising costs)	\$500.00+
Trespass/Encroachment Application (+ plan fees, land transfer fees, legal costs and advertising costs)	\$500.00+
Cannabis and Liquor Licence Applications (+ advertising costs)	\$100.00 +
PHOTOCOPYING	
Photocopies - All sizes-black & white	\$.25/page
Photocopies - All sizes-color	\$.50/page
Engineering - Land Sale Map & List	\$25.00
Engineering - Map - 1:5000	\$23.00
Engineering - Map - 1:10,000	\$11.50
Engineering - City Scan Map (NTS) 24x36	\$11.50
Engineering - Book Base Legal-1:2,000	\$57.50
Engineering - Book Base Legal-1:4,000	\$23.00
Engineering - Zoning-Bylaw Books	\$11.50
Engineering - Maps	\$15.00
Engineering - Complete Official Community Plan	\$50.00
Engineering - Plotter Copies	\$10.00 per page

* "Cost" includes land title application fees and courier fees, and shipping if applicable

**SCHEDULE 'B'
BC TRANSIT FEES & CHARGES**

ALL FEES ARE PLUS APPLICABLE TAXES (Transit Fees are Tax Exempt)	
<u>CASH FARES</u>	FEE
Adult	\$1.75
Senior*/Student, to Grade 12**	\$1.50
Child, under 4 years, when accompanied by an adult	NC
* Reduced fare for persons 65 years or older, with valid I.D.	
** Reduced fare for students in full-time attendance to Grade 12, with valid Student I.D.	
<u>TICKETS</u>	
Adult – 10 tickets	\$15.75
Student/Senior – 10 tickets	\$13.50
<u>MONTHLY BUS PASS</u>	
Adult	\$50.00
Senior	\$40.00
Student	\$30.00
<u>TRANSFERS</u>	No charge
Transfers are free, will be issued only at the time a fare is paid, and are good for the next connecting bus on another route.	

SCHEDULE 'C'
RCMP FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES	
RCMP	FEE
Criminal Record Checks (includes pardon applications, Visa travel document application, police certificate) * no charge for volunteers	\$50.00
Finger Prints	\$30.00
Reports for Court Orders, Insurance Enquiries & Police Reports (inside and outside the community) + \$1.00 per photo, + \$.25/per page + shipping & handling	\$50.00
Special Occasion License for Beer Garden & Banquets (application)	No Charge
File Summary Letter	\$15.00
MV6020 (ICBC Accident Form)	\$25.00
Photocopies	\$0.25/page
CD/DVD (Photos, Statements, Analyst's Reports)	\$25.00/disc
Shipping & Handling (Courier)	\$20.00
Chauffeurs' Permits	\$50.00

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES**Page 1**

ALL FEES ARE PLUS APPLICABLE TAXES		
*University / College Students must show valid student ID to get Youth Admission Rate		
*2018 Rates are effective January 1, 2018		
MEMORIAL & KIN ARENA		
Drop in Hockey		
	2017 Fee	2018 Fee
Youth (Ages 6-18) Single Admission	N/A	\$6.00
Youth (Ages 6-18) Punch Card (11 Admissions)	N/A	\$60.00
Adult (19 - 64) Single Admission	\$5.52	\$8.00
Adult (19 - 64) Punch Card (11 Admissions)	\$55.12	\$80.00
Senior (Ages 65+) Single Admission	N/A	\$6.00
Senior (Ages 65+) Punch Card (11 Admissions)	N/A	\$60.00

Public Skate				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2017 Fee	2018 Fee
Preschool (0-5 years) Skate for Free	-	-	\$0.00	\$0.00
Youth (Ages 6-18) Single Admission	\$17.26	\$4.32	\$3.57	\$4.00
Youth (Ages 6-18) Punch Card (11 Admissions)	-	-	\$35.71	\$40.00
Adult (19-64 years) Single Admission	\$17.26	\$8.64	\$4.76	\$7.00
Adult (19-64 years) Punch Card (11 Admissions)	-	-	\$47.62	\$70.00
Senior (65+) Single Admission	\$17.65	\$4.32	\$3.57	\$4.00
Senior (65+) Punch Card (11 Admissions)	-	-	\$35.71	\$40.00
Family (Up to 2 Adults & up to 6 youth living in same household) – Single Admission	\$17.26	\$17.26	\$11.81	\$14.00
Family - Punch Card (11 Admissions)	-	-	\$118.10	\$140.00
Extra youth with family above the 6 youth living in same house hold	-	-	N/A	\$1.25
Birthday Party Pkg. A – 11 youth & 3 adult public skate admissions, 1hr rm. rental	-	-	\$67.19	\$78.13
Birthday Party Pkg. B – 22 youth & 6 adult public skate admissions, 1hr rm. rental	-	-	\$102.91	\$118.13

