



The Corporation of the City of Dawson Creek

Bylaw Notice Enforcement Bylaw No. 4277, 2016

CONSOLIDATED VERSION FOR CONVENIENCE ONLY

This is a consolidation of the bylaws listed below. Amendments have been incorporated with the parent bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the subject bylaw.

**Amendment Bylaw 4346, 2017 incorporated
Amendment Bylaw 4378, 2018 incorporated
Amendment Bylaw 4386, 2018 incorporated
Amendment Bylaw 4411, 2019 incorporated**

THE CORPORATION OF THE CITY OF DAWSON CREEK

BYLAW NO. 4277

A Bylaw of the Corporation of the City of Dawson Creek (hereinafter called "The City") to regulate the enforcement of Bylaw Notices in the City.

WHEREAS, the Local Government Bylaw Notice Enforcement Act Chapter 60 [SBC2003] as amended from time to time empowers the City to, by bylaw, designate those bylaws for which bylaw notice enforcement may be used as means of bylaw enforcement;

AND WHEREAS A bylaw is required to authorize the enforcement of bylaw notices in conjunction with Dawson Creek Bylaw Notice Dispute Adjudication Registry;

NOW THEREFORE the Municipal Council of The Corporation of the City of Dawson Creek in open meeting assembled enacts as follows:

SECTION 1 - INTRODUCTION

1.1 This bylaw may be cited as "**Bylaw Notice Enforcement Bylaw No. 4277, 2016**".

SECTION 2 - DEFINITIONS

2.1 In this bylaw the following terms have the following meanings:

"Act" means the *Local Government Bylaw Notice Enforcement Act*.

"Bylaw Enforcement Officer" means a person or persons appointed from time to time by resolution of City Council pursuant to Section 36 of the Police Act, the purpose of which is to enforce regulatory bylaws of the municipality.

"City" means The Corporation of the City of Dawson Creek.

"Registry" means the Bylaw Notice Adjudication Registry established pursuant to this Bylaw.

SECTION 3 - TERMS

3.1 The terms in this bylaw have the same meaning as the terms defined in the Act.

SECTION 4 - BYLAW CONTRAVENTIONS

4.1 The bylaws and bylaw contraventions designated in Schedule "B" attached hereto and forming part of this bylaw, may be dealt with by bylaw notice.

4.2 The penalty for a contravention referred to in subsection 4.1 is as follows:

- a. The Penalty amount set out in Column A4 of Schedule "B" except when subsections 4.2.b or 4.2.c apply;

- b. The Early Payment Penalty set out in Column A5 of Schedule “B” if received by the City within 14 days of the person receiving or being presumed to have received the notice; or
- c. The Late Payment Penalty set out in Column A6 of Schedule “B” if received more than 31 days after the person received or is presumed to have received the Bylaw Notice.

SECTION 5 - OFFENCE AND PENALTY

- 5.1 The penalty for a contravention referred to in SECTION 4 - BYLAW CONTRAVENTIONS is referenced in Schedule “B”.

SECTION 6 - PERIOD FOR PAYING A DISPUTED NOTICE

- 6.1 A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
- a. pay the penalty, or
 - b. request dispute adjudication,
- by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the City.
- 6.2 A person may pay the indicated penalty after 30 days of receiving the notice, subject to the applicable surcharge for late payment in accordance with Subsection 4.2.b, but no person may dispute the notice after 14 days of receiving the bylaw notice.
- 6.3 Where a person was not served personally with a bylaw notice and advises the City, in accordance with the requirements of Section 25 of the Act, that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under SECTION 5 - OFFENCE AND PENALTY subsection 5.1 and SECTION 6 - PERIOD FOR PAYING A DISPUTED NOTICE subsection 6.2 of this Bylaw do not begin to run until a copy of the bylaw notice is redelivered to them in accordance with the Act.

SECTION 7 - BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY

- 7.1 The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
- 7.2 The civic address of the Registry is the City of Dawson Creek 10105 - 12 A St Street, Dawson Creek, BC, V1G 3V7.
- 7.3 Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

SECTION 8 - SCREENING OFFICERS

- 8.1 The position of screening officer is established.

8.2 The following are designated classes of persons that may be appointed as screening officers:

- a. Chief Bylaw Officer;
- b. Development Services Manager;
- c. General Manager of Development Services; and
- d. Any person appointed to the position of Screening Officer by the General Manager of Development Services.

Council may appoint Screening Officers from these classes of person by name of office or otherwise.

SECTION 9 - POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

9.1 The powers, duties and functions of screening officers are as set out in the Act, and include the following powers:

- a. Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
- b. To communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the Act:
 - (i) the person against whom a contravention is alleged or their representative;
 - (ii) the officer issuing the notice;
 - (iii) the complainant or their representative;
 - (iv) the City's staff and records regarding the disputant's history of bylaw compliance.
- c. To prepare and enter into compliance agreements under the Act with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
- d. To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in Schedule "B"; and
- e. To cancel bylaw notices in accordance with the Act or City policies and guidelines.

9.2 The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in Schedule "B".

9.3 The maximum duration of a compliance agreement is one year.

SECTION 10 - BYLAW ENFORCEMENT OFFICERS

10.1 The persons who act in the job positions or titles listed in Column A3 of Schedule "A" to this Bylaw are designated Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column A2 of Schedule "A" opposite the respective job position.

SECTION 11 - FORM OF BYLAW NOTICE

11.1 The City may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with Section 4 of the Act.

SECTION 12 - ADMINISTRATIVE

12.1 Schedule "A" and Schedule "B" is attached to this bylaw and forms a part of this bylaw.

12.2 If any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.

READ a first time this 21 day of March , 2016.

READ a second time this 21 day of March , 2016.

READ a third time this 21 day of March , 2016.

ADOPTED this 4 day of April , 2016.

CERTIFIED A TRUE AND CORRECT COPY of Bylaw No. 4277 cited as "Bylaw Notice Enforcement Bylaw No. 4277, 2016".

Original Signed By

Brenda Ginter
Director of Corporate Administration

The Corporate Seal of **THE CORPORATION OF THE CITY OF DAWSON CREEK** was affixed in the presence of:

Original Signed By

Dale Bumstead – Mayor

Original Signed By

Brenda Ginter
Director of Corporate Administration

Schedule A – List of Bylaws and Enforcement Officers		
A1 Bylaw No.	A2 Designated Bylaw	A3 Designated Bylaw Enforcement Officers
4122	Animal Responsibility Bylaw	Animal Control Officer Bylaw Enforcement Officer RCMP Police Officer
4287	Building Bylaw	Building Inspector Bylaw Enforcement Officer City Planner Manager of Development Services
4288	Business License Bylaw	Business License Inspector Bylaw Enforcement Officer City Planner Manager of Development Services
3941	Cross Connection Program and Process Bylaw	Building Inspector Bylaw Enforcement Officer Engineering Assistant Treatment Plant Operator
3767	Fetal Alcohol Sign Bylaw	Bylaw Enforcement Officer
4153	Fire Protection Bylaw	Bylaw Enforcement Officer Deputy Fire Chief Fire Chief Fire Protection Officer RCMP Police Officer
4402	Firearms and Weapons Bylaw	Bylaw Enforcement Officer RCMP Police Officer
4368	Manufactured Home Park Bylaw	Building Inspector Bylaw Enforcement Officer Engineering Assistant RCMP Police Officer City Planner Development Services Manager
3873	Noise Control Bylaw	Bylaw Enforcement Officer RCMP Police Officer
4214	Parking Bylaw	Bylaw Enforcement Officer RCMP Police Officer
4371	Parks Bylaw	Animal Control Officer Bylaw Enforcement Officer Parks Manager RCMP Police Officer
4190	Property Maintenance Bylaw	Building Inspector Bylaw Enforcement Officer RCMP Police Officer
2407	Second Hand Dealers Regulations Bylaw	Bylaw Enforcement Officer RCMP Police Officer

