



## **THE CORPORATION OF THE CITY OF DAWSON CREEK**

### **CEMETERY BYLAW NO. 4031, 2009**

#### **CONSOLIDATED FOR CONVENIENCE ONLY**

This is a consolidation of the bylaws listed below. Amendments have been incorporated with the parent bylaw for convenience only. This consolidation is not a legal document.

Certified copies of the original bylaws should be consulted for all interpretations and applications of the subject bylaw.

Amendment Bylaw 4405, 2019

Amendment Bylaw 4427, 2019

**CEMETERY BYLAW NO. 4031**

A Bylaw to regulate the operation and maintenance of places for the interment or other disposition of the dead in the city

**WHEREAS,**

Pursuant to the *Community Charter*, S.B.C. 2003, c.26, the Council of the City of Dawson Creek may regulate, prohibit, and impose requirements with respect to cemeteries, crematoriums, columbaria and mausoleums and with respect to the interment or other disposition of the dead;

Pursuant to the *Cremation, Interment and Funeral Services Act*, S.B.C. 2004, c.35, the Council of the City of Dawson Creek may establish itself as a board of trustees to operate places for the interment or other disposition of the dead;

Pursuant to the *Cremation, Interment and Funeral Services Act*, every operator of a place for the interment or other disposition of the dead must make bylaws respecting the organization, operation, and management of that place;

**NOW THEREFORE** the Council of the City of Dawson Creek enacts as follows:

**PART 1 TITLE AND REPEAL**

1. This Bylaw may be cited as Cemetery Bylaw No. 4031, 2009.
2. Cemetery Bylaw No. 2451, 1985 and all amendments made to Cemetery Bylaw No. 2451, 1985 are repealed.

**PART 2 DEFINITIONS AND INTERPRETATION**

3. In this Bylaw:

“Administrator” means the person duly appointed or employed by the City as its Parks Manager from time to time;

“burial” means disposition of human remains or cremated remains in a grave;

“burial vault” means a protective, sealable outer receptacle into which a casket or urn is placed;

“Caretaker” means the person or persons duly appointed or employed by the City from time to time as caretaker of the cemeteries and the columbarium;

“casket” means a rigid container ornamented and lined with fabric designed for the encasement of human remains;

“cemetery” means any parcel or tract of land set aside, used, maintained or operated by the City, through its Cemetery Board, as a place of interment for human remains or cremated remains and includes those cemeteries described in section 6 of this Bylaw;

“child” means a person between one and fourteen years of age;

“City” means the City of Dawson Creek;

“columbarium” means a structure or building, or an area in a structure or building that contains, as an integral part of the structure or building or as free standing sections, niches for the inurnment of cremated remains, and includes that columbarium described in section 7 of this Bylaw;

“co-mingling” means the intentional or accidental mixing of the cremated remains of more than one deceased person;

“Council” means the duly elected Council of the City;

“Exhumation Permit” means the permission to open a grave or niche as set out in Part 8 of this Bylaw;

“family” means parent, grandparent, sibling, spouse, child, and grandchild, and includes the biological, adopted and step variations thereof;

“grave” means that kind of lot comprised of a space of ground in a cemetery used or intended to be used for the burial of human remains or cremated remains;

“grave liner” means a receptacle made of durable material placed around a casket to provide reinforcement to a grave lot;

“infant” means a person up to one year of age;

“inurnment” means the process of placing a receptacle, such as an urn, containing cremated remains into a niche;

“Interment Permit” means the permission to engage in the interment of human remains or cremated remains in a grave or niche at a cemetery or the columbarium as set out in Part 7 of this Bylaw;

“Medical Health Officer” means the person duly appointed or employed as such in respect of the City from time to time under the *Health Act*, R.S.B.C. 1996, c. 179;

“Memorial Permit” means the permission to install or place certain types of memorials in or at a cemetery or the columbarium as set out in Part 10 of this Bylaw;

“niche” means a recessed space in the columbarium used or intended to be used for the inurnment of cremated remains;

“Right of Interment” means the reservation of a lot in which to inter human remains or cremated remains in a grave or a niche at a cemetery or the columbarium as set out in Part 6 of this Bylaw;

“temporary marker” means a stake measuring no higher than 40 cm in height and no more than 10 cm in width made of metal with a plastic name plate used to identify a grave until a memorial can be placed or installed at that grave; and

“urn” means a receptacle made of metal, plastic, stone, porcelain or wood, and manufactured for the express purpose of containing cremated remains.