Wellness Rates - Single Admission		
	2017 Discount	2018 Discount
(10 - 50 people) 10% discount on Pass / Punch Card rates	10%	10%
(51+ people) 15% discount on Pass / Punch Card rates	15%	15%

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

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ALL FEES ARE PLUS APPLICABLE TAXES		
*University / College Students must show valid student ID to get Youth Admission Rate *2018 Rates are effective January 1, 2018		
Wellness Rates - Passes / Punch Cards		
	2017 Discount	2018 Discount
(10 - 25 people) 10% discount on Pass / Punch Card rates	10%	10%
(26+ people) 15% discount on Pass / Punch Card rates	15%	15%

Advertising		
	2017 Fee	2018 Fee
Memorial Arena Bleacher Exit and Entrances - Prime Rate (6' x 8')	\$586.62	\$586.62
Memorial Arena Board Advertising - Prime Rate/year (36" x 96")	\$439.95	\$439.95
Memorial Arena Board Advertising - Non-Prime Rate/year (36" x 96")	\$381.24	\$381.24
Memorial Arena Board Advertising - Prime Rate/year (36" x 48")	\$263.86	\$263.86
Memorial Arena Board Advertising - Non-Prime Rate/year (36" x 48")	\$234.62	\$234.62
Memorial Arena Ice Advertising - Prime Rate/year (6' x 8')	\$879.67	\$879.67
Memorial Arena Wall Advertising - Prime Rate/year (36" x 48")	\$263.86	\$263.86
Memorial Arena Wall Advertising - Non-Prime Rate/year (36" x 48")	\$234.62	\$234.62
Kin Arena Board Advertising - Prime Rate/year (36" x 96")	\$196.38	\$196.38
Kin Arena Board Advertising - Non-Prime Rate/year (36" x 96")	\$170.19	\$170.19
Kin Arena Board Advertising - Prime Rate/year (36" x 48")	\$117.81	\$117.81
Kin Arena Board Advertising - Non-Prime Rate/year (36" x 48")	\$104.71	\$104.71
Kin Arena Ice Advertising - Prime Rate/year (6' x 8')	\$879.71	\$879.71
Kin Arena Wall Advertising - Prime Rate/year (36" x 48")	\$117.76	\$117.76
Kin Arena Wall Advertising - Non-Prime Rate/year (36" x 48")	\$104.71	\$104.71

ARENA RENTALS				
Dry Floor Rentals Non Events – (no ice in facility)				
	2016 Total Unit Cost	Policy Suggestion	2017 Fee	2018 Fee
Youth Non- Profit	\$208.24/hr.	\$104.12/hr.	\$40.00/hr.	\$60.00/hr.
Adult Non-Profit	\$208.24/hr.	\$156.18/hr.	\$60.00/hr.	\$90.00/hr.
Private Organization/Individual	\$208.24/hr.	\$208.24/hr.	\$80.00/hr.	\$200.00/hr.

Daily Event Rates (based on 18 hour day)		
	2017 Fee	2018 Fee
Youth Non-Profit	\$1,441.94/day	\$1,675.00/day
Adult Non-Profit	\$1,669.57/day	\$2,200.00/day
Private Organization/Individual	\$3,066.14/day	\$3,300.00/day
Commercial Organization	\$8,964.24/day	N/A
Hourly Event Rate	N/A	\$208.24/hr.