4088	Sewer Rates & Regulations Bylaw	Bylaw Enforcement Officer Engineering Assistant Treatment Plant Operator
4369	Sign Regulation Bylaw	Building Inspector Bylaw Enforcement Officer City Planner Manager of Development Services
4240	Smoking Regulation Bylaw	Bylaw Enforcement Officer RCMP Police Officer
4343	Soil Regulation Bylaw	Building Inspector Bylaw Enforcement Officer Engineering Assistant City Planner Manager of Development Services
4380	Solid Waste and Recyclable Material Regulation Bylaw	Bylaw Enforcement Officer RCMP Police Officer
4353	Subdivision and Development Servicing Bylaw	Bylaw Enforcement Officer Engineering Assistant City Planner Manager of Development Services
4268	Taxi-Cab and Rental Vehicle Regulation Bylaw	Bylaw Enforcement Officer RCMP Police Officer
4279	Tow Truck Parking Bylaw	Bylaw Enforcement Officer RCMP Police Officer
4289	Traffic Bylaw	Bylaw Enforcement Officer Engineering Assistant RCMP Police Officer Manager of Development Services
3579	Water & Sewer Connecting Lines Bylaw	Bylaw Enforcement Officer Engineering Assistant Treatment Plant Operator
3844	Water Conservation Measures Bylaw	Bylaw Enforcement Officer
4087	Water Rates & Regulations Bylaw	Bylaw Enforcement Officer Engineering Assistant Treatment Plant Operator
4058	Water Resale Bylaw	Bylaw Enforcement Officer Engineering Assistant Treatment Plant Operator
4115	Zoning Bylaw	Building Inspector Bylaw Enforcement Officer City Planner Engineering Assistant Manager of Development Services

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>
Animal Responsibility Bylaw No. 4122, 2011						
4122	4.1	Unlicensed dog or cat	150	125	175	Yes
4122	4.2	Unlicensed dog or cat	150	125	175	Yes
4122	4.5	Fail to affix license	125	100	150	Yes
4122	4.8	Remove licence or tag from animal	125	100	150	No
4122	4.10	Failure to notify of owner change	75	50	100	No
4122	4.11	Failure to notify of address change	75	50	100	No
4122	4.14	Too many animals	175	150	200	Yes
4122	5.1	Dog or Cat at large	150	125	175	No
4122	5.2	Fail to confine intact animal in heat	200	175	225	No
4122	5.3	Animal not confined	125	100	150	Yes
4122	5.4	Noise / disturbing the peace	175	150	200	Yes
4122	5.7	Fail to remove animal waste	175	150	200	No
4122	5.8	Fail to contain dog in vehicle	175	150	200	No
4122	6.1	Vicious dog at large	500	500	500	No
4122	6.2	Vicious dog not securely confined	500	500	500	No
4122	7.1	Diseased animal not confined	125	100	150	No
4122	7.2	Fail to provide animal necessities	100	75	150	No
4122	7.3	Keep animal outside for extended period of time	175	150	200	No
4122	7.4	Keep animal in enclosed space/vehicle	175	150	200	No
4122	7.5	Animal tied around neck to fixed object	175	150	200	No
4122	7.6	Animal tied to fixed object for extended period of time	175	150	200	No
4122	10.1	Fail to obtain kennel and business licences	175	150	200	Yes
4122	10.5	Too many dogs kept in kennel	75	50	100	No
4122	11.1	Kennel facility not to requirements	75	50	100	Yes
4122	11.2	Allow dogs to be kept with other dogs	75	50	100	No
4122	11.3	Fail to clean and maintain kennel	75	50	100	No
4122	11.4	Fail to ensure animals are vaccinated	75	50	100	No
4122	12.1	Fail to obtain backyard hen licence	150	125	175	Yes
4122	13.1	Fail to meet hen keeping regulations	125	100	150	Yes
4122	14.1	Fail to obtain beekeeping licence	150	125	175	Yes
4122	15.1	Fail to meet beekeeping regulations	125	100	150	No
4122	16.3	Obstruct an Official	500	450	500	No

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Building Regulation Bylaw No. 4287, 2016						
4287	8.1, 16.1	Fail to obtain building permit	175	125	250	Yes
4287	11.3.a	Fail to post permit	100	75	125	Yes
4287	11.3.b	No approved drawings on site	100	75	125	Yes
4287	11.3.c	Fail to have commercial waste container	250	175	400	No
4287	11.3.d	Fail to keep roads and sidewalks clean	250	175	400	Yes
4287	11.3.e	Fail to contain rubbish and debris	250	175	400	No
4287	11.4	Build beyond foundation without proper documents	175	125	250	No
4287	14.1	Fail to notify Building Inspector	175	125	250	No
4287	14.2	Fail to notify Building inspector	175	125	250	No
4287	15.2	Occupy without an occupancy permit	400	300	500	No
4287	16.2	Fail to obtain plumbing permit	175	125	250	Yes
4287	16.3	Move or demolish without a permit	175	125	250	No
4287	16.4	Work contrary to permit	175	125	250	No
4287	16.5	Tamper with notice	250	175	400	No
4287	16.6	Do work at variance with plans	175	125	250	No
4287	16.7	Obstruct an Official	500	450	500	No
4287	16.8	Work at variance with City bylaw or Board with Variance	175	125	250	No
4287	16.9	Install wood burning or coal burning furnace or boiler	500 each day until removed			Yes
4287	16.10	Submit false information	250	175	400	No
4287	17.1	Fail to properly install sewer lines	200	150	250	Yes
4287	18.1	Move building without proper documentation	175	125	250	No
4287	18.3	Fail to comply with health and safety requirements	250	175	400	No
4287	19.2	Fail to remove/convert temporary building	250	175	400	Yes
4287	20.2	Failure to hold Cannabis licence	125	100	150	Yes
4287	20.3	Fail to provide pool fence	250	175	400	No
4287	20.4	Fail to have self-closing gate with self-latching device	250	175	400	No
4287	20.6	Fail to maintain pool fence	250	175	400	No
4287	21.1	Canopy or awning that does not meet requirements	250	175	400	No
4287	21.2	Canopy or awning projecting where prohibited	500 each day until removed			Yes
4287	22.2	Building numbers displayed incorrectly	100	75	125	Yes
4287	22.3	Incorrect building numbers	100	75	125	Yes
4287	25.2	Fail to obey stop work order	400	300	500	No
4287	25.3	Fail to secure the construction	400	300	500	Yes
4287	25.4	Remove a stop work order	400	300	500	No
4287	25.7	Obstruct an Official	500	450	500	No

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A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty (\$) <small>(15 – 30 Days)</small>	Early Payment (\$) <small>(1 – 14 Days)</small>	Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	Compliance Agreement Available <small>(50% of Penalty)</small>
Business Licence and Regulation Bylaw No. 4288, 2016						
4288	3.1	Fail to obtain and maintain a licence	125	100	150	Yes
4288	4.3	Obstruct an Official	500	450	500	No
4288	7.1	Fail to display licence	75	50	100	Yes
4288	8.1	Fail to notify of any changes	75	50	100	Yes
4288	9.1	Fail to apply for licence when moving location	100	50	125	Yes
4288	9.2	Fail to apply for licence when changing ownership	100	50	125	Yes
4288	9.3	Fail to transfer licence to new name	75	50	100	Yes
4288	12.3	Carry on after licence is suspended	500	450	500	No
4288	13.1	Sell literature on any street	100	50	125	Yes
4288	13.2	Canvass or solicit business on any street	100	50	125	Yes
4288	13.3	Sell goods out of a vehicle	100	50	125	Yes
4288	13.4	Fail to obtain licence for soliciting sales	100	50	125	Yes
4288	13.7	Solicit during prohibited hours	100	50	125	Yes
4288	14.1	Fail to post required information	100	50	125	Yes
4288	15.1	Fail to provide information	125	100	150	Yes
4288	16.1	Fail to obtain insurance	Licence will not be issued or will be revoked			
4288	16.2	Fail to get certification from Professional Engineer	200	150	300	Yes
4288	16.3	Fail to deposit cash bond	100	50	125	Yes
4288	17.1	Sell food products where prohibited	125	100	150	Yes
4288	18.1	Fail to use a scale or measure	125	100	150	Yes
4288	18.2	Stand longer than permitted or sell from a vehicle	100	50	125	Yes
4288	18.3	Sell during prohibited hours	125	100	150	Yes
4288	19.1	Fail to operate according to bylaws	125	100	150	Yes
4288	20.1	Sell alcohol between 2 am and 9 am	200	150	300	Yes
4288	20.2	Failure to hold Cannabis licence	125	100	150	Yes
4288	21.1	Fail to hold a licence	125	100	150	Yes
4288	21.2	Fail to provide employee information	100	50	125	Yes
4288	21.3	Wear a uniform without approval	100	50	125	Yes
4288	21.4	Fail to carry an ID card	100	50	125	Yes
4288	21.5	Carry a firearm without a permit	200	150	300	No
4288	21.6	Fail to provide information	125	100	150	Yes
4288	21.7	Wear a badge or insignia without approval	100	50	125	Yes
4288	21.8	Use attack or guard dogs contrary to bylaw	200	150	300	No
4288	21.9	Fail to obtain insurance	Licence will not be issued or will be revoked			
4288	22.1	Solicit for home repairs or alterations	100	50	125	Yes
4288	22.2	Solicit business when prohibited	100	50	125	Yes
4288	22.3	Refuse to sell goods	100	50	125	Yes
4288	23.3	Give false information	250	175	400	Yes
4288	23.7	Obstruct an Official	500	450	500	No