4. All other words and phrases in this Bylaw shall be construed in accordance with any meanings assigned to them in the *Cremation, Interment and Funeral Services Act* and the *Business Practices and Consumer Protection Act*, S.B.C. 2004, c.2 and their associated regulations, all as amended or replaced from time to time.
5. If any portion of this Bylaw is held to be invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining portions of this Bylaw.

### **PART 3 ESTABLISHMENT OF CEMETERIES, COLUMBARIA AND BOARD**

6. The City hereby sets aside the following lands to be used, operated and maintained as cemeteries:
  - (a) Dawson Creek Cemetery  
PID: 029-275-598  
Lot B, Section 21, Township 78, Range 15, West of the 6<sup>th</sup> Meridian Peace River District Plan EPP30054
  - (b) Brookside Cemetery  
PID: 015-667-391  
The North West ¼ of Section 11, Township 78, Range 15 West of the 6<sup>th</sup> Meridian, Peace River District, Except Plans B3122, B5875, 3258, 3526, 5118, 5550, 6236, 8105, H283 and BCP26871
  - (c) Pioneer Cemetery (includes two lots)  
PID: 013-685-449  
Lot 1, Section 11, Township 78, Range 15 West of the 6<sup>th</sup> Meridian, Peace River District, Plan 5118  
and  
  
PID: 014-432-862  
That part of the North West ¼ of Section 11, Township 78, Range 15, West of the 6<sup>th</sup> Meridian, Peace River District as shown on Plan B3122
  - (d) St. Emile’s Cemetery  
PID: 014-458-080  
The North East ¼ of Legal Subdivision 8, Section 8, Township 78, Range 14 West of the 6<sup>th</sup> Meridian, Peace River District
7. The City hereby sets aside that portion of the land identified in section 6 as Dawson Creek Cemetery outlined in heavy black ink on the sketch map attached as Schedule “A” to this Bylaw as a columbarium for the inurnment of cremated remains in niches.
8. Council hereby establishes itself as a Board of Trustees to own and operate the cemeteries and the columbarium.

**PART 4 FEES AND CEMETERY CARE FUND**

9. The fees for all goods and services offered in respect of the cemeteries and the columbarium are set out in Schedule "B" to this Bylaw.
10. Pursuant to the *Cremation, Interment and Funeral Services Act* and its regulations, the Board hereby establishes and continues a cemetery care fund for the cemeteries and the columbarium.
11. All fees specified as "care fund fees" in Schedule "B" to this Bylaw shall be levied and paid into the cemetery care fund and held, invested and used by the Board in strict compliance with the *Cremation, Interment and Funeral Services Act* and its regulations.

**PART 5 ORGANIZATION, OPERATION AND MANAGEMENT OF THE CEMETERIES AND THE COLUMBARIUM**

12. The Administrator shall:
  - (a) maintain all records and files necessary for the administration of the cemeteries and the columbarium as required under this Bylaw and the *Cremation, Interment and Funeral Services Act* and its regulations;
  - (b) review and issue Rights of Interment, Interment Permits, Exhumation Permits, and Memorial Permits;
  - (c) coordinate interments, exhumations, and the placement of memorials with the Caretaker; and
  - (d) maintain an accounting of all monies received and expended under this Bylaw.
13. The Caretaker shall:
  - (a) dig, prepare, open and close graves;
  - (b) open and seal niches;
  - (c) direct all funerals in a cemetery or at the columbarium to the correct grave or niche;
  - (d) install memorials on graves and niches;
  - (e) maintain the cemeteries and the columbarium in a neat and tidy condition, including maintaining walls, fences, gates, paths and other landscaping and improvements;
  - (f) maintain such records, reports and other information as directed by the Administrator; and
  - (g) perform such other duties in relation to the operation of the cemeteries and the columbarium as directed by the Administrator.