SCHEDULE 'D' -COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

Page 3

ALL FEES ARE PLUS APPLICABLE TAXES			
*University / College Students must show valid student ID to get Youth Admission Rate *2019 Rates are effective April 1, 2019			
Prime Time Ice Rental (3pm – 10 pm weekdays, 8 am – 10 pm weekends)			
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	Fee
Youth Non Profit	\$376.19/hr.	\$188.09/hr.	\$100.00/hr.
Adult Non-Profit	\$376.19/hr.	\$282.14/hr.	\$200.00/hr.
Private Organization/Individual	\$376.19/hr.	\$376.19/hr.	\$375.00/hr.
Commercial Organization	\$376.19/hr.	\$470.23/hr.	\$470.00/hr.
Last Minute Booking of Open Ice (within 7 days of booking)	-	-	\$100.00/hr.

Summer Ice Rental	
	2019 Fee
Youth Non-Profit	\$376.00/hr.
Adult Non-Profit	\$376.00/hr.
Private Organization/Individual	\$376.00/hr.
Commercial Organization	\$470.00/hr.

Non-Prime Time Ice Rental (5 am – 3pm weekdays, 10pm – 12 midnight weekends)			
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	Fee
Youth Non Profit	\$376.19/hr.	\$188.09/hr.	\$73.76/hr.
Adult Non-Profit	\$376.19/hr.	\$282.14/hr.	\$155.28/hr.
Private Organization/Individual	\$376.19/hr.	\$376.19/hr.	\$347.76/hr.
Commercial Organization	\$376.19/hr.	\$470.23/hr.	\$434.67/hr.
Ice Rental - Games (based on three hours)	-	-	\$500.00/game
Ice Rental - Hockey Academy School Rate - As per the Joint Use Agreement between the City and School District #59	-	-	As per agreement
Last Minute Booking of Open Ice (within 7 days of booking)	-	-	\$100.00/hr.

Meeting Room Rental - Ice in Facility (1 hour minimum)	
	Fee
Youth Non-Profit	\$30.00/hr.
Adult Non-Profit	\$45.00/hr.
Private Organization/Individual	\$75.00/hr.
Commercial Organization	\$95.00/hr.
Child/Youth Birthday Party Room Rental (with use of facility)	\$31.48/hr.

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES**Page 4**

ALL FEES ARE PLUS APPLICABLE TAXES	
*University / College Students must show valid student ID to get Youth Admission Rate *2018 Rates are effective January 1, 2018	
Meeting Room Rent During Dry Floor Season (2 hour minimum)	
2017 Fee	2018 Fee
\$84.81	Will charge meeting room rate (ice season) plus additional staff costs to open the building if outside of operational hours.

OTHER EQUIPMENT		
	2017 Fee	2018 Fee
Stove or Fridge (each)	\$30.81/hr.	N/A
Cordless Microphone	\$107.81/day	N/A
Tables (within facility only)	\$3.52/day	\$3.70/day
PA System	\$76.57/day	N/A
Chairs (within facility only)	\$1.52/day	\$1.60/day
Stage (includes set up)	\$581.05/day	\$581.05/day
Storage Rooms for user groups with 75+hours of ice booked per season	\$0.00	\$0.00
Raising of hockey nets (based on 2 hour ice rental rate)	N/A	Based on 2 hrs of Prime Time Youth Non-Profit Ice Rental
Removing of plexi glass (based on 1 hour ice rental rate)	N/A	Based on 1 hr Ice Rental

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

KENN BOREK AQUATIC CENTRE							
ALL FEES ARE PLUS APPLICABLE TAXES							
*University / College Students must show valid student ID to get Youth Admission Rate *2018 Rates are effective January 1, 2018							
Public Swim / Drop in Waterfit							

Preschool (Ages 0-5)	Single admission	Day Rate (can leave and come back)	Punch Card	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
			(11 Admissions)				
2017 Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2018 Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Youth (Ages 6-18)	Single admission	Day Rate (can leave and come back)	Punch Card	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
			(11 Admissions)				
2016 Total Unit Cost	\$21.00	-	-	-	-	-	-
User Fees & Charges Policy Suggestion	\$14.25	-	-	-	-	-	-
2017 Fee	\$4.52	N/A	\$45.19	N/A	\$141.52	\$271.19	\$477.29
2018 Fee	\$5.00	\$8.75	\$50.00	\$77.14	\$182.00	\$313.71	\$520.00