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Cross Connection Control Program and Process Bylaw No. 3941, 2007						
3941	4.1	Obstruct an Official	500	450	500	No
3941	4.2	Turn the waterworks system on or off	250	200	300	No
3941	6.1.a	Allow substances to enter the system	500	450	500	No
3941	7.1	Allow contaminant to enter the system	500	450	500	No
3941	7.3	Fail to correct connection	500	450	500	No
3941	7.4	Fail to install backflow preventer	500	450	500	No
3941	7.5	Fail to install an approved backflow prevention assembly	500	450	500	No
3941	8.1	Fail to provide test reports	100	75	150	Yes
3941	8.2	Fail to test approved backflow preventer	250	200	300	No
3941	8.3	Fail to test assembly within the specified time period	250	200	300	No
3941	8.4	Fail to notify about malfunctioning backflow preventer and continue to use	500	450	500	No
3941	9.1.a	Turn on agricultural irrigation system	250	200	300	No
3941	9.1.b	Fail to test and provide reports yearly	100	75	150	No
3941	9.1.c	Fail to install reduced pressure backflow assembly when chemicals are used	500	450	500	No
3941	10.1	Connect to hydrants without meeting requirements	250	200	300	No
3941	11.1	Allow auxiliary water to enter the waterworks system	500	450	500	No
3941	12.3	Obstruct an Official	500	450	500	No

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Fetal Alcohol Warning Sign Bylaw No. 3767, 2004						
3767	3.1.a	Fail to install and maintain signs	75	50	100	Yes
3767	3.1.b	Remove / deface / destroy posted sign	75	50	100	No
3767	3.2	Signs don't meets requirements	75	50	100	Yes
3767	4.3	Obstruct an Official	500	450	500	No

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Fire Protection Bylaw Number 4153, 2012						
4153	3.1	Contravene the Fire Code	300	200	500	No
4153	5.2	Enter area or refuse to leave	300	200	500	No
4153	5.3	Obstruct an Official	500	450	500	No
4153	5.4	Fail to obey traffic control	300	200	500	No
4153	5.5.a	Drive over a fire hose/equipment	500	400	500	No
4153	5.5.b	Cause a fire alarm	150	125	200	Yes
4153	5.5.c	Use fire equipment incorrectly	300	200	500	No
4153	5.5.d	Alter or tamper with fire equipment	300	200	500	No
4153	5.5.e	Use a standpipe or hydrant without permission	150	125	200	No
4153	5.5.f	Obstruct a fire lane, hydrant, or standpipe	500	450	500	No
4153	5.5.g	Park at fire station without permission	100	75	125	Yes
4153	6.2	Fail to provide information	300	200	500	No
4153	6.3	Give false information	300	200	500	No
4153	6.4	Obstruct during inspection	500	450	500	No
4153	6.5	Fail to obey official	300	200	500	No
4153	7.1	Vehicles with dangerous goods parked where prohibited	300	200	500	Yes
4153	8.1	Start an outdoor fire contrary to bylaw	150	125	200	No
4153	8.2	Fail to have a competent adult present	150	125	200	No
4153	8.3	Burn prohibited materials	150	125	200	No
4153	8.4	Operate an incinerator	150	125	200	No
4153	8.5	Start a fire on City property	300	200	500	No
4153	8.6	Use prohibited fire pit fuel	150	125	200	No
4153	8.7	Have less than 3m of clearance	150	125	200	No
4153	8.8	Start a fire closer than 1m from gas line	150	125	200	No
4153	8.9	Yard waste fire outside allowed hours	150	125	200	No
4153	8.10	Fire larger than allowed	150	125	200	No
4153	8.11	Start an outdoor fire during high winds	150	125	200	No
4153	8.12	Fail to notify before starting outdoor fire	150	125	200	No
4153	8.13	Fail to comply with permit	150	125	200	Yes
4153	9.6	Fail to obey order	300	200	500	No
4153	10.1	Fail to meet fire pit requirements	150	125	200	Yes
4153	12.4	Store, transport, or sell fireworks	150	125	200	No
4153	12.5	Handle or discharge fireworks	150	125	200	No
4153	12.6	Sell or discharge low hazard fireworks	150	125	200	No
4153	12.7	Sell or give fireworks to anyone under 18 years of age	150	125	200	No
4153	12.9	Discharge fireworks on any highway or right of way	150	125	200	No
4153	14.3	Obstruct an Official	500	450	500	No

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Firearms and Weapons Bylaw No. 4402, 2019						
4402	4.1	Discharge a firearm in the City	300	200	350	No
4402	4.2	Discharge a bow in the City	300	200	350	No
4402	4.3	Arrows not properly identifying owner	300	200	350	No
4402	6.1	Fail to obtain a permit	150	100	200	Yes
4402	7.5	Obstruct an Official	500	500	500	No