**PART 6 SALE AND TRANSFER OF RIGHTS OF INTERMENT**

14. Upon completion of an application in a form provided for that purpose by the Administrator from time to time, and upon payment of the applicable fee set out in Schedule "B" to this Bylaw, a person may purchase from the Board a Right of Interment in respect of a vacant, unreserved grave or niche at a cemetery or crematorium under the Board's care and control.
15. A Right of Interment issued under this Bylaw:
  - (a) must specify either:
    - (i) that the holder of the Right of Interment reserves the right to use the grave or niche for himself or herself, or
    - (ii) the name of another person for whom the right to use the grave or niche has been reserved;
  - (b) does not grant to the holder or a person designated by the holder any title to or interest in the land in or on which the grave or niche is located;
  - (c) may only be returned or transferred in strict accordance with this Bylaw.
16. No person may apply for or hold:
  - (a) more than one Right of Interment for his or her own use;
  - (b) more than a total of four Rights of Interment.
17. A person to whom a Right of Interment has been issued may cancel a Right of Interment in respect of any unused grave or niche upon provision of written notice satisfactory to the Administrator and physical surrender of the original Right of Interment certificate.
18. Upon receipt of the information and documents in section 17, the Administrator will cancel the Right of Interment and provide the holder with a refund equal to the original price paid by the holder for the Right of Interment, less:
  - (a) the care fund contribution;
  - (b) the administration fee set out in Schedule "B" to this Bylaw; and
  - (c) all applicable fees associated with the removal of any memorial, if applicable.
19. A person to whom a Right of Interment has been issued may transfer that Right of Interment in respect of any unused grave or niche to a member of the holder's family upon provision of the following to the Administrator:
  - (a) full particulars of the name, address, occupation or other description of the family member to whom such transfer is intended;

- (b) a notation as to the amount paid by the proposed transferee to the original Right of Interment holder in respect of the transfer, if applicable;
  - (c) payment of the transfer fee set out in Schedule "B" to this Bylaw;
  - (d) payment of the difference between the Right of Interment fee paid by the original holder and the applicable Right of Interment fee set out in Schedule "B" to this Bylaw at the time of the proposed transfer, if applicable;
  - (e) the original Right of Interment certificate; and
  - (f) such other information as the Administrator may reasonably request.
20. Upon receipt of the information and fees set out in section 19, the Administrator shall cancel the original Right of Interment, issue a revised Right of Interment in the name of the transferee, and record the transfer in the applicable cemetery's or crematorium's records.
21. No person shall transfer a Right of Interment except in strict accordance with this Bylaw.

#### **PART 7 INTERMENT PERMITS**

22. No human remains or cremated remains shall be interred until a valid and subsisting Right of Interment certificate and Interment Permit have been issued by the Administrator in respect of those remains.
23. An application for an Interment Permit must be made in the form provided for that purpose by the Administrator from time to time and delivered to the Administrator at City Hall at least 48 hours and not more than 30 days prior to the proposed time of interment.
24. An application for an Interment Permit must contain:
- (a) the name, age and date of death of the deceased person;
  - (b) a copy of the burial permit issued by a vital statistics registrar under the *Vital Statistics Act*, R.S.B.C. 1996, c.479;
  - (c) if applicable, a statement as to what communicable disease (as defined in the Health Act Communicable Disease Regulation under the *Public Health Act*, S.B.C. 2008, c. 28) caused the death;
  - (d) the proposed time and date of the interment and of any funeral service;
  - (e) the name and contact information, including a mailing address, of a living person who had a kinship relationship with the deceased;
  - (f) a copy of the written authorization required under the *Cremation, Interment and Funeral Services Act* from the person who, under that Act, has the right to control the disposition of the deceased person's remains, together with the address of the person giving that authorization; and

- (g) such other information as the Administrator may reasonably request.
25. Upon receipt of the information set out in section 24 and payment of the applicable Interment Permit fee set out in Schedule "B" to this Bylaw, the Administrator shall issue an Interment Permit.
26. If, pursuant to the *Public Health Act* or another enactment, the Medical Health Officer directs that human remains or cremated remains be interred on a date when City Hall is closed or on a date such that the requirements of section 23 cannot be met, the person who has the right to control the disposition of the deceased person's remains must make interment arrangements directly with the Caretaker.
27. If an interment is performed pursuant to section 26:
- (a) the person delivering the human remains or cremated remains to the cemetery or columbarium must provide the Caretaker and any other person performing the interment all instructions, directions or orders issued by the Medical Health Officer;
  - (b) the Caretaker must report the matter to the Administrator as soon as possible; and
  - (c) the information required under section 24 and the applicable Interment Permit fee must be delivered to the Administrator at City Hall as soon as City Hall reopens.

## **PART 8 EXHUMATION PERMITS**

28. No human remains or cremated remains shall be exhumed or disinterred from a cemetery or the columbarium unless until a valid and subsisting Exhumation Permit has been issued by the Administrator in respect of those remains.
29. An application for an Exhumation Permit must be made in the form provided for that purpose by the Administrator from time to time and delivered to the Administrator at City Hall at least 30 days prior to the proposed time of exhumation.
30. An application for an Exhumation Permit must be:
- (a) submitted by the person who has the right to control the disposition of the human remains or cremated remains under the *Cremation, Interment and Funeral Services Act*;
  - (b) accompanied by written evidence of the consent of the director under the *Business Practices and Consumer Protection Act*; and
  - (c) if required, accompanied by written evidence of the consent of the Medical Health Officer.
31. Upon receipt of the information set out in section 30 and payment of the applicable Exhumation Permit fee set out in Schedule "B" to this Bylaw, the Administrator shall issue an Exhumation Permit.
- 31.1 The City shall exercise all due care and attention in making an exhumation or disinterment but is not responsible for damage to any casket, urn or other container sustained during exhumation.