Adult(Ages 19-64)	Single admission	Day Rate (can leave and come back)	Punch Card	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
			(11 Admissions)				
2016 Total Unit Cost	\$21.00	-	-	-	-	-	-
User Fees & Charges Policy Suggestion	\$10.50	-	-	-	-	-	-
2017 Fee	\$6.67	N/A	\$66.62	N/A	\$208.48	\$399.62	\$703.29
2018 Fee	\$7.50	\$13.13	\$75.00	\$115.71	\$273.00	\$470.57	\$780.00

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

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ALL FEES ARE PLUS APPLICABLE TAXES							
*University / College Students must show valid student ID to get Youth Admission Rate							
*2018 Rates are effective January 1, 2018							
Senior (Ages 65+)	Single admission	Day Rate (can leave and come back)	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2016 Total Unit Cost	\$21.00	-	-	-	-	-	-
User Fees & Charges Policy Suggestion	\$5.25	-	-	-	-	-	-
2017 Fee	\$4.52	N/A	\$45.19	N/A	\$141.48	\$271.19	\$477.29
2018 Fee	\$5.00	\$8.75	\$50.00	\$77.14	\$182.00	\$313.71	\$520.00

Family (Up to 2 Adults & up to 6 youth living in same household)	Single admission	Day Rate (can leave and come back)	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2017 Fee	\$15.24	N/A	\$152.38	N/A	\$477.10	\$914.38	\$1,609.33
2018 Fee	\$17.50	\$30.63	\$175.00	\$270.00	\$637.00	\$1,098.00	\$1,820.00

	2017 Fee	2018 Fee
Extra youth rate - for those families with more than 6 youth.	\$1.25	\$1.25
Extra youth DAY rate - for those families with more than 6 youth.	N/A	\$2.19

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

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ALL FEES ARE PLUS APPLICABLE TAXES		
*University / College Students must show valid student ID to get Youth Admission Rate *2018 Rates are effective January 1, 2018		
Wellness Rates - Single Admission		
	2017 Discount	2018 Discount
(10 - 50 people) - 10% discount on regular single admission rates	10%	10%
(51+ people) -15% discount on regular single admission rates	15%	15%

Wellness Rates - Passes / Punch Cards		
	2017 Discount	2018 Discount
(10 - 25 people) - 10% discount on Pass / Punch Card rates	10%	10%
(26+ people) -15% discount on Pass / Punch Card rates	15%	15%

POOL RENTALS				
(Includes two lifeguards)(Additional staff billed if required)				
Exclusive Use of Leisure Pool				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2017 Fee	2018 Fee
Youth Non- Profit	\$331.00/hr.	\$165.00/hr.	\$152.57/hr.	\$165.00/hr.
Adult Non-Profit	\$331.00/hr.	\$248.00/hr.	\$279.29/hr.	\$275.00/hr.
Private organization	\$331.00/hr.	\$331.00/hr.	\$305.00/hr.	\$330.00/hr.
Commercial Organization	\$331.00/hr.	\$413.00/hr.	\$381.24/hr.	\$410.00/hr.
School Rate	-	-	\$152.57/hr	N/A

Exclusive Use of Lap Pool				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2017 Fee	2018 Fee
Youth Non- Profit	\$228.00/hr.	\$114.00/hr.	\$133.33/hr.	\$128.00/hr.
Adult Non-Profit	\$228.00/hr.	\$171.00/hr.	\$152.57/hr.	\$170.00/hr.
Private organization	\$228.00/hr.	\$228.00/hr.	\$279.29/hr.	\$280.00/hr.
Commercial Organization	\$228.00/hr.	\$285.00/hr.	\$349.10/hr.	\$350.00/hr.
School Rate	-	-	\$152.57/hr.	N/A

Exclusive Use of Lap and Leisure Pool		
	2017 Fee	2018 Fee
School Rate	152.57/hr.	\$160.00/hr.