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A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty (\$) <small>(15 – 30 Days)</small>	Early Payment (\$) <small>(1 – 14 Days)</small>	Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	Compliance Agreement Available <small>(50% of Penalty)</small>
Manufactured Home Park Bylaw No. 4368, 2018						
4368	4.1.a	Establish or alter a manufactured home park not in accordance with bylaw	150	125	200	No
4368	4.1.b	Allow a manufactured home to be parked or remain in the park not in accordance with bylaw	150	125	200	No
4368	4.1.c	Occupy a manufactured home not in accordance with bylaw	150	125	200	No
4368	4.2	Manufactured home that doesn't meet regulation	150	125	200	Yes
4368	4.3	Plumbing, electrical and gas not to regulations	150	125	200	Yes
4368	4.4	Manufactured home not located on lot or owner's lot	150	125	200	No
4368	4.5	More than one manufactured home placed on lot or owner's lot	150	125	200	No
4368	4.6	Dispose of waste not in accordance with bylaw	150	125	200	No
4368	4.7	Bylaw not posted prominently or permanently	150	125	200	Yes
4368	5.1	Establish, construct, extend, alter or operate a manufactured home park without approval in writing	150	125	200	No
4368	5.5	Fail to hold a valid business licence	150	125	200	Yes
4368	8.1	Fail to obtain owner's authorization, building, or plumbing permit	150	125	200	Yes
4368	8.4	Manufactured home pad not prepared to CSA standards	150	125	200	No
4368	8.5	Manufactured home not to CSA standards	150	125	200	No
4368	8.6	Service connections not in accordance with codes and regulations	150	125	200	No
4368	8.7	Double blocking not supported	150	125	200	No
4368	8.8	Anchorage not to CSA standards	150	125	200	No
4368	8.9	Skirting not to CSA standards	150	125	200	No
4368	8.10	Ancillary building does not meet bylaw	150	125	200	No
4368	9.1	Park not in a clean, safe, or sanitary condition	150	125	200	No
4368	9.2	Park not kept free on material storage, flammable or combustible debris	150	125	200	No
4368	9.3	Fire made in structure not designed for that purpose	150	125	200	No
4368	10.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>
Noise Control Bylaw No. 3873, 2006						
3873	3.1	Permit noise that disturbs the neighborhood	250	200	300	Yes
3873	3.2	Allow noise that disturbs two or more people within 100m	250	200	300	Yes
3873	4.1.h(i)	Construction noise before 7am or after 10pm	250	200	300	Yes
3873	4.1.h(ii)	Construction noise on Sunday	250	200	300	Yes
3873	4.1.j	Use megaphone without permission	250	200	300	Yes
3873	5.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>
Parking Bylaw No. 4212, 2014						
4212	3.1.a	Park on sidewalk or boulevard	50	25	75	No
4212	3.1.b	Stop or park within 1.5m of driveway	50	25	75	No
4212	3.1.c	Park in lane	50	25	75	No
4212	3.1.d	Park within 5m of hydrant	50	25	75	No
4212	3.1.e	Park within 6m of crosswalk	50	25	75	No
4212	3.1.f	Park within 6m of a traffic sign	50	25	75	No
4212	3.1.g(i)	Park on a highway to sell	50	25	75	No
4212	3.1.g(ii)	Park on a highway to repair	50	25	75	No
4212	3.1.g(iii)	Park on a highway to display signs	50	25	75	No
4212	3.1.g(iv)	Park on a highway to sell commodities	50	25	75	No
4212	3.1.h	Park obstructing traffic flow	50	25	75	No
4212	3.1.i	Double park	50	25	75	No
4212	3.1.j	Park on a bridge	50	25	75	No
4212	3.1.k	Park contrary to traffic control device	50	25	75	No
4212	3.1.l	Park obstructing traffic control device	50	25	75	No
4212	3.1.m	Wrong way parking	50	25	75	No
4212	3.1.n	Park over 30cm from curb	50	25	75	No
4212	3.1.o	Angle park over 7m in length	50	25	75	No
4212	3.1.p	Park on highway more than 24 hours	50	25	75	No
4212	3.1.q	Park within 3 m of lane	50	25	75	No
4212	3.1.r	Park a vehicle over 1 ton in a residential area	100	50	150	No
4212	3.1.s	Park beyond marked parking space	50	25	75	No
4212	3.1.t	Remain parked longer than posted time limit	50	25	75	No
4212	3.1.u	Park without a valid licence plate	50	25	75	No
4212	3.1.v	Park overtime in City parking lot	50	25	75	No
4212	3.1.w	Park in a loading zone	50	25	75	No
4212	3.1.x	Park in a Handicapped zone	125	100	150	No
4212	3.1.y	Park in taxi zone	50	25	75	No
4212	3.1.z	Park a vehicle not roadworthy	50	25	75	No
4212	3.4.a	Remove ticket	100	75	125	No
4212	3.4.b	Obscure chalk	100	75	125	No
4212	4.1.c	Display Senior Citizen sticker when not permitted	100	75	125	No
4212	4.2.d	Display Handicapped sticker when not permitted	100	75	125	No
4214	6.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions							
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>	
Parks Bylaw No. 4371, 2018							
4371	4.1	Use park land in contravention of Bylaw	75	50	100	No	
4371	4.2	Hazardous or unsafe activity	75	50	100	No	
4371	4.3	Disturb a person lawfully using the park	150	100	200	No	
4371	4.4	Use a public address system in a park	75	50	100	No	
4371	4.6	Urinate or defecate in park	150	100	200	No	
4371	4.7	Damage property	75	50	100	No	
4371	4.9	Construct a structure	150	100	200	No	
4371	4.10	Remove, deface or place a sign in a park	150	100	200	No	
4371	4.11	Sell anything without a licence	100	125	150	No	
4371	4.12	Abandon property in a park	400	300	500	No	
4371	4.13	Trespass where prohibited	400	300	500	No	
4371	4.14	Animal not on a leash	150	100	200	No	
4371	6.1	Drive or park where not permitted	150	100	200	No	
4371	6.3	Parked overnight	300	200	400	No	
4371	6.4	Parked over four hours displaying 3 rd party advertising	100	75	125	No	
4371	7.1	Operating an all-terrain vehicle where not permitted	400	300	500	No	
4371	8.1	Use self-propelled vehicle off pathway or unsafely	150	100	200	No	
4371	9.1	No permission for airborne activity	250	150	350	No	
4371	9.2	Airborne activity where prohibited	400	300	500	No	
4371	10.1	Use a sports field when closed	150	100	200	No	
4371	10.2	Play golf where prohibited	75	50	100	No	
4371	10.3	Run an organized tournament	150	100	200	No	
4371	10.4	Smoke within 7.5m of a sports field or playground	125	100	150	No	
4371	11.1	Damage vegetation	150	100	200	No	
4371	12.1	Set up camp without written permission	150	100	200	No	
4371	12.2	Fail to remove shelter at designated time	150	100	200	No	
4371	13.1	Geocache doesn't meet requirements	Removal of Cache				
4371	14.1	Litter	150	100	200	No	
4371	14.2	Deposit waste materials	150	100	200	No	
4371	15.1	Fail to obtain a permit	150	125	200	No	
4371	15.2	Fire not in fire pit or fire place	150	125	200	No	
4371	16.1	Carry or discharge a weapon	400	300	500	No	
4371	16.2	Possess an explosive substance	400	300	500	No	
4371	16.3	Possess open alcohol or liquor	150	100	200	No	
4371	16.4	Possess paraphernalia or illegal drugs	150	100	200	No	
4371	17.2	Refuse to leave park	400	300	500	No	
4371	17.3	Return to park within prohibited time period	400	300	500	No	