**PART 9 INTERMENT RULES AND REGULATIONS**

32. No person shall bury or otherwise inter anything except human remains or cremated human remains in a cemetery or the columbarium.
33. No person shall dispose of human remains or cremated human remains within the boundaries of the City except in accordance with this Bylaw.
34. No person shall dig a grave or open a niche except the Caretaker.
35. Cremated remains shall be interred:
  - (a) in a sealed urn or other container constructed of a rigid, durable material satisfactory to the Administrator; and
  - (b) in the case of cremated remains to be inurned in a niche, the urn or other container must be no larger than 28 cm (length) by 28 cm (width) by 28 cm (height) in size. Each niche may contain as many urns as can fit without force. The niche must be able to be closed and properly sealed.
36. If a burial vault or grave liner is desired, the person who has the right to control the disposition of the human remains or cremated remains may purchase the burial vault or grave liner from the City or, with the written permission of the Administrator, may supply a burial vault or grave liner supplied by some other party.
37. In exercising his or her discretion to allow burial vaults or grave liners other than those provided by the City, the Administrator:
  - (a) must consider the size, design, material and construction of the burial vault or grave liner;
  - (b) may require, as a condition of his or her permission, that a handling fee set out in Schedule "B" to this Bylaw be paid by the applicant; and
  - (c) may require, as a condition of his or her permission, that the supplier of the burial vault or grave liner install the item at the applicant's expense and under the Caretaker's supervision.
38. Cremated remains may be interred:
  - (a) in a niche at the columbarium;
  - (b) in a cremated remains-sized grave; or
  - (c) in an adult-sized or child-sized grave.
39. Subject to the *Cremation, Interment and Funeral Services Act*, a maximum of four (4) cremated remains may be interred in a single full-sized or child-sized grave.

40. Subject to the *Cremation, Interment and Funeral Services Act*, a maximum of two (2) cremated remains may be interred in a single cremated remains-sized grave.
41. Cremated remains interred in a grave shall not be co-mingled.
42. Human remains must be interred in a casket in:
  - (a) an adult-sized grave if the deceased person was an adult at the time of death;
  - (b) in an adult-sized grave or a child-sized grave if the deceased person was a child at the time of death; or
  - (c) in an adult-sized grave, a child-sized grave or an infant-sized grave if the deceased person was an infant at the time of death.
43. No casket shall be interred in a grave if cremated remains have already been interred in that grave.
44. Interments shall be performed:
  - (a) between the hours of 8:00 a.m. and 3:30 p.m. Monday to Friday;
  - (b) with the prior written permission of the Administrator, and upon payment of the after-hours interment fee set out in Schedule "B" to this Bylaw, after 3:30 p.m. Monday to Friday excluding statutory holidays;
  - (c) with the prior written permission of the Administrator, and upon payment of the weekend interment fee set out in Schedule "B" to this Bylaw, on a Saturday, Sunday or statutory holiday; or
  - (d) if applicable, on such date at such time as may be directed by the Medical Health Officer.
45. Up to two (2) caskets may be interred in one grave, provided that the first casket to be interred is at a lower depth in the ground than the second casket.
46. Each interment in a grave, except a cremated remains-sized grave, shall provide for not less than one (1) metre of earth between the upper surface of the casket or grave liner and the level of the ground surrounding the grave.
47. Each interment of cremated remains in a cremated remains-sized grave shall provide for not less than 0.6 metres of earth between the upper surface of the urn or the burial vault and the level of the ground surrounding the grave.
48. Persons may request permission from the Administrator to witness the interment process at the time the interment date is booked.

## **PART 10 MEMORIALS**

49. No person shall place or install, or cause, permit or allow to be placed or installed, any temporary marker at, on or near a grave except from the time of burial until April 30<sup>th</sup> of the year following.