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES				
*University / College Students must show valid student ID to get Youth Admission Rate				
*2018 Rates are effective January 1, 2018				
Exclusive Use of Lane (Available Only During Operating Hours)				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2017 Fee	2018 Fee
Youth Non- Profit	\$28.50/hr.	\$14.25/hr.	\$15.95/hr.	\$16.00/hr.
Adult Non-Profit	\$28.50/hr.	\$21.38/hr.	\$18.10/hr.	\$21.25/hr.
Private organization	\$28.50/hr.	\$28.50/hr.	\$25.38/hr.	\$35.00/hr.
Commercial Organization	\$28.50/hr.	\$35.64/hr.	\$31.71/hr.	\$43.75/hr.
Waterslide				
			2017 Fee	2018 Fee
Available supplementary to exclusive pool rentals*			\$50.00/hr.	\$52.50/hr.

Room Rental				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2017 Fee	2018 Fee
Youth Non- Profit	\$76.75/hr.	\$38.12/hr.	\$27.67/hr.	\$30.00/hr.
Adult Non-Profit	\$76.75/hr.	\$57.18/hr.	\$41.52/hr.	\$45.00/hr.
Private organization	\$76.75/hr.	\$76.25/hr.	\$55.38/hr.	\$75.00/hr.
Commercial Organization	\$76.75/hr.	\$95.31/hr.	\$69.19/hr.	\$95.00/hr.

Birthday Parties			2017 Fee	2018 Fee
Birthday Party – room rental only (with use of facility)			\$31.48/hr.	\$31.28/hr.
Birthday Package A (Up to 11 youth, 3 adults + 1 hr. room rental)			\$76.67	\$88.13
Birthday Package B (Up to 22 youth, 6 adults + 1 hr. room rental)			\$121.86	\$143.13

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES		
*University / College Students must show valid student ID to get Youth Admission Rate *2018 Rates are effective January 1, 2018		
SWIM LESSONS		
Group Lessons		
	2017 Fee	2018 Fee
Preschool (Ages 0-5) - 30 Minute Lesson	\$6.00/lesson	Base fee calculation – pool space plus material and staff time
Youth Ages 6-18		
30 Minute Lesson	\$5.50/lesson	Base fee calculation – pool space plus material and staff time
45 Minute Lesson	\$8.00/lesson	
60 Minute Lesson	\$11.00/lesson	
Parent and tot - 30 Minute Lesson	\$6.00/lesson	
Adult & Senior - 30 Minute Lesson	\$6.43/lesson	
Private Lessons		
	2017 Fee	2018 Fee
Youth (Ages 3-18)	\$30.00/hr	\$30.00/half hr.
Adult	\$30.00/hr	\$30.00/half hr.
Leadership Courses		
2017 Fee	2018 Fee	
Staff time, pool space, materials + 10%, affiliate fees	Base fee calculation – pool space plus material and staff time	
Fitness Lessons (Specialty Classes)		
2017 Fee	2018 Fee	
Base Fee Calculation: Pool space plus materials, and staff time	Base Fee Calculation: Pool space plus materials, and staff time	
Drop In Fee – Base Fee plus 20%	Drop In Fee – Base Fee plus 20%	
Flex Option - Base Fee plus 7% (must register for minimum 50% of classes in set)	Flex Option - Base Fee plus 7% (must register for minimum 50% of classes in set)	
Punch Card – 11 admissions for the price of 10 drop in sessions to applicable program	N/A	
Other		
	2017 Fee	2018 Fee
Locker Tokens	\$0.48	\$0.48
Replacement Scan Card	\$9.52	\$5.00
Other retail items	Cost + 10%	Cost + 10%

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

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ALL FEES ARE PLUS APPLICABLE TAXES						
*University / College Students must show valid student ID to get Youth Admission Rate						
*2018 Rates are effective January 1, 2018						
Climbing Wall Only Drop In Admission						
Preschool (Ages 0-5)	Single admission	Punch Card	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
		(11 Admissions)				
2017 Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2018 Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Youth (Ages 6-18)	Single admission	Punch Card	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
		(11 Admissions)				
2016 Total Unit Cost	\$46.50	-	-	-	-	-
User Fees & Charges Policy Suggestion	\$11.63	-	-	-	-	-
2017 Fee	\$7.99	\$79.90	N/A	\$163.00	\$306.82	\$527.34
2018 Fee	\$10.00	\$100.00	\$77.14	\$195.00	\$313.71	\$520.00