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>
Parks Bylaw No. 4371, 2018						
4371	18.1	Hold an event or gathering without permit	400	300	500	No
4371	19.4	Fail to comply with permit conditions	150	100	200	No
4371	21.3	Obstruct a Bylaw Officer	400	300	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty (\$)	Early Payment (\$)	Late Payment (\$)	Compliance Agreement Available
			(15 – 30 Days)	(1 – 14 Days)	(31 – 60 Days) (Collections 60+)	(50% of Penalty)
Property Maintenance Bylaw No. 4190, 2013						
4190	3.1	Permit property to become/remain unsightly	250	200	300	Yes
4190	3.2	Permit accumulation of rubbish or graffiti on premises	250	200	300	Yes
4190	3.3	Permit accumulation of noxious, offensive or unwholesome matter on premises	250	200	300	Yes
4190	3.4	Allow infestation of rodents/insects	125	100	150	No
4190	3.5	Creating a nuisance by offensive odors	125	100	150	Yes
4190	3.6	Littering	125	100	150	No
4190	3.7	Fail to clean up trash	125	100	150	Yes
4190	3.8	Place graffiti on property	125	100	150	No
4190	3.9	Fail to remove graffiti	125	100	150	Yes
4190	3.10	Cause property damage	125	100	150	No
4190	3.11	Derelict vehicles/boats/trailers on land	125	100	150	Yes
4190	3.12	Damage boulevard	250	200	300	No
4190	3.13	Park or place vehicles or chattels on any boulevard	125	100	150	Yes
4190	3.14	Permit tall grass	125	100	150	Yes
4190	3.15	Have vegetation that obstructs human safety, sight views, or hydrants	125	100	150	Yes
4190	3.16	Damage a tree	175	150	250	No
4190	3.17	Damage the roots within the TPZ	125	100	150	No
4190	3.19	Dump prohibited materials at City compost site	125	100	150	Yes
4190	3.20	Maintain an electric or dangerous fence	250	200	300	No
4190	3.21	Pollute the air	125	100	150	No
4190	3.22.a	Dispose of waste from a manufacturing plant	125	100	150	No
4190	3.22.b	Use an incinerator for disposing waste	125	100	150	No
4190	4.1	Fail to clean sidewalk	125	100	150	Yes
4190	4.2	Fail to remove snow, ice, or rubbish from sidewalk	125	100	150	Yes
4190	4.3	Fail to remove hazardous snow, ice, or rubbish	125	100	150	Yes
4190	4.4	Place snow/ice on someone else's property	250	200	300	Yes
4190	5.1	Obstruct water drainage on highway	125	100	150	Yes
4190	5.3	Create or maintain access from highway	125	100	150	Yes
4190	5.4	Fail to maintain private highway	125	100	150	Yes
4190	5.7	Snow blocking public or private access	250	200	300	Yes
4190	6.1.a	Construct or distribute utilities	125	100	150	Yes
4190	6.1.b	Place/remove utilities without permission	125	100	150	Yes
4190	6.2	Obstruct water drainage	125	100	150	Yes
4190	6.3	Remove earth from highways	125	100	150	Yes
4190	6.4	Remove earth from vacant lots	125	100	150	Yes
4190	7.7	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty (\$) <small>(15 – 30 Days)</small>	Early Payment (\$) <small>(1 – 14 Days)</small>	Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	Compliance Agreement Available <small>(50% of Penalty)</small>
Second-Hand Dealers Regulation Bylaw No. 2407, 1984						
2407	3.1	Fail to keep records	350	250	500	No
2407	3.2	Fail to provide records	350	250	500	Yes
2407	3.3	Remove or deface records	350	250	500	No
2407	3.4	Fail to submit statements	125	100	150	Yes
2407	3.5	Fail to obtain pawnbroker's licence	125	100	150	Yes
2407	3.6	Operate business any place not designated	125	100	150	Yes
2407	3.7	Fail to notify of address change	125	100	150	Yes
2407	3.8	Purchase from anyone under 18 years of age	250	150	300	No
2407	3.9	Obstruct an Official	500	450	500	No
2407	3.11	Alter, repair, dispose, or remove goods within 72 hours	250	150	300	No
2407	3.12	Fail to dispose of items	125	100	150	Yes
2407	4.2	Fail to keep books and documents available for inspection	350	250	500	No
2407	4.3	Fail to keep records	350	250	500	No
2407	4.4	Fail to obtain pawnbroker's licence	125	100	150	Yes
2407	4.5	Fail to submit statements	125	100	150	Yes
2407	4.7	Employ anyone under the age of 16	125	100	150	Yes
2407	4.8	Fail to comply with orders	250	150	300	No
2407	5.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>
Sewer Rates & Regulations Bylaw No. 4088, 2010						
4088	3.3	Clean out is not easily accessible	100	75	150	No
4088	3.4	Installations not performed by certified plumber or to standards	500	450	500	No
4088	3.5	Fail to obtain service connection permit	100	75	150	No
4088	3.6	Deposits exceed maximum allowed concentration	500	450	500	No
4088	3.7	Deposit prohibited substances	500	450	500	No
4088	3.9	Excavate without approval of the City	250	200	300	No
4088	3.13	Obstruct or tamper with sewer system	250	200	300	No
4088	3.14	Use sewer system without a Temporary Use Permit	250	200	300	No
4088	3.16	Deposit grease, solid waste, or other detrimental materials	500	450	500	No
4088	4.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions							
A1	A2	A3	A4	A5	A6	A7	
Bylaw No.	Section	Description	Penalty (\$) <small>(15 – 30 Days)</small>	Early Payment (\$) <small>(1 – 14 Days)</small>	Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	Compliance Agreement Available <small>(50% of Penalty)</small>	
Sign Regulation Bylaw No. 4369, 2018							
4369	4.1.a	Sign doesn't conform to bylaw	100	75	125	Yes	
4369	4.1.b	Prohibited Sign	100	75	125	Yes	
4369	4.3.a	Fail to maintain existing sign	100	75	125	Yes	
4369	4.3.b	Alter an existing sign	100	75	125	Yes	
4369	4.4.b	Fail to maintain sign	100	75	125	Yes	
4369	4.4.c	Fail to maintain sign	100	75	125	Yes	
4369	4.5	Place sign on public property	100	75	125	Yes	
4369	4.6.a	Hazardous sign	175	150	200	No	
4369	4.6.b	Sign obstructs	100	75	125	Yes	
4369	4.6.c	Sign obstructs	100	75	125	Yes	
4369	4.7	Sign is the same shape and colors of a traffic control device	100	75	125	Yes	
4369	4.8.a	Sign placed upon or over a highway without insurance	Sign will be removed at owners expense				
4369	4.9	Sign within sight triangle	100	75	125	Yes	
4369	4.10	Fail to remove sign within 14 days	100	75	125	Yes	
4369	4.11	Fail to remove temporary sign within 7 days	100	75	125	Yes	
4369	5.1.a	Display a prohibited type of sign	100	75	125	Yes	
4369	6.1	Canopy awning sign noncompliant	100	75	125	Yes	
4369	6.2	Fascia sign noncompliant	100	75	125	Yes	
4369	6.3	Freestanding sign noncompliant	100	75	125	Yes	
4369	6.4	Home-based business sign noncompliant	100	75	125	Yes	
4369	6.5	Mini billboard sign noncompliant	100	75	125	Yes	
4369	6.6	Portable Sign noncompliant	100	75	125	Yes	
4369	6.7	Projecting sign noncompliant	100	75	125	Yes	
4369	6.8	Sandwich board sign noncompliant	100	75	125	Yes	
4369	6.9	Multiple residential building sign noncompliant	100	75	125	Yes	
4369	6.10	Changeable copy sign noncompliant	100	75	125	Yes	
4369	6.11	Electronic message sign noncompliant	300	200	400	Yes	
4369	6.12	Digital Display sign noncompliant	300	200	400	Yes	
4369	7.4	Promotional sign noncompliant	100	75	125	Yes	
4369	7.5	Directional sign noncompliant	100	75	125	Yes	
4369	7.6	Political sign noncompliant	100	75	125	Yes	
4369	7.7	Real estate sign noncompliant	100	75	125	Yes	
4369	7.8	Window sign noncompliant	100	75	125	Yes	
4369	7.9	Development sign noncompliant	100	75	125	Yes	
4369	7.10	Daycare, kindergarten, school, or hospital sign noncompliant	100	75	125	Yes	
4369	7.11	Parent and neighborhood watch sign noncompliant	100	75	125	Yes	
4369	7.12	Painted wall sign noncompliant	100	75	125	Yes	
4369	7.13	Sign in conjunction with a mural noncompliant	100	75	125	Yes	
4369	7.14	Inflatable sign noncompliant	100	75	125	Yes	

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
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Sign Regulation Bylaw No. 4369, 2018						
4369	7.15	Balloon sign noncompliant	100	75	125	Yes
4369	8.1.a	Fail to obtain a permit	100	75	125	Yes
4369	8.7	Fail to request inspection	100	75	125	Yes
4369	9.4	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) (15 – 30 Days)	A5 Early Payment (\$) (1 – 14 Days)	A6 Late Payment (\$) (31 – 60 Days) (Collections 60+)	A7 Compliance Agreement Available (50% of Penalty)
Smoking Regulation Bylaw No. 4240, 2014						
4240	4.1	Permit smoking inside a building, structure, or vehicle	125	100	150	No
4240	4.2	Permit smoking within 7.5m from a public entrance, window, or intake	125	100	150	No
4240	4.3	Smoke in a prohibited area	125	100	150	No
4240	5.1	Fail to post sign that meets the requirements of Section 5	125	100	150	No
4240	7.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) (15 – 30 Days)	A5 Early Payment (\$) (1 – 14 Days)	A6 Late Payment (\$) (31 – 60 Days) (Collections 60+)	A7 Compliance Agreement Available (50% of Penalty)
Soil Regulation Bylaw No. 4343, 2017						
4343	4.1	Failure to get permit	125	100	150	Yes
4343	5.1	Surface runoff draining on adjacent Property	250	175	400	Yes
4343	5.2	Highways not kept clean	250	175	400	Yes
4343	5.3	Sediment, erosion, or dust control devices not maintained	250	175	400	Yes
4343	5.4	Fail to drain or fence ponding	250	175	400	Yes
4343	5.5	Fail to report damage	250	175	400	Yes
4343	5.6	Alter or divert natural watercourse	250	175	400	Yes
4343	6.2.a	Excavation exceeds 5m ³	250	175	400	Yes
4343	6.2.b	Depth greater than 1m	250	175	400	Yes
4343	6.2.c	Slope greater than 3:1	250	175	400	Yes
4343	6.3.a	Excavation exceeds 500m ³	250	175	400	Yes
4343	6.3.c	Slope greater than surrounds or is not fenced	250	175	400	Yes
4343	7.2.a	Stockpile exceeds 5m ³	250	175	400	Yes
4343	7.2.b	Stockpile exceeds 500m ³	250	175	400	Yes
4343	7.3	Stockpile height greater than 5m	250	175	400	Yes
4343	7.4	Stockpile crosses property line	250	175	400	Yes
4343	7.5	Stockpile not maintained	250	175	400	Yes
4343	7.6	Stockpile placed within sightlines	250	175	400	Yes
4343	7.7	Property not restored	250	175	400	Yes
4343	8.6	Obstruct a Bylaw Officer	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions							
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>	
Solid Waste and Recyclable Material Regulation Bylaw No. 4380, 2018							
4380	3.4	Fail to establish a curbside garbage pickup account	150	100	175	Yes	
4380	3.5	Fail to establish a curbside recyclable materials pickup account	150	100	175	YES	
4380	3.8	Remove container when vacating residence	150	100	175	Yes	
4380	3.11	Fail to replace damaged collection cart	150	100	175	Yes	
4380	3.12	Fail to maintain collection cart	150	100	175	Yes	
4380	3.13	Improper storage of carts	150	100	175	Yes	
4380	3.14.a	Commercial container insufficient size	275	250	300	Yes	
4380	3.14b	Fail to maintain commercial container	275	250	300	Yes	
4380	3.14.c	Commercial container without a water-shedding cover	275	250	300	Yes	
4380	3.14.d	Commercial container inaccessible for pick up or container encroaching on public property	275	250	300	Yes	
4380	3.15	Garbage or Recyclable materials not stored in appropriate provided carts	150	100	175	Yes	
4380	3.16	Dispose of waste not in accordance with bylaw	150	100	175	No	
4380	3.18	Allow liquid to accumulate in cart	150	100	175	Yes	
4380	3.19	Waste not contained in garbage bag	150	100	175	Yes	
4380	3.20	Deposit prohibited waste in cart	275	250	300	No	
			Plus Cleanup / Repair Costs				
4380	3.21	Deposit recyclable materials in Garbage collection cart	150	100	175	Yes	
4380	3.22	Deposit non-approved materials in recyclable collection cart	150	100	175	Yes	
4380	3.23	Recyclable materials bagged or bundled in cart	150	100	175	Yes	
4380	3.24	Dump prohibited items at City compost site	150	100	175	No	
4380	4.2	Improper placement of cart	No Pickup				
4380	4.3	Collection cart weights 50 kg or more	150	100	175	No	
4380	4.4	Place cart after 7am or fail to remove before 7pm	150	100	175	Yes	
4380	4.5	Collection cart lids not closed	150	100	175	Yes	
4380	4.7	Fail to use City supplied carts	No Pickup				
4380	4.8	Fail to clean up any garbage or recyclable material spilled from carts	150	100	175	Yes	
4380	4.10	Scavenging for garbage or recyclable materials	150	100	175	Yes	
4380	6.2	Obstruct an Official	500	450	500	No	