50. No person shall place or install, or cause, permit or allow to be placed or installed, any memorial at, in or on a cemetery or columbarium except in strict compliance with this Bylaw.
51. All memorials at, in or on a cemetery or columbarium must be:
  - (a) supplied by the person to whom an Interment Permit has been issued;
  - (b) made of natural stone or bronze;
  - (c) designed in compliance with the specifications set out in Schedule "C" to this Bylaw; and
  - (d) installed by the Caretaker.
52. No person shall place, install, remove or modify any memorial at, in or on a cemetery or columbarium unless a Memorial Permit has been applied for and received from the Administrator.
- 52.1 Upright memorials are only permitted in Blocks 9 to 14 in the Brookside Cemetery and in the lawn beam sections in the Dawson Creek Cemetery.
- 52.2 Memorials, including adornments, in the lawn beam section must be placed completely on the lawn beam and fully contained in the allotted space. Any items on the grass will be removed by the Caretaker.
53. An application for a Memorial Permit must contain:
  - (a) a detailed description of the proposed memorial, including information about its size and composition; and
  - (b) the name and contact information of the person or company that manufactured or is supplying the memorial; and
  - (c) any installation directions from the manufacturer of the memorial, if applicable.
54. Upon receipt of the information set out in section 53, plus all applicable installation fees as set out in Schedule "B" to this Bylaw, the Administrator shall issue a Memorial Permit and make arrangements for the Caretaker to install the memorial.
55. Memorials shall be placed, installed, removed or modified within the hours of 8:00 a.m. to 3:30 p.m. Monday to Friday except statutory holidays.
56. The specific date and time of a memorial placement, installation, removal or modification shall be determined by the Administrator or the Caretaker in consideration of other scheduled events at the cemetery or columbarium, weather conditions, and ground conditions.
57. Neither the City nor the Board, nor any of their employees, contractors or agents, shall be responsible for repairing damaged memorials at a cemetery or the columbarium.
58. If the Administrator, acting reasonably, is of the opinion that a memorial has fallen into a state of disrepair, the Administrator may remove the memorial or cause the memorial to be removed upon

provision of at least 30 days' written notice to the person to whom the Memorial Permit was issued.

59. Upon expiry of the notice period set out in section 58, the Administrator may remove the memorial or cause the memorial to be removed and invoice the holder of the Memorial Permit for the removal fees incurred by the Board as set out in Schedule "B" to this Bylaw.

59.1 Grave covers are only permitted subject to written approval from the Administrator and must meet the following regulations:

- a. grave covers must be a granite slab no wider than the foundation of the memorial, up to a maximum size of 0.91 metres x 2.1 metres;
- b. a foundation for a grave cover is permitted to a maximum size of 1.2 metres x 2.4 metres;
- c. grave covers must be set with the top surface flush with the surface of the ground, unless a grave cover foundation is used, in which case the foundation slab must be set with the top surface flush with the surface of the ground;
- d. grave covers will only be installed when all interments are completed in the plot, and will not be removed once installed, unless an exhumation permit is issued; and
- e. grave covers are not permitted in any lawn beam section.

#### **PART 11 GENERAL REGULATIONS**

60. All persons in or at a cemetery or columbarium shall comply with the instructions of the Caretaker.

61. The Caretaker may order a person to leave a cemetery or the columbarium if the Caretaker, acting reasonably, thinks that person is disturbing the peace, quiet and good order of the cemetery or the columbarium.

62. No person shall discharge any firearm in or at a cemetery or the columbarium except in the case of a military funeral if:

- (a) the discharge consists only of regular volleys under the command of an officer in charge;
- (b) the discharge occurs only during the conduct of the burial service; and
- (c) the discharge is otherwise lawful.

63. No person shall be in or at a cemetery or the columbarium before 8:00 a.m. or after sunset, except with the express permission of the Administrator or the Caretaker.

64. No person shall drive a vehicle in or at a cemetery at a speed of more than 15 kilometres per hour.

65. No person shall drive a vehicle in or at the cemetery over any lawns, gardens or flower beds, except with the express permission of the Administrator or the Caretaker.