Adult(Ages 19-64)	Single admission	Punch Card	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
		(11 Admissions)				
2016 Total Unit Cost	\$46.50	-	-	-	-	-
User Fees & Charges Policy Suggestion	\$23.25	-	-	-	-	-
2017 Fee	\$10.98	\$109.80	N/A	\$224.00	\$421.63	\$724.68
2018 Fee	\$15.00	\$150.00	\$115.71	\$292.50	\$470.57	\$780.00

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

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ALL FEES ARE PLUS APPLICABLE TAXES						
*University / College Students must show valid student ID to get Youth Admission Rate						
*2018 Rates are effective January 1, 2018						
Senior (Ages 65+)	Single admission	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2016 Total Unit Cost	\$46.50	-	-	-	-	-
User Fees & Charges Policy Suggestion	\$11.63	-	-	-	-	-
2017 Fee	\$7.99	\$79.90	N/A	\$163.00	\$306.82	\$527.34
2018 Fee	\$10.00	\$100.00	\$77.14	\$195.00	\$313.71	\$520.00

Family (Up to 2 Adults & up to 6 youth living in same household)	Single admission	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2017 Fee	N/A	N/A	N/A	N/A	N/A	N/A
2018 Fee	\$35.00	\$350.00	\$270.00	\$682.50	\$1,098.00	\$1,820.00

Combo Swim and Climb Drop in Admission						
Preschool (Ages 0-5)	Single admission	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2017 Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2018 Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Youth (Ages 6-18)	Single admission	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2017 Fee	\$9.78	\$97.80	N/A	\$199.52	\$375.55	\$645.48
2018 Fee	\$12.50	\$125.00	\$96.43	\$227.50	\$392.14	\$650.00

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES
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ALL FEES ARE PLUS APPLICABLE TAXES						
*University / College Students must show valid student ID to get Youth Admission Rate						
*2018 Rates are effective January 1, 2018						
Adult(Ages 19-64)	Single admission	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2017 Fee	\$14.55	\$145.50	N/A	\$296.82	\$558.72	\$960.30
2018 Fee	\$18.50	\$185.50	\$142.71	\$336.70	\$580.37	\$962.00

Senior (Ages 65+)	Single admission	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2017 Fee	\$9.78	\$97.80	N/A	\$199.52	\$375.55	\$645.48
2018 Fee	\$12.50	\$125.00	\$96.43	\$227.50	\$392.14	\$650.00

Family (Up to 2 Adults & up to 6 youth living in same household)	Single admission	Punch Card (11 Admissions)	1 mth pass	3 mth pass	6 mth pass	Annual Pass (includes locker tokens)
2017 Fee	N/A	N/A	N/A	N/A	N/A	N/A
2018 Fee	\$43.50	\$435.00	\$335.57	\$791.70	\$1,364.66	\$2,262.00

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES		
*University / College Students must show valid student ID to get Youth Admission Rate		
*2018 Rates are effective January 1, 2018		
Lessons / Tryout Sessions / Clubs		
	2017 Fee	2018 Fee
Preschool (Ages 4-5 only) 60-120 Minute class	\$8.00/lesson	Base Fee Calculation: Wall Rental fee plus material and staff time
Youth (Ages 6-18) 60 – 120 Minute class	\$8.00/lesson	
Adult (Ages 19-64) 60-120 Minute class	\$11.00/lesson	
Senior (Ages 65+) 60 -120 Minute class	\$8.00/lesson	

Equipment Rentals		
	2017 Fee	2018 Fee
Shoe Rental	\$2.00	\$2.10
Harness Rental and chalk (included in admission fees)	\$0.00	\$0.00

Climbing Wall Rentals				
<i>Available during operational hours – outside operating hours additional staff fees required</i>				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2017 Fee	2018 Fee
			Includes 1 staff member and exclusive use of the wall for up to 4 people	Includes 1 staff and exclusive use of wall for up to 4 people - additional staff fees apply up to a max. of 16 people
Youth Non- Profit	\$122.10/hr.	61.05	\$43.00/hr.	\$50.00/hr.
Adult Non-Profit	\$122.10/hr.	91.58	\$64.48/hr.	\$80.00/hr.
Private organization	\$122.10/hr.	122.10	\$86.00/hr.	\$112.00/hr.
Commercial Organization	\$122.10/hr.	152.63	\$107.52/hr.	\$140.00/hr.
School Rate	-	-	N/A	\$50.00/hr.