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty (\$) (15 – 30 Days)	Early Payment (\$) (1 – 14 Days)	Late Payment (\$) (31 – 60 Days) (Collections 60+)	Compliance Agreement Available (50% of Penalty)
Subdivision and Development Servicing Bylaw No. 4353, 2017						
4353	3.6	Work not in accordance with MMCD or Bylaw	50	25	75	Yes
4353	3.7	Using unapproved product	50	25	75	Yes
4353	5.1	Fail to connect water or fire hydrant systems	100	50	150	Yes
4353	5.2	Fail to abandon water service properly	100	50	150	Yes
4353	5.3	Fail to connect sewer system	100	50	150	Yes
4353	5.4	Fail to connect drainage system	100	50	150	Yes
4353	6.1	Fail to provide works and services within the subdivision	100	50	150	Yes
4353	6.3	Fail to provide works and services up to the centre line	100	50	150	Yes
4353	6.4	Fail to provide works and services on the site	100	50	150	Yes
4353	6.7	Work and services not in accordance with schedules	200	100	300	Yes
4353	6.12	Fail to submit drawings and documents from Professional Engineer and Professional Geotechnical Engineer	500	400	500	No
4353	7.6	Fail to provide warranty security	200	100	300	No
4353	7.8	Fail to warranty the works and services	200	100	300	No
4353	8.2	Fail to have a Professional Engineer or a Professional Geotechnical Engineer	100	50	150	No
4353	8.4	Fail to submit report	50	25	100	No
4353	9.2	Contravene this bylaw	50	25	100	No
4353	9.3	Obstruct an official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty (\$) <small>(15 – 30 Days)</small>	Early Payment (\$) <small>(1 – 14 Days)</small>	Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	Compliance Agreement Available <small>(50% of Penalty)</small>
Taxi-Cab and Rental Vehicle Regulation Bylaw No. 4268, 2015						
4268	3.1.a	Fail to obtain licence	250	200	300	Yes
4268	4.1.a	Fail to establish place of business and display licence	250	200	300	Yes
4268	4.1.b	Fail to maintain the premises	250	200	300	Yes
4268	4.1.c	Fail to notify of any changes of address	250	200	300	Yes
4268	4.1.d	Fail to keep record of all trips made by all drivers	250	200	300	Yes
4268	4.1.e	Fail to keep records at office or dispatch	250	200	300	Yes
4268	4.1.f	Obstruct an Official	500	450	500	No
4268	4.1.g	Fail to maintain insurance policy	Taxi Licence Revoked			
4268	4.1.h	Employ an unqualified driver	125	100	150	Yes
4268	4.1.i	Fail to notify when drivers are employed and when they are no longer employed	125	100	150	Yes
4268	4.1.j	Fail to provide a list of drivers	125	100	150	Yes
4268	4.1.k	Loss of qualifications	125	100	150	Yes
4268	4.1.l	Improper dispatch	125	100	150	Yes
4268	4.1.m	Fail to serve	125	100	150	No
4268	4.1.n	Fail to maintain taxi-cab	125	100	150	Yes
4268	4.1.o	Fail to supply list of vehicles	125	100	150	Yes
4268	4.1.p	Fail to report accidents	125	100	150	No
4268	4.1.q	Fail to display chauffeurs permit	125	100	150	Yes
4268	5.1	Fail to hold a chauffeurs permit	250	200	300	Yes
4268	5.1.a	Fail to update chauffeurs permit	250	200	300	Yes
4268	5.1.b	Fail to produce chauffeurs permit when requested	250	200	300	No
4268	5.1.c	Fail to advise of transfer	250	200	300	Yes
4268	5.1.d	Fail to surrender chauffeurs permit	250	200	300	No
4268	5.2.a	Refuse service	125	100	150	No
4268	5.2.b	Add/swap customers	125	100	150	Yes
4268	5.2.c	Charge fare per person	125	100	150	Yes
4268	5.2.d	Overfilled taxi	125	100	150	Yes
4268	5.2.e	Carry baggage improperly	125	100	150	Yes
4268	5.2.f	Disturbing conduct	125	100	150	No
4268	5.2.g	Move while loading or unloading	125	100	150	Yes
4268	5.2.h	Collect fares while in motion	250	200	300	Yes
4268	5.2.i	Drive taxi-cab without safety certificate	250	200	300	No
4268	5.3.a	Improper attire	125	100	150	Yes
4268	5.3.b	Standing with doors open	125	100	150	Yes
4268	5.3.c	Take route other than most direct	125	100	150	No
4268	5.3.d	Improper service	125	100	150	Yes
4268	5.3.e	Fail to issue a receipt	125	100	150	Yes
4268	5.3.f	Leave meter running	125	100	150	No
4268	6.1	Unauthorized taxi-cab	250	200	300	Yes
4268	6.2.a	No decal on cab	125	100	150	Yes
4268	6.2.b	No ID number on cab	125	100	150	Yes
4268	6.2.c	Inconsistent decals/markings/paint	125	100	150	Yes