66. No person shall cause, permit or allow a dog under his or her care or control to be in or at a cemetery or the columbarium unless the dog is kept on a leash no greater than three (3) metres in length.
67. Any person with a dog under his or her care or control in or at a cemetery or the columbarium must immediately remove excrement deposited by that dog and dispose of it in a sanitary manner.
68. No person shall adorn any grave space in or at a cemetery except for the placement of cut or artificial flowers, wreaths and other floral offerings.
69. The Caretaker may remove and dispose of any adornments at or on a grave space if:
  - (a) the adornments do not comply with this Bylaw;
  - (b) the adornments are seasonal in nature and the season or celebration with which they are associated occurred at least 30 days prior; or
  - (c) the adornments are otherwise in a condition that the Caretaker, acting reasonably, considers to be unsafe or detrimental to the appearance or beauty of the cemetery.
70. No person shall plant, remove, cut down or destroy any tree, shrub, plant, flower, bulb or other vegetation in or at a cemetery, except with the express permissions of the Caretaker.
71. No person shall destroy, damage or deface any lot, memorial, fence, gate, structure or improvement in or at a cemetery or the columbarium.
72. Except as expressly permitted in this Bylaw, no person shall place or install any fence, railing, coping, hedge or other material to mark or define a grave.
73. No person, other than the Administrator, shall solicit orders for goods or services in or at a cemetery or the columbarium.
74. No person shall deposit any rubbish or offensive material in, on or at a cemetery or the columbarium.
75. No person shall play any game or sport in, on or at a cemetery or the columbarium.

**PART 12 OFFENCE**

76. Every person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of this Bylaw, or who refuses, omits or neglects to fulfil, observe, carry out or perform a duty or obligation imposed by this Bylaw is guilty of an offence and shall be liable on summary conviction to a penalty of not less than \$2,000.00 and not more than \$10,000.00 and the costs of prosecution.
77. Every day during which there is an infraction of this Bylaw shall constitute a separate offence.

**READ** a first time this 17<sup>th</sup> day of August, 2009.

**READ** a second time this 17<sup>th</sup> day of August, 2009.

**READ** a third time this 17<sup>th</sup> day of August, 2009.

**THIRD READING** rescinded this 14<sup>th</sup> day of September, 2009.

**READ** a third time as amended this 14<sup>th</sup> day of September, 2009.

**ADOPTED** this 5<sup>th</sup> day of October, 2009.

**CERTIFIED A TRUE AND CORRECT COPY** of Bylaw No. 4031 cited as "CEMETERY BYLAW NO. 4031, 2009"

**ORIGINAL SIGNED BY**

Brenda Ginter  
Director of Corporate Administration

The Corporate Seal of **THE CORPORATION OF THE CITY OF DAWSON CREEK** was affixed in the presence of:

**ORIGINAL SIGNED BY**

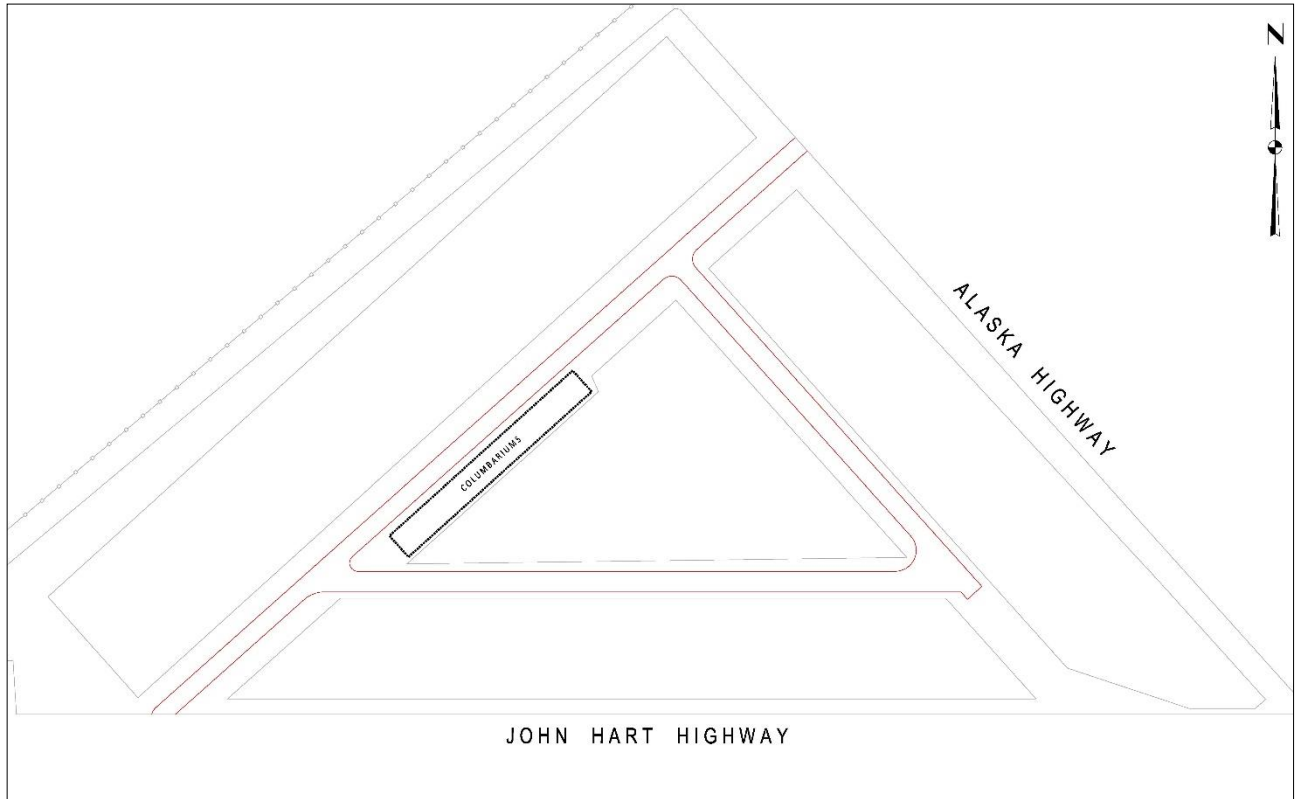
Mike Bernier - Mayor

**ORIGINAL SIGNED BY**

Brenda Ginter - Director of Corporate Administration

Schedules 'A', 'B' and 'C'

**Schedule "A"**  
**Dawson Creek Columbarium**



## Schedule "B"

## Cemetery and Columbarium Fees

All fees are subject to an annual Consumer Price Index (CPI) increase commencing January 1, 2020.

Rights of Interment	2019 Fee
Adult-sized grave	\$397.44 including care fund fees of \$132.50
Child-sized grave	\$298.08 including care fund fees of \$132.50
Infant-sized grave	\$231.84 including care fund fees of \$132.50
Cremated remains-sized grave	\$198.72 including care fund fees of \$132.50
Columbarium niche	\$529.92 including care fund fees of \$132.50
Upright Area, Section B, Blocks 9-14 of Brookside Cemetery	\$529.92 including care fund fees of \$132.50
Cancellation administration fee	\$13.25
Transfer administration fee	\$13.25

Interment Permits	2019 Fee
Adult-sized grave	\$662.40
Adult-sized grave in a lawn beam section	\$912.40
Child-sized grave	\$496.80
Infant-sized grave	\$331.20
Cremated remains-sized grave	\$165.60
Columbarium niche	\$198.72
<b>Additional Fees</b>	
Weekday after hours interment	\$331.20
Weekend interment	\$662.40
Deeper Depth (9')	\$132.48

Exhumation Permits	2019 Fee
Adult-sized grave	\$662.40
Child-sized grave	\$496.80
Infant-sized grave	\$331.20
Cremated remains-sized grave	\$165.60
Columbarium niche	\$198.72

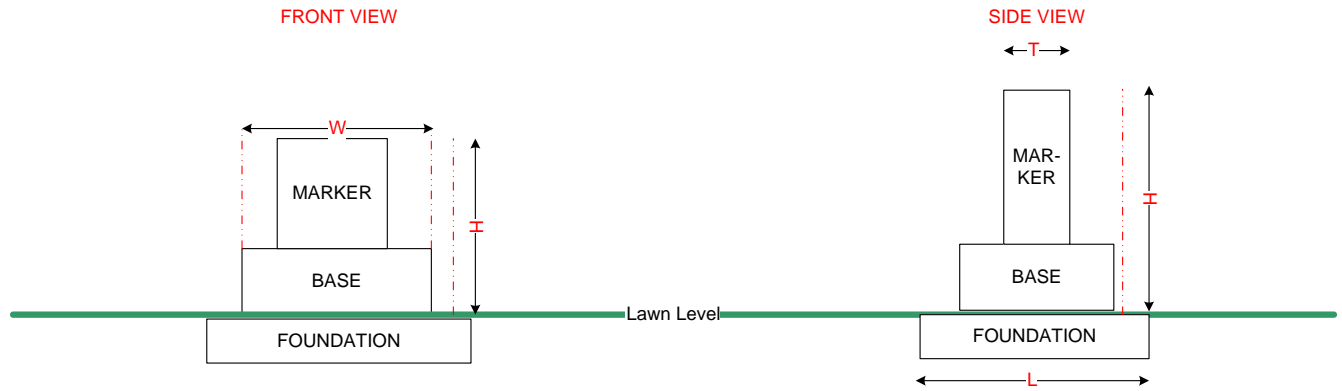
Memorials and other Installations	2019 Fee
Burial vault or grave liner handling fee	\$28.80
Horizontal grave marker installation or removal	\$132.48 including care fund fees of \$13.25
Vertical grave marker installation or removal	\$695.50 including care fund fees of \$13.25
Columbarium niche plaque installation or removal	\$28.80
Grave cover installation	\$150.00
Grave cover removal/re-installation	\$150.00