Climbing Wall Rentals		
<i>Available <u>outside</u> operational hours, includes 2 staff members and exclusive use of the wall for up to 8 people</i>		
	2017 Fee	2018 Fee
Youth Non- Profit	\$72.29/hr.	N/A
Adult Non-Profit	\$107.43/hr.	N/A
Private organization	\$143.24/hr.	N/A
Commercial Organization	\$179.05/hr.	N/A

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES			
*University / College Students must show valid student ID to get Youth Admission Rate *2019 Rates are effective April 1, 2019			
GYMNASIUM & FIELD RENTALS			
Gymnasium Rentals			
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	Fee
Youth Non- Profit	\$122.10/hr.	\$61.05/hr.	\$60.00/hr.
Adult Non-Profit	\$122.10/hr.	\$91.58/hr.	\$90.00/hr.
Private organization	\$122.10/hr.	\$122.10/hr.	\$120.00/hr.
Commercial Organization	\$122.10/hr.	\$152.63/hr.	\$150.00/hr.

Recreation Programs	N/A	Base Fee Calculation: facility rental fee plus material and staff time
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BALL DIAMONDS RENTALS				
Harry Morrow Ball Diamond Rental				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2018 Fee	2019 Fee
Youth Non- Profit	\$194.70/hr.	\$97.35/hr.	\$15.00/hr.	\$18.00/hr.
Adult Non-Profit	\$194.70/hr.	\$146.03/hr.	\$30.00/hr.	\$36.00/hr.
Private organization	\$194.70/hr.	\$194.70/hr.	\$90.00/hr.	\$108.00/hr.
Commercial Organization	\$194.70/hr.	\$243.38/hr.	\$120.00/hr.	\$144.00/hr.

Minor Ball Diamond Rental				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2018 Fee	2019 Fee
Youth Non- Profit	\$535.15/hr.	\$267.58/hr.	\$15.00/hr.	\$18.00/hr.
Adult Non-Profit	\$535.15/hr.	\$401.03/hr.	\$30.00/hr.	\$36.00/hr.
Private organization	\$535.15/hr.	\$194.70/hr.	\$90.00/hr.	\$108.00/hr.
Commercial Organization	\$535.15/hr.	\$243.38/hr.	\$120.00/hr.	\$144.00/hr.

SCHEDULE 'D' – COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES

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ALL FEES ARE PLUS APPLICABLE TAXES				
*University / College Students must show valid student ID to get Youth Admission Rate				
*2019 Rates are effective April 1, 2019				
Paul Loiseau Soccer Park Rental (per field)				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2018 Fee	2019 Fee
Youth Non- Profit	\$89.38/hr.	\$44.69/hr.	\$15.00/hr.	\$18.00/hr.
Adult Non-Profit	\$89.38/hr.	\$67.04/hr.	\$30.00/hr.	\$36.00/hr.
Private organization	\$89.38/hr.	\$89.38/hr.	\$90.00/hr.	\$108.00/hr.
Commercial Organization	\$89.38/hr.	\$111.73/hr.	\$110.00/hr.	\$144.00/hr.

City Soccer & Field Rental (per field)				
	2016 Total Unit Cost	User Fees & Charges Policy Suggestion	2018 Fee	2019 Fee
Youth Non- Profit	\$89.38/hr.	\$44.69/hr.	\$15.00/hr.	\$18.00/hr.
Adult Non-Profit	\$89.38/hr.	\$67.04/hr.	\$30.00/hr.	\$36.00/hr.
Private organization	\$89.38/hr.	\$89.38/hr.	\$90.00/hr.	\$108.00/hr.
Commercial Organization	\$89.38/hr.	\$111.73/hr.	\$110.00/hr.	\$144.00/hr.