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Taxi-Cab and Rental Vehicle Regulation Bylaw No. 4268, 2015						
4268	6.2.d	Fail to remove decals	125	100	150	Yes
4268	6.3.a	No taxi meter	250	200	300	Yes
4268	6.3.b	Mis-calibrated meter	250	200	300	No
4268	6.3.c	Mis-calibrated meter	250	200	300	No
4268	6.3.d(i)	Fail to certify meter	250	200	300	Yes
4268	6.3.d(ii)	Unilluminated meter	250	200	300	Yes
4268	6.3.d(iii)	Obscured meter	250	200	300	Yes
4268	6.3.d(iv)	Fail to test meter	250	200	300	Yes
4268	6.3.d(v)	No seal on meter	250	200	300	Yes
4268	6.3.d(vi)	Defective meter	250	200	300	No
4268	6.4	Obstructed vision through windows	125	100	150	Yes
4268	6.5	Insufficient / not working interior lights	125	100	150	Yes
4268	6.6	Fail to meet standards for transporting people with physical disabilities	500	475	500	No
4268	8.1	Rent a vehicle to someone under the influence	350	250	500	No
4268	8.2	Use a rental vehicle to transport for hire	250	200	300	No
4268	8.3	Fail to keep records	350	250	500	No
4268	8.4	Rent a vehicle to someone without a valid licence	350	250	500	No
4268	9.1.a	No dual controls	125	100	150	Yes
4268	9.1.b	No student driver sign	125	100	150	Yes
4268	9.1.c	Unlicensed instructor	125	100	150	Yes
4268	9.1.d	Fail to maintain teaching vehicle	125	100	150	Yes
4268	9.1.e	Too many occupants	125	100	150	Yes
4268	10.1	Unmarked commercial vehicle	125	100	150	Yes
4268	10.2	Improper passenger transport	125	100	150	Yes
4268	11.5	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1 Bylaw No.	A2 Section	A3 Description	A4 Penalty (\$) <small>(15 – 30 Days)</small>	A5 Early Payment (\$) <small>(1 – 14 Days)</small>	A6 Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	A7 Compliance Agreement Available <small>(50% of Penalty)</small>
Tow Truck Parking Bylaw No. 4279, 2015						
4279	4.1.a	No business licence	250	200	300	Yes
4279	4.1.b	Park without permit	250	200	300	Yes
4279	4.1.c	Fail to obtain owner’s permission	No Permit Issued			
4279	4.1.d	Exceed allowed weight or length	250	200	300	Yes
4279	4.2.a	Use of flashing lights	250	200	300	Yes
4279	4.2.b	Use of automatic start devices	250	200	300	Yes
4279	4.2.c	Use of Jake brakes or air horns	250	200	300	Yes
4279	4.2.d	Use of back up warning signals	250	200	300	Yes
4279	4.2.e	Use of radio communication devices	250	200	300	Yes
4279	4.2.f	Park on highway, sidewalk, boulevard, or lawn	250	200	300	Yes
4279	4.2.g	Perform vehicle maintenance	250	200	300	Yes
4279	4.2.h	Truck not empty	500	450	500	Yes
4279	4.2.i	Idle tow truck	250	200	300	Yes
4279	4.3.a	Remove notice or ticket	500	450	500	No
4279	4.3.b	Remove markings	500	450	500	No
4279	5.5	Permit not posted correctly	250	200	300	Yes
4279	7.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty (\$) <small>(15 – 30 Days)</small>	Early Payment (\$) <small>(1 – 14 Days)</small>	Late Payment (\$) <small>(31 – 60 Days) (Collections 60+)</small>	Compliance Agreement Available <small>(50% of Penalty)</small>
Traffic Bylaw No. 4289, 2016						
4289	3.1.a	Direct traffic when unauthorized	200	150	300	No
4289	3.1.b	Drive or herd/ride animal in sidewalk, walkway, or boulevard	100	50	125	Yes
4289	3.1.c	Leave debris on highway after an accident	100	50	125	Yes
4289	3.1.d	Fail to barricade or mark with warning lights	100	50	125	No
4289	3.1.e	Disrupt a funeral procession or parade	100	50	125	No
4289	3.1.f	Stand or loiter to obstruct traffic	100	50	125	Yes
4289	3.1.g	Operate track vehicles	350	250	500	No
4289	3.1.h	Drive faster than 25 km/h in a lane	100	50	125	Yes
4289	3.1.i	Drive faster than 25 km/h in a construction zone	100	50	125	Yes
4289	3.1.j	Place anything on a highway	100	50	125	No
4289	3.1.k	Drag or skid anything on a highway	100	50	125	No
4289	3.1.l	Allow anything to accumulate or remain on the highway	100	50	125	Yes
4289	3.1.m	Allow anything to be taller than 1m on a corner	100	50	125	Yes
4289	3.1.n	Remove a notice or ticket	100	75	125	No
4289	3.1.o	Drive in any City park	150	100	200	No
4289	3.1.p	Construct or maintain a ditch	100	75	125	Yes
4289	3.1.q	Distribute leaflets on a highway	100	50	125	No
4289	3.1.r	Drive an overweight vehicle	250	150	500	No
4289	3.1.s	Fail to secure goods on vehicle	100	50	125	Yes
4289	3.1.t	Pass a vehicle where prohibited	200	150	300	No
4289	3.1.u	Use a skateboard where prohibited	100	50	125	Yes
4289	3.1.v	Stand or park on a highway obstructing traffic	100	50	125	Yes
4289	4.3	Use a highway when prohibited	300	200	500	No
4289	5.2.a	Alter any part of or below a highway or tree	300	200	500	No
4289	5.2.b	Damage anything erected by the city	300	200	500	No
4289	5.2.c	Change the level of a highway or stop the flow of water	100	50	125	Yes
4289	5.2.d	Place anything on a highway	100	50	125	Yes
4289	5.2.e	Construct/maintain a ditch, sewer, or drain	100	50	125	Yes
4289	5.2.f	Deface a highway or structure	100	50	125	Yes
4289	5.2.g	Erect/maintain or alter/remove any sign on or over a highway	100	50	125	Yes
4289	5.2.h	Construct a boulevard, curb, ditch, or crossing	100	50	125	Yes
4289	6.2	Fail to obtain a letter of credit or deposit money	300	200	500	Yes
4289	6.3	Fail to repair damage and/or fulfill obligations	300	200	500	Yes

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions							
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Traffic Bylaw No. 4289, 2016							
4289	6.4	Work contrary to plans/specs or without permit	300	200	500	Yes	
4289	6.5	Fail to provide safety devices	500	450	500	Yes	
4289	6.6	Fail to have insurance	CANNOT START WORK WITHOUT				
4289	6.8	Fail to provide as-builts	300	200	500	Yes	
4289	7.1.a	Work not to satisfaction of Director	300	200	500	Yes	
4289	7.1.b	Fail to give notice at least 2 days	175	125	250	No	
4289	7.2.a	Fail to maintain safe crossings	300	200	500	No	
4289	7.2.b	Trench longer than 80m	300	200	500	No	
4289	7.2.c	Fail to expose utilities	300	200	500	No	
4289	7.2.d	Interfere with existing utilities	300	200	500	No	
4289	7.2.e	Fail to protect utilities	300	200	500	No	
4289	7.2.g	Remove or disturb monument	300	200	500	No	
4289	7.2.h	Fail to maintain gutters	250	175	400	Yes	
4289	7.2.i	Fail to clean streets	250	175	400	Yes	
4289	7.2.j	Fail to provide access to private driveways	300	200	500	Yes	
4289	7.2.k	Remove trees/shrubs or fail to replace grass	300	200	500	Yes	
4289	7.2.l	Fail to confine excavated material	250	175	400	Yes	
4289	7.2.n	Fail to use safety devices or flagmen	300	200	500	Yes	
4289	7.2.o	Fail to meet regulations when breaking through pavement	300	200	500	No	
4289	7.2.p	Trenches don't conform with safety requirements	300	200	500	Yes	
4289	7.2.q	Work outside of permitted hours	250	200	300	Yes	
4289	7.2.r	Fail to meet other conditions	300	200	500	Yes	
4289	7.2.s	Backfill does not meet requirements	300	200	500	Yes	
4289	7.2.t	Fail to restore surface	300	200	500	Yes	
4289	7.2.w	Surface restoration does not meet requirements	300	200	500	Yes	
4289	7.2.x	Fail to notify upon completion	250	175	400	Yes	
4289	9.2.a	Operate an overloaded vehicle	100	50	125	Yes	
4289	9.2.b	Pneumatic tires not in good conditions	100	50	125	Yes	
4289	9.2.c	Solid tires exceed allowed size	100	50	125	Yes	
4289	9.2.d	Projecting attachments or studded tires	100	50	125	Yes	
4289	9.2.e	Drive faster than 20km/h with solid rubber tires	100	50	125	Yes	
4289	9.2.f	Drive faster than 40km/h with a pole-trailer	100	50	125	Yes	
4289	9.2.g	Fail to secure load	100	50	125	Yes	
4289	9.2.h	Fail to secure load	100	50	125	Yes	
4289	9.4.a	Oversize vehicle or load	100	50	125	Yes	
4289	9.4.c(i)	Have a combination of more than 2 vehicles, or 3 vehicles if heavier than	100	50	125	Yes	