## Schedule "C" Memorial Specifications

### Memorial Markers- UPRIGHT

#### Maximum Dimensions



\*Maximum foundation length for single plot and single depth plots is 20" (50.8 cm)

\* Maximum foundation length for double plots or double depth plots is 15" (38.1 cm) from the top of the plot\*

Legend	
W-	Width
H-	Height
T-	Thickness
Single-	One Plot
Double-	Side by Side plots

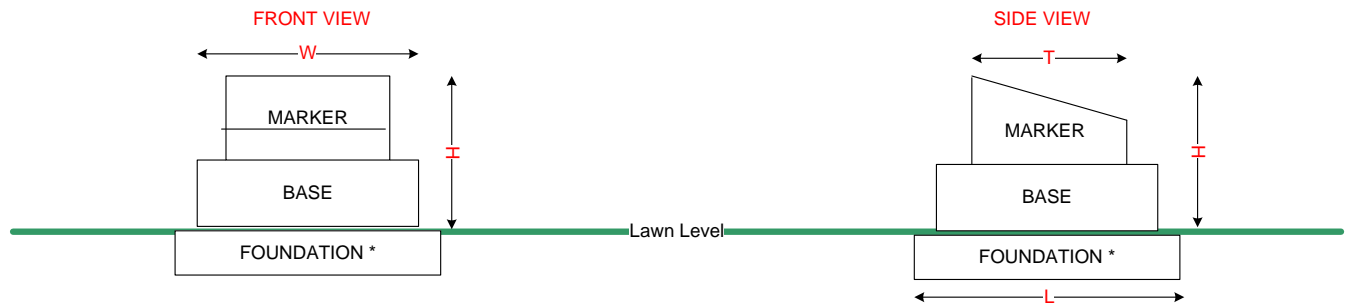
Single: H- 44" (111.76 cm) W- 36" (91.44 cm) T- 6" (12.7 cm)

Double: H- 44" (111.76 cm) W- 72" (183 cm) T- 6" (12.7 cm)

## Schedule "C" Memorial Specifications

### Memorial Markers- PILLOW

#### Maximum Dimensions



\*Maximum foundation length for single plot and single depth plots is 20" (50.8 cm)

\*Maximum foundation length for double plots or double depth plots is 15" (38.1 cm) from the top of the plot\*

Legend	
W-	Width
H-	Height
T-	Thickness
Single-	One Plot
Double-	Side by Side plots

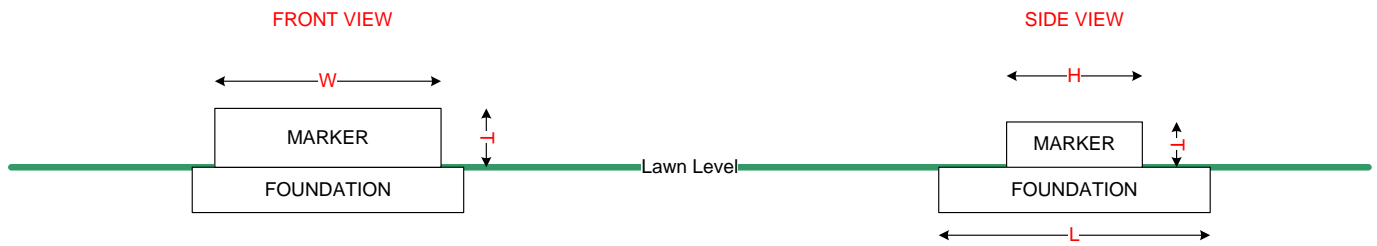
Single: H- 16" (40.64 cm)    W- 36" (91.44 cm)    T-12" (30.48 cm)

Double: H- 16" (40.64 cm)    W- 72" (183 cm)    T- 12" (30.48 cm)

### Schedule "C" Memorial Specifications

#### Memorial Markers- FLAT

#### Maximum Dimensions



\*Maximum foundation length for single plot and single depth plots is 20" (50.8 cm)

\*Maximum foundation length for double plots or double depth plots is 15" (38.1 cm) from the top of the plot\*

**Legend**  
 W- Width  
 H- Height  
 T-Thickness  
 Single- One Plot  
 Double- Side by Side plots

Single: H- 12" (30.48 cm) W- 36" (91.44 cm) T- 6" (15.24 cm)

Double: H- 12" (30.48 cm) W- 72" (183 cm) T- 6" (15.24 cm)