Skate and Helmet Pricing	
	Fee
Skate and Helmet Rental	\$4.00
Helmet Rental	\$2.00

SCHEDULE 'E'
EMERGENCY SERVICES TRAINING CENTRE FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES	
	FEE
Burn Building Full Day (8 hours)	\$750.00
Burn Building ½ Day (4 Hours)	\$400.00
Burn Building Evenings (2 hours Search, Rescue, confined Space, etc)	\$250.00
Classroom full Day (8 hours)	\$150.00
Classroom ½ Day (4 Hours)	\$75.00
Classroom Evenings (2 Hours)	\$50.00
Natural Gas-Fired Props based on an 8 hour session	\$400.00
Fog Machine (per day)	\$50.00
Pumper Truck (per day)	\$500.00
Natural Gas	Cost
Consumables (artificial smoke, propane, etc.)	Cost plus 10%
Water	Cost
Foam (actual replacement cost plus freight)	Cost plus 10%
Staff Fees	
Instructor Full Day (8 hours)	\$400.00
Instructor ½ Day (4 Hours)	\$200.00
Instructor Evenings (2 Hours)	\$100.00
Safety Officer Full Day (8 hours)	\$350.00
Safety Officer ½ Day (4 Hours)	\$175.00
Safety Officer Evenings (2 Hours)	\$90.00
Tech Full Day (8 hours)	\$300.00
Tech ½ Day (4 Hours)	\$150.00
Tech Evenings (2 Hours)	\$75.00
Organizations that enter into a contribution agreement with the City are exempt from the above fees and charges. Details regarding the fees, the charges and the use of the facility will be included within the agreement.	N/A

SCHEDULE 'F'
HYDRANT USE FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES	
HYDRANT USE CHARGES	FEE
'Hydrant Use Permit' processing fee	\$ 50.00
Deposit for Backflow Device Kit	\$ 500.00
Rental fee for Backflow Device Kit – per week (or part of a week)	\$ 50.00
Hydrant Pumping fee	\$ 50.00

*Note: Water usage will be charged according to the bulk dispenser user rate contained in the Water Resale Bylaw as amended from time to time.

SCHEDULE 'G'
AIRPORT SERVICE FEES AND CHARGES

ALL FEES ARE PLUS APPLICABLE TAXES	
<u>1. LANDING FEES</u>	
SCHEDULED FLIGHTS	
Aircraft 21,000 kg and less	\$4.25 per 1,000 kg
Aircraft 21,100 kg to 45,000 kg	\$5.60 per 1,000 kg
Aircraft 45,100 kg and over	\$6.00 per 1,000 kg
Minimum landing fee (including helicopters)	\$16.00
NON-SCHEDULED FLIGHTS	
Aircraft 21,000 kg and less	\$4.89 per 1,000 kg
Aircraft 21,100 kg to 45,000 kg	\$6.44 per 1,000 kg
Aircraft 45,100 kg and over	\$6.90 per 1,000 kg
Minimum landing fee (including helicopters)	\$18.40
<u>2. TERMINAL FEES</u>	
0-4 seats	No Charge
5-9 seats	\$25.00
10-15 seats	\$42.00
16-25 seats	\$100.00
26-45 seats	\$120.00
46-60 seats	\$160.00
61-89 seats	\$210.00
90-125 seats	\$260.00
<u>3. OTHER</u>	
Public Parking	No Charge
Aircraft Parking	No Charge
Airport Advertising Annual Fee	\$300.00
De-Icing Equipment Rental	\$100 per use
De-Icing Fluid	Cost + 15% admin fee
Fuel (Jet A)	Cost + \$0.50/litre
Fuel (Jet A) for airlines offering scheduled flights to the travelling public	Cost + \$0.18/litre
Fuel (AvGas)	Cost + \$0.40/litre
<u>4. NEW SCHEDULED PASSENGER SERVICE INCENTIVE</u>	
Requests for incentives will be considered on a case by case basis to waive landing fees and terminal fees for the first six months of newly established routes for scheduled passenger service. Approval will be provided by Council resolution.	N/A