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
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Traffic Bylaw No. 4289, 2016						
		11,000 kg				
4289	9.4.c(ii)	Load extends 1m past either end of vehicle	100	50	125	Yes
4289	9.4.c(iii)	Load extends 5m or 8.25m behind the centre last axle	100	50	125	Yes
4289	9.4.c(iv)	load forward of the turning axis projecting more than a radius of 2.25 from the centre of the turning axis	100	50	125	Yes
4289	9.4.c(v)	Have 3 consecutive axles	100	50	125	Yes
4289	9.4.c(vi)	Have 2 axles where the centres are more than 185 cm apart	100	50	125	Yes
4289	9.5.a	Overweight vehicle	300	200	500	No
4289	9.5.e	Exceed posted weight limit on bridge	150	100	200	No
4289	9.6.a	Disobey official	350	250	450	No
4289	9.6.b	Disobey traffic sign	75	50	100	Yes
4289	9.7.a	Operate a combination of vehicles with a weight of 35,400 kg	350	250	500	No
4289	9.8.a	Clearance Lights not conforming	125	75	175	No
4289	9.9.b	GVW of pilot car exceeding 5,500 kg	125	75	175	No
4289	9.9.c	Pilot car and lights are not conforming	125	75	175	Yes
4289	9.9.d	Display sign when a vehicle is not being escorted	150	100	200	No
4289	9.9.e	Pilot car fails to precede/follow within the specified distances	150	100	200	No
4289	9.9.f	Signs on oversized vehicle or load not conforming	125	75	175	Yes
4289	9.9.g	Required flags not conforming	125	75	175	Yes
4289	9.9.h	Fail to light vehicle and load as required	150	100	200	No
4289	9.10.h	Use unapproved methods for moving	200	150	225	
4289	9.10.i	Use a permit for a vehicle other than the one the permit was issued	200	150	225	No
4289	9.10.m	Fail to submit a required summary	200	150	225	Yes
4289	9.10.n	Fail to carry permit in vehicle during operation	200	150	225	Yes
4289	9.10.o	Fail to prove accurate axle loadings	200	150	225	Yes
4289	9.10.q	Fail to obtain substitute permit	200	150	225	Yes
4289	9.10.s	Alter the permit	300	200	500	No
4289	9.10.t	Fail to produce permit	300	200	500	Yes
4289	10.5	Obstruct an Official	500	450	500	Yes

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
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Water & Sewer Connecting Lines Bylaw No. 3579, 2002						
3579	5.1	Fail to pay service charge	200	150	250	Yes
3579	6.1	Fail to connect sewer line to building within 60 days	200	150	250	Yes
3579	7.3	Obstruct an Official	500	450	500	No

Schedule B - Designated Bylaw Contraventions and Penalties for Bylaw Contraventions						
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Water Conservation Measures Bylaw 3844, 2008						
3844	4.1.1.a	Stage 1 - Water lawn during unapproved times or days	100	75	100	Yes
3844	4.1.1.b	Stage 1 - No automatic shut off on hose	100	75	100	Yes
3844	4.2.1.a	Stage 2 - Water lawn during unapproved times or days	150	100	200	Yes
3844	4.2.1.b	Stage 2 - No automatic shut off on hose	150	100	200	Yes
3844	4.2.1.c	Stage 2 - Haul bulk water for non-potable use	150	100	200	Yes
3844	4.3.1.a(i)	Stage 3 - Water any lawn	250	150	400	No
3844	4.3.1.a(ii)	Stage 3 - Water plants with sprinkler or soaker hose	250	150	400	No
3844	4.3.1.b	Stage 3 - Use hose to wash outdoor surfaces	250	150	400	No
3844	4.3.1.c	Stage 3 - Use hose to wash boats or vehicles	250	150	400	No
3844	4.3.1.d	Stage 3 - Fill pools, hot tubs, ponds, or fountains	250	150	400	No
3844	4.3.1.e	Stage 3 - Use hose without an automatic shut off	250	150	400	No
3844	4.3.1.f	Stage 3 - Use sprinkler for play	250	150	400	No
3844	4.4.1.a	Stage 4 - Water any lawn, plants, or garden	350	250	500	No
3844	4.4.1.b	Stage 4 - Use hose to wash boats or vehicles	350	250	500	No
3844	4.4.1.c	Stage 4 - Fill pools, hot tubs, ponds, or fountains	350	250	500	No
3844	4.4.1.d	Stage 4 - Use hose without an automatic shut off	350	250	500	No
3844	4.4.1.e	Stage 4 - Use sprinkler for play	350	250	500	No
3844	4.4.1.f	Stage 4 - Use hose to wash outdoor surfaces	350	250	500	No
3844	4.4.1.g	Stage 4 - Operate a water play park or waterslide	350	250	500	No
3844	5.1.6	Fail to post watering permit	50	25	75	Yes
3844	7.3	Obstruct an Official	500	450	500	No

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Water Rates and Regulations Bylaw No. 4087, 2010						
4087	3.3	Meter or totalizer in a location not easily accessible	250	150	300	Yes
4087	3.4	Installations not done by certified plumber or not to requirements	500	450	500	No
4087	3.5	Fail to obtain a Service Connection Permit	100	75	150	No
4087	3.7	Unauthorized person turning the waterworks system on or off	500	450	500	No
4087	3.8	Obstruct or tamper with any part of the waterworks system	500	450	500	No
4087	3.9	Fail to obtain a Temporary Use Permit	250	200	300	No
4087	3.13	Thawing performed by an unapproved/unqualified person	250	200	300	No
4087	3.18	Connect to water system without permission or fail to abide by the terms	500	450	500	No
4087	4.3	Obstruct an Official	500	450	500	No

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Water Resale Bylaw No. 4058, 2010						
4058	3.1	Resell water without a contract	500	450	500	Yes
4058	4.3	Obstruct an Official	500	450	500	No

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Zoning Bylaw 4115, 2011						
4115	1.5.1, 1.5.2	Unlawful land use or fail to meet zone regulations	500	450	500	Yes
4155	1.8.3	Obstruct an Official	500	450	500	No
4115	4.2.1	Permit anything within setback areas	200	150	225	Yes
4115	4.5.1	Screening less than 1.5m high or incorrect material	100	75	150	Yes
4115	4.5.3	Screening for dumpsters not to requirements	100	75	150	Yes
4115	4.5.5	Residential fences not to requirements	100	75	150	Yes
4115	4.10.1 to 4.10.10, 35.5	Coach house nonconforming	200	150	225	Yes
4115	4.12.1	Home occupation fails to comply with regulations	200	150	225	Yes
4115	4.13.1 4.13.2	Artist studio nonconforming	200	150	225	Yes
4115	4.14.1	Bed and Breakfast nonconforming	200	150	225	Yes
4115	4.15.1 35.4	Secondary suite nonconforming	200	150	225	Yes
4115	4.16.1 to 4.16.3	Flood control requirements not met	200	150	225	Yes
4115	4.17	Metal storage container nonconforming	100	75	150	Yes
4115	5.1.1	Park prohibited vehicles in an R Zone	250	200	300	Yes
4115	5.5.1	Fail to provide required parking, loading, and bicycle spaces	200	150	275	Yes
4115	5.6.1	Fail to meet required parking locations	200	150	275	Yes
4115	5.8.1	Parking spaces incorrect size	100	75	150	Yes
4115	5.9.1	Fail to meet access requirements	200	150	275	Yes
4115	5.10.1	Loading spaces incorrect size	200	150	275	Yes
4115	5.11.1	Fail to surface and grade parking spaces	200	150	275	Yes
4115	5.12.1	Fail to meet handicapped parking requirements	200	150	275	No
4115	5.13.1	Fail to meet lighting requirements	200	150	275	Yes
4115	5.14.1	Lights are not Dark Sky Friendly	200	150	275	Yes
4115	14.3	Building located within setbacks	200	150	225	Yes
4115	15.3, 16.3, 17.3, 18.3, 19.3, 20.3, 21.3, 22.3, 23.3, 24.3	Accessory building or structure exceeds height of principal building	200	150	225	Yes
4115	34.4	Fail to landscape	200	150	225	Yes